



## **ILLINOIS CORRECTIONAL ASSOCIATION**

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### **Illinois Correctional Association / Executive Committee meeting Friday, May 17 2013 / Teleconference (Chicago - 3 p.m.)**

**I. Call to Order:** 3:01 p.m. (Jerry Butler)

**II. Roll Call:** Jerry Butler (President); Patrick Firman (Vice-president); Richard Hart (Treasurer); Jim Thomas (Secretary); Mike Lukas (Board member)

**III. Approval of January 11, 2013 Minutes**

Jim motioned acceptance; Richard seconded.

Unanimous approval

**IV. Officer Reports**

A. President (Jerry Butler): No report

B. Vice-President (Patrick Firman):

1. Mike Lukas was presented with the Accreditation Manager of the Year award by the Correctional Accreditation Managers Association at the May conference
2. DuPage County Sheriff's office has agreed to allow use of its facilities for the ICA October 4 conference/workshop
3. Kent Williams has agreed to provide the content for the October conference, focusing on wellness/stress among police/correctional staff

C. Treasurer (Richard Hart):

1. IRS tax filing for 2012 has been completed by Selden Fox

D. Secretary (Jim Thomas)

1. Homepage pages hits for February, March, and April: 76 a day
  2. Working with Rich to complete the annual Charitable Trust annual report due by May 31 to the IL Attorney General
  3. The Secretary of State annual corporation form has not been sent out yet, but when it arrives we will send it in
4. The ICA's second membership trip to Angola (LA) for a tour of the Louisiana State Penitentiary and the prisoner rodeo was attended by 16 ICA members in April. If there is sufficient interest, we will try to make this a twice-a-year event.

E. Newsletter Editor/Public Relations Chair (Mariya Kozlova):

Next Newsletter will come out circa May 25

**V. Old Business**

A. Mike Lukas was nominated to replace Warden Catherine Linaweaver as ICA Board member, following Warden Linaweaver's transfer to New York.

Patrick motioned acceptance; Richard seconded.

Unanimous approval

B. Patrick moved to confirm the ICA conference for October 4 to be held at the DuPage County Sheriff's office with Kent Williams as the featured workshop presenter. Jim seconded.

Unanimous approval

C. Patrick moved to expend \$1,500 for Kent Williams' fee for the workshop.

Richard second.

Unanimous approval.

D. Update on committee chairs:

1. We have a possible replacement for the Membership Committee chair and should know within a few weeks

2. Jim will contact Kevin Lyons, chair of the Committee on Inquiry to bring the report for the audit of ICA records that bylaws require

3. For both economy and efficiency, the Board will appoint a subcommittee to facilitate awards and nominations recommendations through 2014.

## **VI. New Business**

A. Consensually agreed to resurrect the Sam Sublett award for the October conference.

B. Next Board meeting is planned for DuPage County in early June, 2013.

## **VII. ADJOURNMENT 3:47 p.m.**