

CPOA - Board Meeting
August 18, 2014
12:15 pm
Sports Club

APPROVED BY THE BOARD: June 29, 2015

Board Members Present: Mary Boyle, Susan Cartney, Mary Davenport, John Dilley, Debra Dinnocenzo, Chip Gamble, Helen Habenicht, Sally Hootnick, Bob Jeffrey, Bill Neches, Av Posner, Laura Saulson

Committee Chairs in attendance: Laura Damon, Robert Kimble

Additional Attendees: Phil Carl, Fred Rice, Suzanne Shull

Excused: Barbara Brady, Hugh Butler, Jennifer DeLancey, Diane Hess, Greg Miller, Sandy Miller, Leslie Renjilian

Absent: John Viehe

During discussion prior to the meeting, everyone enjoyed talking!

The board meeting was called to order at 12:25 and the presence of a quorum was established.

Members of the board and new members/guests introduced themselves.

Debra Dinnocenzo presented the minutes of the August 4, 2013 meeting for approval. The minutes were approved (without revision to the copy reviewed at the meeting).

Debra advised that minutes of previous 2014 board meetings recorded Susan Cartney as absent. The record should reflect that Susan had an excused absence from these meetings due to a conflicting commitment.

Debra reviewed the updated leadership directory and requested that board members provide a permanent/off-season address for inclusion in the directory.

Chip Gamble reviewed the current financial report reflecting a bank balance of \$23,482.

Chip inquired about input to the budget and requested that board members notify him of any budget items to be included in the 2015 budget.

Bill Neches reported on the results of the meeting of the officers with an insurance consultant to review CPOA insurance coverages. The following recommendations resulted:

- Additional coverage should be explored for employee coverage.
- Competitive bids should be reviewed for possible cost savings for same or expanded levels of coverage.
- Board members should confirm their own coverage for liability as volunteers.

Bill led a discussion to review various CPOA activities/programs.

Potluck dinner - agreed to continue; need to explore a larger location; agreed that the committee (Diane Hess, chair) will explore potential speakers and locations.

Area Picnics - Bill encouraged past area reps to continue supporting new reps in planning/execution of the picnics. The committee will consider reimbursement strategies to appropriately cover a reasonable level of expenses.

Shared Space - Bob Jeffrey suggested that we obtain data on the sales of Shared Space logo items. Helen Habenicht stated that our initiatives should be directly related to support of property owners and their interests. It was agreed that the Shared Space effort appropriately belongs to the Transportation-Safety Committee for further study and recommendations.

Mary Boyle suggested the addition of committee members to the leadership directory.

Bill reported that the Lighting Committee will be chaired by John Dilley going forward.

The nominations committee will be reactivated next year.

An Audit Committee is being established. Members include: Bill, Barbara, Debra, Chris Martin (insurance), Don Greenhouse (accountant), Jay Summerville (attorney). A motion was moved and seconded to form this committee to review the 2013 financials; the motion passed.

Bill reported on his preliminary meetings with DFT to install a fiber optic network at Chautauqua. A committee will be convened once an affirmative response from DFT is received.

Sally Hootnick suggested that we continue to support the Dog Park and maintain this as an active committee. Sally agreed to continue serving as liaison to the board for dog park issues.

Av Posner suggested that the House History committee be added to the list of committees that the CPOA will continue to support.

Av reported on his meeting with Geof Follansbee regarding a memorial for Ryan Kiblin and CPOA support of this proposal. Av moved that the CPOA contribute \$2,000 to the Bird, Tree & Garden Club Fund for the Ryan Kiblin Memorial Park. Discussion occurred regarding the most appropriate use of CPOA funds to memorialize Ryan. It was agreed that other options will be explored with Operations for possible donation of a bench or other contribution. Chip Gamble agreed to lead this effort; Laura Saulson agreed to work with Chip.

Bob Jeffrey asked for guidance of the board on the proposal for naming of the Ryan Kiblin garden/park. A motion was made, seconded and passed in support of Bob voting favorably at the Trustee meeting for the naming of the Ryan Kiblin garden/park.

Bill reported on the luncheon that CPOA provided to the gardens/grounds crew.

Bob Jeffrey suggested that the board undertake to engage in a robust, thoughtful strategic planning process. It was proposed that a strategic planning committee be established and meet on February 7, 2015 in Chautauqua. This committee will prepare the strategic planning process for the board meeting to be held in May 2015.

Laura Damon reported on the new county executive and new town manager.

Board meetings will be held in 2015 during weeks 1, 3, 5, 7, and 9 at 12:15 pm (to be held in the Wendt Board Room, except for the week 9 meeting to be held at the Sports Club).

Bob Jeffrey suggested that we present a strategic overview of CPOA at the August business meeting, using as a model Jim Pardo's presentation at the trustees' open forum meeting in July. There was general agreement to this proposal.

Bob also proposed the possibility of meeting with Tom Becker fewer times each season. Bill will explore this further with Tom.

Helen H suggested moving the CPOA membership meeting back to the Hall of Philosophy due to accessibility issues in the Hall of Christ.

Mary Davenport suggested that the CPOA establish suggestion boxes. Debra commented that this, along with a broad consideration of overall publication/communication issues, will be addressed by the newly established publications committee.

The meeting was adjourned at 1:52.

Recorded by:



Debra A. Dinnocenzo
Secretary