

Worship Architect Job Description

Galileo Church

Galileo is called to extend the limitless welcome of God, as embodied by Jesus of Nazareth and empowered by the Spirit of the living Christ. We seek and shelter spiritual refugees; rally spiritual health for all who come; and fortify every tender soul with strength to follow Jesus into a life of world-changing service. (“Spiritual refugees” are any for whom “church” has become boring, irrelevant, exclusive, or painful. Millennials [born 1980-2000] are Galileo’s particular focus.)

We call on our Worship Architect, as part of our pastoral staff, to create a musical environment in weekly worship that helps worshipers lift their voices in song and come near to the heart of God.

As prerequisites for this work, the Worship Architect should tend to their own dynamic discipleship of Jesus; practice the disciplines of study, prayer, stewardship, sabbath, and self-care; and uphold the highest moral standards. They should be open to the work of God’s Holy Spirit in their life and in the life of our church. They should demonstrate joyful hope in the fulfillment of God’s calling, so that the members of the church may be encouraged in our own faith journeys.

The Worship Architect has two primary areas of responsibility:

1. Worship Architecture

- Meet with Lead Evangelist and Creative Team about nine times per year to plan the next multi-week arc of worship.
- Collaborate (electronically) with the Lead Evangelist to plan weekly worship. Suggest songs, hymns, chants, and other forms of music that adhere to the theological theme of each Sunday. Enrich the church’s musical repertoire with selections of new faith-based music, as well as the reinterpretation of popular music, combined with traditional Christian music.
- Coordinate additional musicians for worship; lead rehearsal; ensure readiness of all participants; about 12 times per year.
- Locate, purchase, and deliver chord charts or scores for all musicians. Prepare chord charts from scratch when necessary.
- Help ensure the accuracy of slides for congregational singing.
- Be attentive to High Holy Days and Seasons on the church calendar (Advent, Christmas, Epiphany, Ash Wednesday, Lent, Holy Week, and Pentecost) and be available for extra worship during those times.
- Help evaluate the church’s growing expertise in the discipline of worship, and suggest adjustments to help us become more proficient in our praise.

2. Worship Leadership

- Arrive at worship location at least an hour early for set-up, sound check, and slide check. Allow two hours before worship to coordinate set-up for additional musicians and lead rehearsal. All checks and rehearsal should be complete no later than half an hour before worship begins (4:30 p.m. for 5 p.m. worship).
- Set the tone for worship by establishing a rapport with the congregation – by talking like a real human being and creating a friendly, joyful, easy environment. Work with the Lead Evangelist to make the flow of worship easy and clear.

3. Additional Responsibilities

- Attend Missional Logistics Team meetings (about 10 times per year) as a member of the pastoral staff.
- Read and discuss with the Lead Evangelist: *Six Marks of Progressive Christian Worship Music* by Brian Sirchio. Galileo Church will buy the book.

Terms of Employment

- Salary will be **\$12,000 annually**, paid on the 15th and the last day of the month. Taxes will be withheld, and the church will pay its portion of FICA.
- Four Sunday absences per year are allowed without penalty. For prearranged Sunday absences the Worship Architect should coordinate with substitute musicians. Please give the Lead Evangelist as much advance notice as possible.
- Up to \$1,000 annually is available for the Worship Architect to attend one conference related to the work of worship architecture, with the approval of the Missional Logistics Team for the event and related expenses. Expenses will be reimbursed in accordance with our Conference Grants Policy.
- For extra, non-Sunday worship services that occur during High Holy Days and Seasons on the church calendar, Galileo will pay \$200 each for planning and performance.
- As a member of the pastoral staff of Galileo Church, the Worship Architect shall not be committed to another church family (i.e. shall not have dual membership with another church).
- The Worship Architect may take employment with other churches (i.e. worship leadership, consulting, etc.), so long as:
 1. the Galileo gatherings for which they are specifically responsible receive scheduling priority;
 2. Galileo Church receives priority scheduling for high holy days on the Christian calendar (Christmas Eve, Christmas Day, Ash Wednesday, Palm Sunday, Maundy Thursday, Good Friday, Easter, and Pentecost); and
 3. The secondary church's identity and teaching does not overtly conflict with Galileo Church's missional priorities, such that any participant in Galileo Church's life together would be unwelcome at the secondary church.