



ILLINOIS CORRECTIONAL ASSOCIATION

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Illinois Correctional Association / Board of Directors meeting Friday, July 17: Salvation Army Community Corrections Center (Chicago)

- I. Call to Order: 11 am (Jerry Butler, President)**
- II. Roll Call:**
 - A. Jerry Butler (President); Patrick Firman (Vice-President); Richard Hart (Treasurer); Jim Thomas (secretary); Mariya Kozlova (Research Director); Mike Lukas (Director); Joanne Kurt-Hilditch; Dale Hale.
- III. Introduce guests**
 - A. Dr. Joanne Kurt-Hilditch: Manager of Research and Development/Illinois Law Enforcement Training and Standards Board.
 - B. Dale Hale: Divisional Correctional Services Secretary at The Salvation Army.
- IV. Approval of February, 2015 minutes**
 - A. Patrick moved approval
 - B. Mike seconded
 - C. Unanimous Approval
- V. Reports**
 - A. President (Jerry Butler)
 1. Jerry summarized the history of ICA and proposed vision for future growth.
 - B. Vice-President (Patrick Firman)
 1. See below under: "VI. New Business."

- C. Treasurer (Richard Hart)
 - 1. Rich reported that the Chase account currently stands at \$17,858.80 with no outstanding invoices.
 - 2. Rich and Patrick were approved to obtain an ICA PayPal account and Chase debit card.
 - 3. The Salvation Army Community Corrections Center will be moving to its new location at 825 N. Christiana in the fall.
 - 4. Unanimous agreement to reimburse Patrick for charges associated with SquareSpace homepage and email server(s), if necessary.

- D. Secretary (Jim Thomas)
 - 1. Our annual non-profit charitable organization to the Attorney General and or corporation filing fee to the Secretary of State were submitted by the deadline.
 - 2. Our most recent (May) membership roster from ACA listed about 168 active members.
 - 3. Jim will send membership rosters to the Board when received from ACA.

- E. Research Director (none)
- F. Director at Large (none)

VI. Old Business (Deferred to next meeting)

VII. New Business

- A. ICA Audit procedure (Kevin Lyons, chair of committee of inquiry)
 - 1. Jim moved that we request Kevin Lyons, chair of the Committee of Inquiry, to prepare the annual audit/report of ICA financial records.
 - 2. Mariya seconded
 - 3. Unanimous approval.

- B. Appointment of new Directors
 - 1. Unanimous consent to appoint James Edwards, Joanne Hilditch, Daniel Sheline and Dale Hale as new ICA Board members.
 - 2. Position appointments
 - a) Dale was appointed Chair of the Program Committee
 - b) Joanne was appointed Director of Special Projects
 - c) James was appointed Chair of Public Relations Committee
 - d) Mariya was re-assigned from Director of Research to Director at Large

VIII. Discussion issues

A. ICA Homepage

1. Take down old homepage, but keep the domain name of illiois-ica.org
2. Pending articles for the homepage will include "Spotlight on:"
 - a) McHenry County Court Services
 - b) Chaplaincy in Corrections
 - c) Daniel Sheline on work Release in Lake County

B. Member "Meet & Greet" networking events

1. Host member events at various facilities to include tours and networking events.

IX. Division of labor/assigned tasks for moving forward

A. Mariya:

1. Begin to curate and link articles on ICA Facebook and Twitter accounts of interest to corrections professionals
2. Post discussion questions to engage users and generate dialogue
3. Solicit input from members on their interests and the types of articles or other content they would like to discuss/link

B. Jim:

1. Send out membership rosters to new Board members
2. Contribute periodic articles

C. Dale:

1. Begin planning future conferences and activities

D. Joanne:

1. Create an ICA LinkedIn account
2. Develop strategies for developing ICA based on experience of rebuilding the Missouri Corrections Association
3. Explore possible gifts for new members when they join that would include the ICA logo (Items would be stored and distributed to new members by Jerry)
4. Explore options for 'rack cards' with ICA logo to be used for conference booths
5. Look into ordering ICA business cards for the Board

E. Patrick:

1. Continue to develop homepage and coordinate with Mariya and Joanne on social media emphasis
2. Work on collecting membership roster names into a database that can be used to process and connect with members, both individually and in groups
3. Welcome new ICA members as they join, and reach out to those whose membership has lapsed to renew their interest
4. Work with Rich to establish a PayPal account and debit card
5. Make contact with Kevin Lyons to determine his interest in continuing in the role in Committee of Inquiry
6. Preliminary exploration of e-commerce for possible merchandising

F. Scheduling future meetings

1. Schedule the next ICA Board meeting for late September

X. Adjournment (1:10 pm)