



# Handbook

# Glenview Square Dance Club

August, 2017

## Welcome

Welcome to our club and the wonderful world of square dancing. You are now part of a great activity which is historically rich and dedicated to providing an inclusive and welcoming environment for enjoyment by all participants, singles as well as couples. Being a member of the Glenview Square Dance Club, also referred to as Glenview Squares or GVS, is a great way to keep square dancing alive and growing.

A Glenview Square Dance Club member participates by paying yearly membership dues, dancing at club dances, stealing and retrieving, providing refreshments, joining in the various club functions as well as the fun, and inviting others to try it. Here is information that you will find useful as a club member.

--The Membership Committee of the Glenview Squares



Square Dance Lesson Graduation 2017

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## About The Glenview Square Dance Club

The club is a non-profit organization established in 1950 and is a member of the Metropolitan Chicago Association of Square Dancers (MCASD). The Glenview Square Dance Club Board meets five times a year. All members are informed of Board Meeting dates and times and are invited to attend. The club color is green.

## Glenview Square Dance Club Board of Directors

### Elected Officers

- ❖ Presidents: Carolyn & Bob Lopez (giacomini@sbcglobal.net)  
Dance Night Cell Contact: Bob (847-899-4075)
- ❖ Vice-Presidents: Janice & James Cha (janice.cha@sbcglobal.net)
- ❖ Corresponding Secretary & Special Registered Agent: Linda Warren (Lwarren6741@gmail.com)
- ❖ Treasurer: Vicki Jennings (vickijennings129@yahoo.com)
- ❖ Secretary: Judy Zaleske (judyzaleske@yahoo.com)

### Appointed Board Members

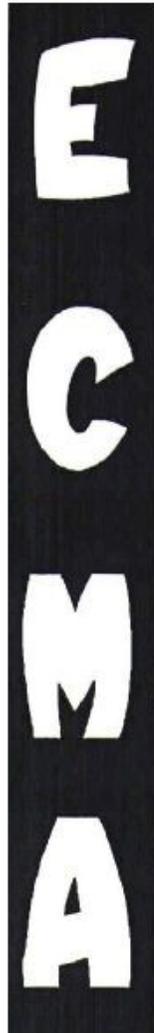
- ❖ Membership Committee Chair: Joy Nachtrab (joylmn@yahoo.com)
- ❖ Refreshments: Tina Cetnar (tinacetnar@yahoo.com)
- ❖ Stealing & Retrieving: Mike Altschuler (mike.alts54@gmail.com)
- ❖ Lesson Coordinators: Carol & Phil Moulden (pcmoulden@comcast.net)
- ❖ Outreach Coordinator: Janice Cha (janice.cha@sbcglobal.net)
- ❖ MCASD Delegates: Dave & Ann Parr (parr6@sbcglobal.net)
- ❖ Webmaster: Ed Friedman (ed@math.uchicago.edu)
- ❖ Club Newsletter: Dave Parr (parr6@sbcglobal.net)
- ❖ Venue Liaisons: Janice & James Cha (janice.cha@sbcglobal.net)
- ❖ Historian: ***Position Open - Volunteer needed***

### Lifetime Members

- ❖ Past President: Lila Leverick
- ❖ Member: Mary Buettgen
- ❖ Member: Cliff Benson

## ECMA (Emergency Call for Medical Aid)

This signal is designed for use by dancers to notify the caller of a medical problem in their square. When such a problem occurs, important minutes are often lost in the frenzy of waving arms and explanations which cannot be heard or understood on a crowded dance floor. What should you do?



### EMERGENCY CALL for MEDICAL AID

- 1 When a dancer goes down, a second dancer attends to him/her  
The remaining couples join hands and take a step backward.
- 2 This will allow the injured person and the attendant air and room
- 3 Raise joined hands as high as possible in the form of an arched circle  
On seeing this signal, the caller or hall monitor will immediately respond and place an Emergency Call for Medical Aid if required.
- 4 Caller and Dancers should continue as usual while aid is administered.

## Dues

Members pay dues annually in August. Dues for 2017-2018 are \$80.00 per person, but they are \$75.00 per person if paid on or before September 1, 2017. The dues help cover the expenses of venue rental, caller fees, recorded round dance music, refreshment supplies, office supplies and GVS membership to MCASD. Membership entitles you to attend our regular club dances from September through August for free, *but a fee is charged for Special Dances and our annual Dinner Dance. Dues are non-refundable* and are not based on the number of dances you attend.

## Club Dances

Glenview Square Dance Club offers square dancing at the *Club 50* and *Plus* levels at all of its dances. *Club 50* covers 50 of the basic calls from the beginning of the square dance lexicon. Go to [www.glenviewsquares.org/faq/](http://www.glenviewsquares.org/faq/) for the *Club 50* call list. *Plus* level builds on those basic 50 calls by adding 50 more.

Club dances are generally held at the National Park Fieldhouse, 9325 Marion Ave., Morton Grove, Illinois, 1<sup>st</sup> and 3<sup>rd</sup> Fridays of the month from September through May (No dance this year on September 1st). Summer dances generally are once a month June through August and are scheduled based on caller availability. If an alternate location will be used, the venue change will be updated on [glenviewsquares.org/dance-schedule](http://glenviewsquares.org/dance-schedule), and the GVS Shutterfly calendar. Members will be notified via email from Shutterfly. Members attend club dances for free but must sign in at the registration desk at each dance where Split-the-Pot tickets are also sold. Half of the amount collected from these tickets goes to a lucky winner, and the other half helps pay the caller. *Beginning this year, members will receive a frequent dancer card* to be marked each time a member attends a GVS dance. There will be a drawing at the Annual Dinner Dance for prizes

The dances alternate between tips at the *Club 50* and *Plus* levels. A **tip** usually consists of two parts; the caller will begin with patter (free-form calling) and then finish with a singing call. If there are people who would like to round dance, a recorded round dance will be played while the caller takes a short break approximately every half-hour.



# Glenview Square Dance Club

Dancing 1<sup>st</sup> & 3<sup>rd</sup> Fridays of the Month

7:30-10:00 PM

Square Dancing starts at 7:30 PM with alternating Club 50 & Plus tips throughout the night!

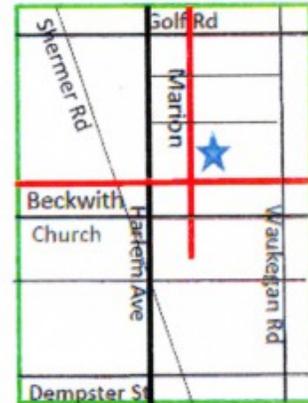


**National Park Fieldhouse**  
**9325 Marion Ave, Morton Grove**

Admission - \$ 8.00 per person

## 2017-2018 DANCE SCHEDULE

<u>2017</u>	<u>CALLER</u>	<u>THEME</u>
Sept 15	Randy Dougherty	National "Thank You" Day
Oct 6	Ken Burke	Oktoberfest
Oct 20	Aaron Wells	Sweetest Day
Nov 3	Jimmy Robison	Falling Leaves
Nov 17	Bobby Poyner	Honor Our Veterans
Dec 1	Barry Johnson	Toys for Tots
Dec 15	Curt Braffett	Christmas Cookie Dance
<u>2018</u>		
Jan 5	Bobby Poyner	New Dancer Dance
Jan 19	Chuck Witt	New Friends Day
Feb 2	Arlene Kaspik	Ground Hog Day
Feb 16	Bob Asp	Valentine's Day
Mar 2	Don & Doug Sprosty	March Madness
Mar 16	Ken Burke	St. Patrick's Day
April 20	Jed & Lincoln Siegmann	Earth Day
May 4	Curt Braffett	May the 4 <sup>th</sup> Be With You
May 18	Dean Dederman	68 <sup>th</sup> Anniversary
	<i>National Caller</i>	<i>Dinner Dance - Ticket Dance</i>



Three blocks south of Golf Rd  
One block east of Harlem in  
Morton Grove.

**Member MCASD**  
Banner Available  
September thru April

For dance updates: [GlenviewSquares.org](http://GlenviewSquares.org)  
Like us on Facebook: [Facebook.com/glenviewsquares](https://www.facebook.com/glenviewsquares)  
Dance night contact : Bob or Carolyn – 847-899-4075

## Square Dance Etiquette

For our single dancers, it's best to find a partner before squaring up. That is why Glenview Squares provides dance cards, so that you can line up your dance partners between tips or even before the dancing starts. For new dancers it might be best to arrange in advance to partner with experienced dancers, while experienced dancers might want to ask a new dancer to dance. We have many member couples who are willing to split up for a tip or two to dance with our single friends. You can find the dance cards on the stealing and retrieving sign up table or near the flier table.

When squaring up, try not to walk through squares that have formed or pass a square that is forming and needs dancers. Members should wear their name badges and cordially introduce themselves when they join a square. *Once in a square, under no circumstances, abandon it.*

While dancing, hand-holds are very important, but please be gentle. Dancers need to establish contact with adjacent dancers in their formation. It is the way in which dancers help guide each other, however, you should hold on loosely so the other dancers can get away if they are supposed to move and you don't realize it. When doing arm turn calls (allemande left, turn thru, etc.) grip lightly the forearm not the elbow. In waves, gently touch fingers and palms to adjacent dancers. Don't grab thumbs.

Once a tip is underway, refrain from talking. It is frequently difficult to hear and you may very well prevent someone else from hearing a call. Listen to the caller. This is not only a courtesy to the caller and other dancers but helps keep squares from breaking down. Anticipating calls and starting off in the wrong direction puts you in the wrong place at the wrong time. **If a square breaks down during a patter tip, "make lines"**. First, go to your home spot in the square. Next, the heads slide right to form lines at the side. Finally, wait to resume dancing until the caller announces the "lines" formation. **If the break down is during a singing call, men should go "home" with their current corner** and resume dancing when the other squares are back "home".

Every member and guest should be treated with respect. All dancers make mistakes; everyone is trying, so encourage each other! Especially welcome new dancers since they will become the experienced dancers of the future. Experienced dancers should remember how it feels to be a new dancer and be helpful and cheerful.

For those not dancing a tip or round, please step to the side and keep voices low, so the caller or round music can be heard.

Usually after the last tip, the dancers and the caller form a large circle to thank everyone. If you especially enjoyed dancing with individual people, tell them after the tip or before leaving the dance.

To get the most enjoyment out of our multi-level dances, dancers should only dance at the level of their competency. Dancers who do not know the *Plus* calls should not let themselves be persuaded to join a *Plus* tip by other dancers saying, “Don’t worry, we’ll get you through it!” The goal is to have fun – lessons are available for learning *Plus*.



## Club Activities - (Opportunities to Support the Club)

### Refreshment Volunteers

Members of The Glenview Square Dance Club are encouraged to provide refreshments once or twice during the dance season (September to August). Refreshments are usually provided by two volunteers per dance. Select your dates by completing the Volunteer Interest Survey included with your membership application or by signing up on the Glenview Squares Shutterfly site ([www.glenviewsquares.shutterfly.com](http://www.glenviewsquares.shutterfly.com)) under the Refreshment tab. There you will also find an FAQ. Refreshment Volunteers will receive a reminder email one week prior to the scheduled date. If you are unable to be at the dance on your chosen evening, please contact Tina Cetnar (Chairperson) at (847) 609-8808 or Patty Hardy at (858) 333-1205 at least two weeks in advance of the scheduled dance.

What to bring – **Refreshments should be limited to snacks.** Suggested snacks include: baked goods, fruit, veggies & dip, cheese & meat trays, crackers, trail mix, pretzels, popcorn, mixed nuts, and candy. Please remember that several of our members have Type 2 Diabetes. Good choices for these members include veggies & dip/hummus, cheese & crackers, nuts with dried fruit and non-sugar items. Cutting and preparing of food should be completed at home, if possible.

Set Up - Please arrive at 7:10 PM to set up, so that the snacks are available at the end of the first tip. The refreshment volunteers should monitor the refreshment table and add supplies as needed.

Clean up - The volunteers for the evening are responsible for cleaning up. This includes wiping down and drying all tables and sinks. Clean-up should occur during the last tip as we must vacate the building no later than 10:00 PM.

The Refreshment Committee thanks you in advance for your cooperation.

--Tina Cetnar (Chairperson)

## **Stealing and Retrieving Banners**

Each square dance club has banners with its name and logo. Stealing and Retrieving banners are important inter-club activities that promote dancing and bring in revenue when paying guests come to Glenview Squares to steal or retrieve. Stealing means that a minimum of six Glenview club members wearing club badges sign in at another club's dance before the third square dance tip begins. If Glenview is the only club stealing, Glenview automatically gets the other club's banner to bring home to display at the next Glenview dance. When there are two or more clubs stealing, there will be a drawing, and the winner takes the banner home. Those clubs who do not win will get credit for attempting to steal and may return to try again. There can be only one successful steal from any one club per dance season. Retrieving means that a minimum of six Glenview club members wearing club badges sign in at another club's dance to retrieve Glenview's stolen banner. To Steal or Retrieve, members can sign up at Glenview club dances, on Shutterfly or by contacting the Stealing & Retrieving Chairperson. See Using Shutterfly on page 11 in this Handbook.

## **Acting as Angels at Lessons**



Glenview Square Dance Club partners with the Glenview Park District to sponsor Square Dance lessons starting each September and January and running through May. Acting as an angel is a great way to get to know our newest dancers, and brush up on your skills at the same time. For more information contact the Lesson Coordinators.

## **Demonstrations & Performances**

Periodically the club receives requests to provide square dance demonstrations or performances. The Outreach Coordinators ask for volunteers who are free on the specified day and time of an event. Volunteering for these events can be a lot of fun. Sign up on Shutterfly, and watch for e-mails about upcoming performances. Questions? Contact the Outreach Coordinators.

## Information Resources

You can find more information about the Glenview Square Dance Club at these locations:

1. *GlenviewSquares.org/s/GVS-ByLaws.pdf* is a copy of the GVS club bylaws.
2. *GlenviewSquares.org/resources* provides information for members and the public about the club and its activities.
3. *Facebook.com/GlenviewSquares* contains information about upcoming events and provides a place where messages can be left. It can be used to promote square dancing to friends by “Liking” square dancing posts that have been made.
4. *GlenviewSquares.Shutterfly.com* is a website where Glenview Squares members and the public can view pictures from events that our members attend and see a complete list of Club events. Members use this site to sign up for events.

## Using Shutterfly

### **Why We Like Shutterfly**

- The Calendar – You’ll receive automatic updates about upcoming GVS events. Events include everything from upcoming Club dances, lessons, demos, board meetings, special dances, and more.
- Sign-up Sheets - These help event organizers for stealing/retrieving, refreshments, demos, etc., know who has agreed to take part.
- The Photos – You can visit past GVS events via the photo albums.
- The Lesson Corner – Students can find links and updates about calls learned, helpful websites and more.

### **How To Use Shutterfly**

- Go to <http://glenviewsquares.shutterfly.com>
- Sign up for a **free** Shutterfly account – look for the ‘sign up’ button on the top right corner of the web page. To sign up, you will be asked to provide your name and email address, and to create a password.
- You can view the GVS Shutterfly page any time without logging in.
- You’ll need to log in (i.e. give your email and Shutterfly password) when you want to add your name to a Sign Up sheet, or upload or download photos. So, be sure to choose and record an easy-to-recall password!