

CPOA Board Meeting Minutes

July 23, 2012

The meeting was called to order by Hugh Butler.

Present: Hugh Butler, Linda Creech (late), Bill Neches, Barbara Brady, Mary Boyle, Sally Hootnick, Robert Kimble, JoAnne Borg, Donna Zellers, Bob Jeffrey, Kathie Szabo, Greg Miller, Av Posner, John Viehe, Sandy Miller, Miles DeMott

Also present were members of Institution Staff: Tom Becker

Also present: Helen Habenicht

The meeting began with Tom Becker addressing several questions put forth by the CPOA. As recorded by Hugh Butler: [President Becker stated the closing schedules for the Elm Gate and discussed policy and security matters. He also discussed owner fees and how Trustees determine the share of expenses each year.](#)

Bob Jeffrey introduced Helen Habenicht as a potential candidate to represent Area 4. The Board voted to accept her nomination and voted to approve her appointment as Area 4 Rep.

Bob also reported the Nominating Committee is trying to get volunteers outside of people who are already greatly involved in other organization of Chautauqua. Possible candidates are: for Area 2 – Diane Hess and Area 6 – Mary Davenport. A motion was made and passed to accept these 2 candidates for nomination. The Nominating Committee also put forth the slate for next year nominating Hugh Butler as President, Bill Neches as VP, and again for Greg Miller as Trustee. This motion to nominate also passed.

Trustee Board Members have been asked to forward me information about each of the committees they serve.

Barbara Brady reported the Area Picnics went well. She has requested each Area Rep give her a copy of their fliers and a report. Bob will collect any receipts for reimbursement. Miles asked the number of attendees at each picnic. A quick survey was taken by those present. The picnics were well attended. Barbara will collect ideas for future picnics. Hugh thought CPOA Board Member T-shirts would be helpful. THANK YOU, BARBARA for all your efforts.

Transportation and Safety – Renee collected surveys. More to be reported at the next meeting.

Bob is putting together membership renewals. Approximately 50 were received at the Saturday Open Meeting. Only 1 received at picnics.

Hugh assigned Linda to chair the new Membership & Finance Committee. Helen, Bob, Robert and Miles have agreed to serve,

Bill reported on Lighting. He has requested surveys from the Board. He has received 106 thus far. 90% had a favorable response.

The Week 9 Evaluation Meeting August 20 will be at Smith-Wilkes in the BTG boardroom. Evaluation forms similar to 2011 will be sent via email to all board members in advance.

The meeting was adjourned at 1:34. p.m.