

CPOA – Board Meeting Minutes
July 13, 2015
12:15 pm
Wendt Boardroom

Board Members Present: Mary Boyle, Barbara Brady, Hugh Butler, Phil Carl, Susan Cartney, John Dilley, Debra Dinnocenzo, Chip Gamble, Helen Habenicht, Diane Hess, Bob Jeffrey, Greg Miller, Sandy Miller, Bill Neches, Fred Rice, Laura Saulson, Suzanne Shull, Carrie Zachry

Joined by teleconference:

Affiliates: Laura Damon, Jim Lampl, Richard Parlato

Additional Attendees: Tom Becker

Excused: Jennifer DeLancey, Leslie Renjilian

The meeting was called to order at 12:20 pm and the presence of a quorum was established.

Tom Becker addressed questions previously submitted by board members for discussion.

In discussion of Board business:

APPROVAL OF MINUTES & ADMINISTRATIVE MATTERS – Debra Dinnocenzo

Debra Dinnocenzo presented the minutes of the June 29, 2015 meeting for approval. The minutes were approved (without revision to the copy reviewed at the meeting).

Debra highlighted the updated leadership directory and thanked board members for their thorough input on this document.

CPOA GENERAL MEETING - Bill Neches

Bill Neches provided an overview of the agenda and discussion issues for the CPOA General Meeting on Saturday, July 18. The Board reviewed the draft topics for discussion (prepared by the sub-committee convened to develop this). John Shedd present information and address questions; Tom Cherry will be present as a resource.

Bill also mentioned the need for a membership table at the membership meeting. Mary Boyle, Barbara Brady & Diane Hess volunteered to staff this. Suzanne Shull will take over

management of the membership list in 2016; Bob Jeffrey will continue to handle for the balance of this year.

Bob Jeffrey will be responsible for setting up table/chairs for handouts/membership sign-up at the membership meeting.

It was agreed that reporting of the meeting will be the responsibility of the Daily and the Institution. Therefore, CPOA will not record minutes/notes from the meeting nor report any summary to the CPOA members following the meeting. Bob Jeffrey suggested that we encourage questions initially from property owners adjacent to or near the proposed ingress/egress routes.

CPOA AREA PICNICS - Barbara Brady

Barbara provided an update on planning for area picnics on Wednesday, July 22. There will be a story in the Daily. Barbara will assist with flyers needed for each area. Operations will provide tables & trash can for each area picnic location. Budget formulas for the picnic costs were discussed, with review of variable costs by area. Barbara suggested a base reimbursement of \$150, with variable adjustment for some areas (based on historical spending). It was moved and seconded to increase the overall budget based on the proposed reimbursements presented; the motion carried. Chip Gamble reminded area reps to submit receipts for reimbursement. Bill Neches offered to share with area reps sample templates for picnic flyers.

OUTDOOR LIGHTING - John Dilley

John reported on the lighting walkabouts and discussions with National Grid. New lights are possible for North Lake (where lights came down resulting from hillside erosion); also possible new light for Pier Building area.

TRANSPORTATION/SAFETY - Jim Lampl

Jim reported on the Bike Rodeo events (managed by Mary Lou Parlato and Hugh Butler). The third rodeo will be held next Sunday.

PUBLICATIONS – Debra Dinnocenzo

Debra reported on the space offered by Smith Library for locating a CPOA information area. The Publications committee needs to meet to review/revise the “Living in Chautauqua” booklet and to recommend a publications strategy for both paper and digital information. Any current information pieces that should be reviewed by the Publications committee should be sent to Debra.

POWR - Richard Parlato

Richard reported on the recent POWR meeting and discussion of the rental standard guidelines. These guidelines are being revised based on feedback/discussion. Next POWR meeting will be held on August 3, with the agenda focused on the CI Accommodations website.

AREA MAP/DESCRIPTIONS – Bill Neches

Bill Neches reviewed the area map/descriptions document. Diane Hess noted changes in Area 2 description. Several other possible revisions were discussed. Bill will take responsibility for finalizing an accurate map and descriptions for CPOA areas.

ADDITIONAL TOPICS DISCUSSED

Hugh Butler noted that 20 additional tee-shirts, previously budgeted, are needed for club counselors.

There being no further business before the Board, the meeting was adjourned at 1:52 pm.

Recorded by:



Debra A. Dinnocenzo
Secretary