



**ILLINOIS CORRECTIONAL  
ASSOCIATION**

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**Illinois Correctional Association / Board of Directors Meeting**

Teleconference: Monday, 31 July 2017

- I. Roll Call:** Joanne Kurt-Hilditch (President); Daniel Sheline (Vice-President); Richard Hart (Treasurer); Mike Lukas (Secretary); Jerry Butler (Immediate Past President); Dale Hale (Director); Kevin Lyons (Director)
- II. Call to Order:** 11:02 Hours
- III. Approval of Minutes & Reports:**
  - a. Board Meeting Minutes from 01 May 2017.
    - i. Motion: Dale Hale
    - ii. Seconded: Richard Hart
    - iii. Unanimous Approval
- IV. Reports:**
  - a. President (Joanne): Items will be covered under Old Business during conference update.
  - b. Vice President (Daniel): No Report
  - c. Treasurer (Richard):
    - i. Chase Account Balance: \$10,304. 01
    - ii. PayPal Account Balance: \$1,507.85
    - iii. Motion: Jerry Butler
    - iv. Seconded: Kevin Lyons
    - v. Unanimous Approval
  - d. Secretary (Mike): No Report

e. Immediate Past President (Jerry): No Report

f. Directors:

i. Jim Edwards: No Report

ii. Dale Hale: Items will be covered under Old Business during conference update. He will be sending out information to the Board regarding awards.

iii. Kevin Lyons: No Report

iv. Jim Thomas: No Report

**V. Old Business:**

a. Fall Conference (Joanne)

i. Exhibitors – Acorn Engineering (Plainfield IL), GTL (Ohio), Specialized Furnishings & Equipment (Illinois) Total: \$1,400.00  
GTL sponsoring a Friday night activity \$500. Dale contacting NIU to see what we can do on Friday night for activities.

ii. Giveaway purchases (pens, mouse pads, stress balls, etc.). – Need a Budget (we have mugs and shirts). A total of \$500 was suggested to order items.

Motion: Daniel Sheline

Seconded: Dale Hale

Unanimous Approval

iii. ACA Swag (Mike) – ACA sending items to put in bags for attendees.

iv. Registrations – Four (4) paid for so far. Registration information emailed out to Illinois Sheriff's Association, Wisconsin Correctional Association, and ICA membership.

v. Confirmed Speakers – All but Sabrina Jennings & Cook County confirmed for the panel. Mike will contact Sabrina. Jerry will be talking to Cook County.

vi. Joanne has been collecting some door prizes to give away at the conference.

vii. Dale will look into verifying that they have AV equipment and computers for rooms.

- viii. Other Marketing – IPSCA Emails; NIU and other local colleges with law enforcement programs.
- ix. Friday Night Activities – Sponsorship for activities being provided from GTL.

b. Fall Conference Update (Dale)

- i. Travel Arrangements for Andre Norman being taken care of by Richard. He will arrive on the 12<sup>th</sup>.
- ii. Corresponding with Jack King and some questions have come up such as will we be needing student volunteers, how many needed and where needed? NIU logo cannot be used on our website and exhibitors can sell books, but not food. Dale has someone to give invocation at the opening session. He will be attending the ACA Conference in St. Louis. Joanne will also be attending the Dual Chapter meeting and Dale will be a backup if needed. Dale will be meeting with Chuck Kehoe in St. Louis. Questions will be developed for the panel in advance so panelist can review and come up with answers before the panel discussion. A moderator will be assigned to each workshop. Board members also need to start thinking about the location for the 2019 conference.

c. Tax Filings – Electronic copies stored in the Drop Box account.

**VI. New Business**

- a. ACA Insurance Coverage – Mike spoke with ACA and because ICA is a Dual Chapter the conference activities are covered under ACA’s insurance. They can issue a certificate if needed.
- b. WCA – Joint Spring Day Session– Wisconsin is interested in possibly doing a day session in the spring. Joanne has talked to them and will be in contact with them to discuss further.

**VII. Meeting Adjourned: 11:49 Hours**

- a. Motion to adjourn meeting:
  - i. Motion: Jerry Butler
  - ii. Seconded: Joanne Kurt-Hilditch
  - iii. Unanimous Approval