



## **ILLINOIS CORRECTIONAL ASSOCIATION**

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### **Illinois Correctional Association / Board of Directors meeting Wednesday, January 18, 2012 - Chicago**

**I. Call to Order:** Jerry Butler (12 p.m.)

**II. Roll Call:** Jerry Butler (president); Richard Hart (Treasurer);  
Jim Thomas (Secretary)

**III. Approval of minutes** (November, 2011)  
Unanimous approval

#### **IV. Reports**

A. Jerry (President's report):

1. Summarized past ICA administrative procedures that could be incorporated modified and updated
2. Identified IDOC personnel who might be interested in serving as committee chairs and members
3. Identified several agencies and organizations to contact for ICA involvement

B. Richard (treasurer report):

1. All bills were paid, including Selden Fox, who would be filing taxes for 2011
2. The end-of-year quarterly ACA rebate check arrived for: \$1,027.77 and give ICA over \$10,000 in the Chase and Marine bank accounts
3. There were no up-coming significant expenditures
4. The accounting software purchased through Selden Fox discount and with Selden Fox's training was working well

C. Jim (Secretary's report)

1. Membership: The latest (November, 2011) membership roster from ACA lists 362 active members, down from 419 in January, 2011.
2. The ICA newsletter was slowly coming into shape, and the first issue should be out in mid-spring.
3. Brad Pace, the ACA membership coordinator resigned, so ACA membership rosters were behind. They should resume next month. When they do, Jim will contact lapsed members and invite them to renew and add the new members from recent months to the list. A mass-mailing will be sent to the current active members

#### **V. Old Business**

A. Committees: The Student Affairs Committee is reasonably well formed; the Standards/Accrediation Committee is waiting for responses from a possible chair and members, and Jerry and Michelle (co-chairs of the Membership Committee) will solicit potential members and begin planning recruitment strategies.

B. Fall Conference: Feasibility of fall conference will be explored with Concordia/Springfield a possible venue.

## **VI. New Business**

A. Proposal to explore synchronous audio/visual Internet conferencing using Skype or similar media. It was decided that this might be premature because of potential difficulties in getting uniform technology and familiarization with software to participants. But, it could be revisited in the near future.

B. Staffing committees: Identifying chairs and members of remaining unfilled committees will be a top priority.

C. ICA T-shirts: Jerry recalled that ICA t-shirts might have been given to new members. He suggested that the "pride, service, and professionalism" logo would reaffirm the ICA mission.

D. ACA Conference: Plans for the ACA conference in Phoenix were discussed, including bringing students from Illinois to the ACA student reception. Jerry moved to contribute \$150 toward the students' expenses. Rich second. Unanimous approval

**Adjournment:** 1:30 p.m.