



ILLINOIS CORRECTIONAL ASSOCIATION

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Illinois Correctional Association / Board of Directors Meeting & Fall Conference Planning

Meeting Agenda: Monday, 01 May 2017: 11:00 Hours

Location: Northern Illinois University (NIU) DeKalb, IL

- I. Roll Call:** Joanne Hilditch (President); Daniel Sheline (Vice-President); Richard Hart (Treasurer); Mike Lukas (Secretary); Dale Hale (Director)
- II. Call to Order:** 11:10 Hours
- III. Approval of Minutes & Reports:**
 - a. Board Meeting Minutes from 09 March 2017.
 - i. Motion: Dan Sheline
 - ii. Seconded: Richard Hart
 - iii. Unanimous Approval
- IV. Reports**
 - a. Treasurer (Richard): Treasure's Report
 - i. Chase Account Balance: \$9,828.56
 - ii. PayPal Account Balance: \$771.10
 - iii. Motion: Mike Lukas
 - iv. Seconded: Joanne Kurt-Hilditch
 - v. Unanimous Approval
- V. Meeting Items:**
 - a. Board met with Jack Stiles from NIU.
 - i. Jack gave a tour of the facility at the Holmes Student Center.

Showed the rooms that will be used for workshops along with hotel rooms for traveling guests to use while at the conference.

b. Potential Guest Speakers for Opening Session

- i. Chuck Kehoe
- ii. Chief Carolyn Gurski / Director Baldwin – IDOC
- iii. Andre Norman
- iv. Chief Joyce Klein – DeKalb County Corrections
- v. Chief Thomas Phillips – NIU PD

c. AV Equipment Needed

- i. Projector and screen in each room.
- ii. Podium in each room.
- iii. Microphone and speakers in the Heritage Room.
 1. Two wireless mics.

d. Friday Night Activities

- i. Bowling
- ii. Movie Theater
- iii. Gyms
- iv. Game Room

e. Meals

- i. Continental Breakfast – Friday
- ii. Hot Sandwich Buffet – Friday Lunch
- iii. Deluxe Continental Breakfast – Saturday
- iv. Total Cost for Food and Beverages – \$37.00

f. Vendors

- i. One confirmed.
- ii. Goal is 6-10 vendors.
- iii. ICE possibly getting a booth.

g. Giveaway Items

- i. Giveaway purchases (pens, mouse pads, stress balls, etc.): Joanne and other Board members to consider items to order. Cost of items should be between \$500-\$700.

h. Door Prizes

- i. Each Board member should work on bringing a door prize valued at around \$10.

VI. Meeting Adjourned: 13:12 Hours

- i. Motion: Richard Hart
- ii. Seconded: Dale Hale
- iii. Unanimous Approval