



ILLINOIS CORRECTIONAL ASSOCIATION

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Illinois Correctional Association / Board of Directors meeting Teleconference: Friday, January 15, 2016: 1 p.m.

Present: Jerry Butler (president); Patrick Firman (Vice-president); Richard Hart (Treasurer); Jim Thomas (Secretary); Mike Lukas (Director); Daniel Sheline (Director); Dale Hale (Director).

I. Approval of August and September, 2015, minutes.

Jim motioned to approve; Dale seconded.
Unanimous approval

II. Confirmation of Daniel Sheline, accreditation specialist, Lake County Sheriff's department as new ICA Board member.

Mike motioned to approve; Jim seconded;
Unanimous approval

III. Reports

- A. President (Jerry): Jerry will reach out to IDOC Director John Baldwin and others to explore ways to form a partnership between ICA and IDOC.
- B. Treasurer: Richard reported a current balance of \$14,984.34 in the Chase account, in addition to an \$8.75 undeposited check recently received.
- C. Secretary:
 1. Jim reported that the December ACA membership roster lists 178 active members, down from 214 a year ago, and from about 440 at our peak four years ago.
 2. The 2015 non-profit financial report required annually by the Illinois Attorney General's office and the annual Secretary of State registration of ICA as a corporation were submitted, and the forms for 2016 again will be due this spring.
 3. Vice President: Patrick suggested a transition of several administrative duties to other ICA Board members:
 - a. Richard and Patrick will coordinate responsibility for the ICA PayPal account and other financial issues.
 - b. Patrick will work with Mike and Jim to transition responsibility for maintaining ICA homepage maintenance to them.

- c. Google voicemail account will be transferred to Mike.
- d. ICA emails will be transferred to both Mike and Jim.

4. ICA both at Illinois Sheriffs Association October conference in Springfield: Jerry and Mike reported that it was productive and they found a receptive audience. Items with the ICA logo were distributed and expanded our visibility. Two action items arose from the discussion. (see new business).

IV. Old business

A. Social media:

- 1. Mariya will be urged to update and maintain the Facebook and Twitter with others providing suggestions for content in coming months.
- 2. We all will work with Joanne on LinkedIn to enhance visibility.

B. 2016 ICA Conference report

Dale provide a detailed summary of the 2016 annual ICA conference that he and Joanne are developing:

- 1. It will be held Friday, October 7, at the Spoon River College Co-op Community Center in Macomb.
THEME: BIG PICTURE IN CORRECTIONS TODAY
- 2. It will be from 8 a.m. to 5 p.m. and will include workshops, training courses, option correctional facility tours, workshops, and speakers.
- 3. An aggressive effort will be made to encourage student attendance.
- 4. Dale and Joanne have identified tentative speakers to assess topics and speaker fees.
- 5. Patrick moved to give deal budget leeway, not to exceed \$5,000. Jim seconded.
Unanimous approval

D. Merchandising (polo shirts, etc): Jerry will pursue IDOC/Danville to see if polo shirts can be by prison industries.

E. Annual Audit: Rich reported that he had not yet received the annual audit by Kevin Lyons and will contact him.

V. New business

A. The receptive response from the October Sheriff's conference creates the opportunity to aggressively encourage state sheriffs to become involved in ICA. Joanne, Mike, and Jerry will begin contacting sheriff's and identify the best way to encourage participation.

Adjournment: 2:15 pm

