

CPOA Board Meeting Minutes

June 24, 2013

Approved by the Board dated: 7/8/13

Hugh Butler called the meeting to order at 12:15pm.

Present: Hugh Butler, Barbara Brady, Sally Hootnick, John Jackson, Will Martin, Mary Boyle, Robert Kimble, John Viehe, Kathie Szabo, Chip Gamble, Greg Miller, Donna Zellers, Miles DeMott, Bill Neches, Laura Damon Diane Hess, Helen Habenicht, Sandy Miller, Laura Saulson. Excused absence: Av Posner

Also present were members of Institution Staff: Tom Becker, John Shedd, George Murphy, Doug Conroe, Sebbie Baggiano

The meeting began with Tom Becker making introductions of the CI staff in attendance, then addressed several questions put forth by the CPOA: He discussed the Garden district dispute, but no specifics were available; the CUD and waste water treatment alternatives with the Institution ready to do its part in helping with this effort. Discussed the work already going on in terms of protecting the lake through Rain Gardens, golf course wetlands, and no-mow zones; He discussed how CI has no influence on ARB decisions; and lastly, discussed the complex issues of capital projects and CIs continued stand to remain public about all these issues.

When asked about this year's gate holder stats, George Murphy stated approximately 1400 season gate tickets, and approximately 150 four-weeks and longer gate tickets were sold.

No minutes from last meeting in May were found so were not approved.

New Nominating committee announced with Donna Zellers serving as chair.

Introduced new members to the board with Charles (Chip) Gamble appointed as Treasurer filling the unexpired term of John Jackson, and Barbara Brady appointed as Secretary filling the unexpired term of Linda Creech. Motion was made to appoint Chip as Treasurer. Motion was moved and seconded.

Motion to appoint Barbara as Secretary was made in advance of proper procedures to be investigated. Motion was moved and seconded.

Procedure was discussed about getting Chip on the signature card with Jamestown Savings Bank – motion was made to add Chip to account. Motion was moved and seconded.

Committee work: Encourage members to ask their neighbors to get involved by serving on their committees.

Treasurer's report: The report was reviewed and passed with some minor adjustments to be made to the report. Starting balance for the year is approximately \$28,000.

Discussed past CPOA donation history and how to handle these donations in the future, ie: Westfield Hospital and Lake Association.

Area Picnics set for Wednesday, July 17. Barbara will email reps for their picnic locations for the maintenance staff to deliver a table and trash can for each area. Budget per area is \$150. Membership forms will be available at the picnics to encourage membership. The Daily will have an article about the picnics on the 17th. Barbara is working with the Daily reporter.

New Business:

Greg Miller offered to develop a document that will serve as a reminder to residents and guests of on-the-grounds behaviors, etc. He will collect information and propose a list for distribution. Miles DeMott then suggested updating the website and to also consider creating a refrigerator magnet that will remind people to look up the "Living in Chautauqua" booklet online. This is an alternative to the printed booklet and can be easily updated on the website as needed.

Bill Neches proposed to form a committee that looks at long-term renters involvement, and also work on setting up the CPOA to not-for-profit status.

Meeting adjourned at 1:40pm