

CPOA - Board Meeting
July 21, 2014
12:15 pm
Wendt Board Room

APPROVED BY THE BOARD: August 4, 2014

Board Members Present: Mary Boyle, Barbara Brady, Hugh Butler, Mary Davenport, John Dilley, Debra Dinnocenzo, Helen Habenicht, Diane Hess, Bob Jeffrey, Sandy Miller, Bill Neches, Av Posner, Leslie Renjilian, Laura Saulson, John Viehe

Joined by teleconference: Greg Miller

Committee Chairs in attendance: Laura Damon, Robert Kimble

Additional Attendees: Tom Becker, Jim Pardo

Excused: Jennifer Delancy, Chip Gamble, Sally Hootnick

Absent: Susan Cartney

Special Note: Sandy Miller arrived early! :)

During discussion prior to the meeting, Tom Becker addressed the questions raised by board members in advance. Items of elaboration included:

- Damage to homeowner property within the Chautauqua easement, related policies, how to best communicate to property owners. Tom clarified the communication processes currently in place for planned construction/road projects; emergency work does not allow for the same degree of advance notice.
- Hugh commended Jordan Steves for his increased level of communication to property owners.
- Signage for the new water fountain acknowledging CPOA support.
- Continued support for the lack of any sort of approval/certification/rating of contractors. While contractors are required to register in order to work on the grounds, this in no way provides an endorsement.
- The Grapevine will continue operation under Hugh's oversight beyond his role as president of the CPOA.
- Jim spoke briefly to his role and his commitment to speaking to various groups.

Gifts with the Shared Space logo were given to Tom and Jim.
The board meeting was called to order at 12:42 pm with the presence of a quorum established.

Minutes of the July 7, 2013 meeting were approved.

The current Income Statement was distributed and reviewed. In Chip's absence, Hugh highlighted the statement, which reflects a current bank balance of \$24,973.34. Current expenses and projected donations reflect a contribution to cash of \$30.16.

Leslie Renjillian inquired about the percentage of homeowners that are members of the CPOA. The property owner list provided by the Institution totals approximately 1,200 property owners. Bob Jeffrey reports we currently have a little over 700 currently paid CPOA members.

Hugh reported that the total cost of gifts for Tom and Jim was just over \$80. The proposal to have Shared Space water bottles on the Amp stage for speakers was denied by Institution staff.

Bill Neches commented that the new water fountain signs (in spite of their aesthetics) seem to have improved the problem of bicycles crowding around the fountain.

Hugh discussed/proposed a CPOA Shared Space "Night at the Movies" at the Chautauqua Cinema in Week 10. Approximate NTE cost for this on Monday night of Week 10 is \$1,500. The motion was seconded and carried.

Hugh discussed the possible funding of a luncheon and/or gifts of Shared Space t-shirts for Ryan Kiblin's staff to support them in their grief over Ryan's passing. Laura Damon suggested the funding of a tree or support of a garden. John Viehe suggested the motion be withdrawn and that a study group be established to explore options, especially any option that might support whatever recognition for Ryan is being coordinated by the Foundation. Av will lead this effort and report back to the board. Hugh explored the option of the luncheon for the garden/landscaping/woods/grounds staff, along with CPOA board. The luncheon is proposed for NTE cost of \$1,000. The motion was seconded and approved to allow Hugh to explore the idea further with Doug Conroe.

Hugh highlighted the timing and speakers for the upcoming CPOA membership meeting.

Hugh reported on a meeting of the Transportation-Safety Committee meeting held recently. Future plans include a 'push' campaign to further expand awareness of safety and Shared Space.

Bill Neches reported on the recent lighting tour, the new lights at upper Root, and lack of any new information from National Grid. Sunday night walk-about will continue through August.

Debra Dinnocenzo reported on the proposed 2015 property owner survey project and requested volunteers to serve on this committee. John Viehe is supporting this effort with information from the 2004 survey and ideas for the 2015 survey needs. Bill Neches also agreed to assist with this project.

Barbara Brady reported on the Area Picnics and asked that Area Reps submit final expenses and a report. Several reps reported excellent turnouts in spite (or because) of the cool weather. Mary Davenport suggested a slight increase in funding for areas 5 & 6 due to the population density of those areas. Hugh suggested that Barbara collect the experience of the picnics for this year for future reference.

Debra reported on the next phase of the "Living in Chautauqua" booklet project previously lead by Greg Miller. An expanded study of overall needs for publications, as well as a review of content necessary for the booklet (vs. information to be accessible via other sources/methods) will be addressed prior to finalizing and publishing any printed materials. Debra requested assistance on this project. The following members volunteered: Bob Jeffrey, Barbara Brady, Bill Neches, Laura Damon.

Hugh Butler excused himself from the meeting prior to commencement of Executive Session for discussion with the Nominating Committee. Bill Neches assumed chair of the meeting. The Executive Session discussion was tabled and scheduled for continuance on Saturday, July 26 at 10:00 am in the Wendt Boardroom.

The meeting was adjourned at 2:25 pm.

Recorded by:



Debra A. Dinnocenzo
Secretary