



ILLINOIS CORRECTIONAL ASSOCIATION

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Illinois Correctional Association / Board of Directors Meeting

Safer Foundation Office 571 W. Jackson Chicago, IL 60661

Tuesday, 12 December 2017: 13:30 Hours

- I. Roll Call:** Joanne Kurt-Hilditch (President); Daniel Sheline (Vice-President); Richard Hart (Treasurer); Mike Lukas (Secretary); Jerry Butler (Immediate Past President); Kevin Lyons (Director) via conference call; Jim Thomas (Director) via conference call; Angela Owens (Director)
- II. Call to Order:** 13:35 Hours
- III. Approval of Minutes & Reports:**
 - a. Board Meeting Minutes from 14 October 2017.
 - i. Motion: Jerry Butler
 - ii. Seconded: Jim Thomas
 - iii. Unanimous Approval
- IV. Reports:**
 - a. President (Joanne): Joanne is leaving Illinois to move back to Missouri to take a new job.
 - i. A motion was made to waive having a special meeting for appointment of President.
 1. Motion: Jim Thomas
 2. Seconded: Kevin Lyons
 3. Unanimous Approval

- ii. A motion was made to appoint Daniel Sheline President effective 01 January 2018.
 - 1. Motion: Kevin Lyons
 - 2. Seconded: Jim Thomas
 - 3. Unanimous Approval

- b. Vice President (Daniel): No report.

- c. Treasurer (Richard): As of 11 December 2017
 - i. Chase Account Balance: \$9,912.88
 - ii. PayPal Account Balance: \$6,578.04
 - iii. Total is \$16,490.92 which includes the Fall 2017 ICA Conference totals.
 - iv. On site income from the conference was \$1,784.82. The PayPal gross amount collected from the conference was \$6,290.00. To date conference expenses were \$1,943.67
 - v. The only pending/outstanding bill is from the NIU Conference Hotel. Previous email from NIU stated that they were going to wait until mid-November to send the invoice. To date nothing has been received from NIU. A call was placed on 11 December 2017 to Jack Stiles, at the NIU Conference Center, to inquire about the invoice.
 - vi. A motion was made to accept the Treasurer's report.
 - 1. Motion: Jim Thomas
 - 2. Seconded: Daniel Sheline
 - 3. Unanimous Approval

- d. Secretary (Mike): Membership is up and some new members were added as a result of attending the fall conference. Planning on working on an article about the fall conference to submit to ACA for their magazine. The website was updated, and a page was added for conference sponsors and exhibitors to thank them for their support.

- e. Immediate Past President (Jerry): No Report.

- f. Directors:
 - i. Kevin Lyons: No Report.

 - ii. Jim Thomas: Working on newsletter with Jim Edwards to get out after the first of the year. Sent out a newsletter template.

 - iii. Angela Owens: No Report.

V. Old Business:

- a. Wisconsin Corrections Association – Joint One Day Spring Day Session
 - i. WCA is looking at doing a one-day (6 hour) wellness workshop. They are trying to get some sponsors for the workshop and are very interested in doing something in ICA as a co-host of the session.
- b. Dates & Location for 2018 Fall Conference
 - i. Bloomington and Springfield are two possible locations being considered but need to consider cost factors when choosing the location. Cindy, from the Illinois Law Enforcement Training and Standards Board Executive Institute, will get some cost estimates for both locations.
- c. Future Meetings Schedule
 - i. The ICA Board should meet at least quarterly. The next meeting will be on Tuesday, 06 February.
- d. Outreach & Marketing
 - i. Website page for vendors.
 - ii. Spring workshop.
 - iii. IDOC contacts – working with them

VI. New Business

- a. Student Affairs Committee – At the fall conference Dale Hale, Student Affairs Committee Chairman, spoke with Jack King, Director of Student Development at Northern Illinois University, and he expressed interest in working with the committee in developing a start-up of A.C.A. student affiliates. Dale sent him a copy of the Bylaws to inform him of the process and also followed up twice since the conference with emails indicating contacts also at Western Illinois University who might be interested in forming criminal justice affiliates across the state. At the time of this meeting Dale has not heard any further progress with the development of this project.

VII. Meeting Adjournment: 14:14 Hours

- a. Motion to adjourn meeting:
 - i. Motion: Kevin Lyons
 - ii. Seconded: Jim Thomas
 - iii. Unanimous Approval