



ILLINOIS CORRECTIONAL ASSOCIATION

Email: ica@illinois-ica.org
PO Box 4737. Chicago, IL 60680-4737

Homepage: <http://illinois-ica.org>

Illinois Correctional Association / Board of Directors meeting Thursday, Sept 1, 2011/Chicago

I. Call to Order: Jerry Butler (11:30 a.m.)

II. Approval of August minutes

Richard motioned approval; Jim seconded. Unanimous approval.

III. Roll Call

Present: Jerry Butler (president), Richard Hart (treasurer), Jim Thomas (Corresponding Secretary). Absent: Dona Howell (recording secretary);

IV. Officer Reports

A. President

1) Jerry will resume contacting IDOC and others for membership recruitment and nominations for remaining committee chairs and other positions.

2) Jerry will call past-president Serge Molina to remind him about dealing with the issue of the prior account.

B. Treasurer

1) There is currently \$1,750 in the ICA account. Immediate expenses include \$1,500 retainer for 501(c)(3) filing.

2) Chase Bank does not offer specialized business services or account management, so Chase cannot be used for 501(3)(c) filings, so we should consider Rivkin & Associates

3) ACA membership rebate checks have not arrived at ICA for at least the past 18 months, but ACA has corrected this

5) We are still waiting to hear from the past president regarding remaining ICA funds in the Springfield account for transfer of the account to the three designated officers.

6) We will be working on the 2011-2012 budget to be presented for approval within four weeks.

C. Corresponding Secretary

1) Preliminary homepage is complete and ready for public viewing, but it should be redone in the near future to upgrade content and visual appearance. Current server was donated by Northern Illinois University's ACA student chapter

2) We have the July, 2011 ICA membership rosters from ACA. Within the next 10 days, we will compile the email addresses from the current list, and combine those with email addresses of lapsed members and send out a mass e-mail from the ICA listserv to current and recent past ICA members soon.

3) Attorney Michael Polachek would like to have a conference call with the Board as soon as possible.

V. Old Business

A. Retaining Selden-Fox for accounting services: Pending finances, it was consensually agreed to explore retaining them to set up the ICA account, but defer approval of continued maintenance pending financial arrangements.

B. Committee positions: Consensual approval of beginning the process of filling key committees, especially Membership, Student Affairs, Program, and Nominating committees.

C. Fall, 2012 conference: Consensual approval to defer this until the Program Committee can review proposals.

D. Discussion of moving ahead with 501(c)(3) filing by Joseph Rivkin, CPA. Jim motioned approval, Richard seconded.
Unanimous agreement.

VI. New Business

A. Approval of loan to ICA: Richard moved to accept a second \$1,500 loan from Jim Thomas to be repaid, if possible, by the end of 2012.

B. Mariya Kozlova was approved as ICA Newsletter editor

C. Consensual approval to set up a listserv to begin contacting current ICA members within the next two weeks.

D. Michelle Buscher was unanimously confirmed as ICA Vice-President and will be notified of the procedure for adding her to the ICA account when we meet with the past president when he returns to Illinois.

E. Post Office box: Jim moved to obtain a medium-sized post office box for about \$100 a year. Richard seconded. Unanimous approval pending determination of a convenient USPS location in or near Chicago's Loop. Unanimous approval.

F. ICA Student Affairs Committee: Jim moved to create an ad hoc committee, the ICA Student Affairs committee, modeled after the ACA's student affairs committee. Richard seconded. Unanimous approval.

VII: Adjournment: 1 p.m.