



STUDIO RENTAL AGREEMENT
314 E. 13th Street | Houston | 77008
(3 pages total)

This is a binding agreement between **Blue Ribbon Digital Media** and below signed Renter dated _____/_____/_____.

Upon signing, Renter agrees to the following terms:

This agreement confirms the rental of Blue Ribbon Digital Media STUDIO located at 314 E. 13th Street, Houston, Texas 77008 and rate specified and obligates the undersigned to pay the amount of the rental noted below, including any additional unforeseen expenses incurred during the dates of the rental. Unforeseen expenses might include, but are not limited to; additional rental days, overtime, equipment rental, damages, cleanup fees, waiting time for sets, props, equipment, etc. *Equipment rented by Blue Ribbon Digital Media will require Renter to complete an Equipment Rental Terms & Conditions Agreement.*

TERMS OF USE | WAIVER OF LIABILITY:

Blue Ribbon Digital Media rents its facility, which may include any limited equipment, to its customers with the understanding that in no event shall Blue Ribbon Digital Media be held liable for direct, indirect, incidental, or consequential damage, mishaps, accidents, or loss due to the use of this facility or equipment used by its customers.

Renter: _____ (*please print name*) hereby waives and holds harmless Blue Ribbon Digital Media, its owners, agents, employees, affiliated independent contractors and management from any incident or accident which may occur to or by persons either renting or associated with the renting of Blue Ribbon Digital Media STUDIO on the dates noted below, or any additional dates added later. Renter agrees to waive the right to seek legal redress for mishaps, accidents, and loss while on our premises. Renter also agrees to have read, fully understand and agree to be bound by the general rules and payment terms of Blue Ribbon Digital Media. _____ (*Renter's initial*).

Renter agrees to be solely responsible for the conduct and welfare of all persons accompanying Renter while on our premises. Renters are solely responsible for the safety and well-being of any models, talent and or independent contractor Renter engages. Renter understands that if Blue Ribbon Digital Media observes dangerous, negligent practices or activities are being engaged in, Blue Ribbon Digital Media reserves the right to stop the shoot and require Renter and Renter's party to leave immediately – HOWEVER, Blue Ribbon Digital Media assumes NO RESONSIBILITY to act in such cases. Renters are solely responsible for verifying that all models and or talent employed during Renter's rental period are of legal age for the activities they are to be engaged in. Blue Ribbon Digital Media has no responsibility to determine or verify the age of participants in the Renter's activities but reserves the right to end those activities if it becomes aware that legal age violations are on going. Renter agrees that a Blue Ribbon Digital Media representative will be present in the studio at all times Renters are occupying it.

STUIDO USE:

Studio may be used for photography, videography or similar, with the exception of those activities that require, but are not limited to, the use of specialized ventilation, chemicals or flammable props. Studio may only be used for legal business activities.

Renter agrees to be respectful of our neighbors at all times and keeping the event contained within the studio. There is absolutely NO SMOKING in the studio or in the offices of Blue Ribbon Digital Media. Smoking is allowed outside the building. Renter is responsible for cleanup of smoking related debris (ashes, cigarettes, etc.) before leaving or a \$50 fee will be assessed.

INSURANCE:

Please contact your insurance agent to obtain a certificate of liability insurance. Include Blue Ribbon Digital Media as an additionally insured. Renter shall have in effect the insurance coverage for its employees against worker's compensation claims in an amount as required by law, property damage and public liability with a combined single liability of \$1,000,000, insuring against all liability of Renter. The Renter shall provide proof of said insurance 72 hours prior to its use of the premises.

Please email certificate to: *accounting@blueribbondm.com*

RENTAL PERIOD, FEES, CLEANUP:

Each rental is based on a 10 hour day, from load IN to load OUT. Prep days and Strike days must be scheduled. There is a 15-minute grace period at the end of rental before *after hour* fees incur. After hour fees will accrue hourly at \$100 per hour after the tenth (10) hour and at \$175 per hour after the twelfth (12) hour. A power surcharge of \$150 will be added for film, video or other excess power usage. A cleaning fee of \$150 will apply if the studio is not returned to the state in which it was delivered.

PRODUCTION SERVICES:

All production services (*equipment rental, digital services, catering, parking, etc.*) can be booked independently by the Renter, or by Blue Ribbon Digital Media.

PAYMENT TERMS:

All payments are due prior to the first day shooting begins. Established customers with Blue Ribbon Digital Media are granted half payment upfront and net 30 terms. Interest will accrue on all accounts in default. Please make all checks payable to: Blue Ribbon Digital Media. Credit card payments will have a 3.5% surcharge.

Renter's Name: _____

Position: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell Phone: _____ Email: _____

AFTER HOURS CHARGE:

A \$75 charge will be imposed should for any reason an employee or a designee of Blue Ribbon Digital Media be requested to open the studio or their offices after hours, unless on the fault of Blue Ribbon Digital Media. This includes but is not limited to; forgotten equipment, paperwork/documentation or personal effects left by the Renter. After hours are between 9:00AM & 5:00PM (CST) or after "Time OUT" of the Rental Dates.

	Rental Dates	Rental Hours	Rate	Time IN	Time OUT
MON					
TUE					
WED					
THU					
FRI					
SAT					
SUN					

Estimated Total Due: _____

Client Signature

Date

Blue Ribbon Digital Media, Manager

Date

Please email a copy of this signed contract and your Liability Insurance Certificate to accounting@blueribbondm.com. All checks should be made payable to Blue Ribbon Digital Media. Credit card payments will have a 3.5% surcharge.