

APPROVED:
June 27, 2016

CPOA – Board Meeting Minutes
August 24, 2015
12:15 pm
Chautauqua Sports Club

Board Members Present: Hugh Butler, Phil Carl, Debra Dinnocenzo, John Dilley, Chip Gamble, Helen Habenicht, Bob Jeffrey, Greg Miller, Sandy Miller, Bill Neches, Av Posner, Leslie Renjilian, Fred Rice, Suzanne Shull, Carrie Zachry

Joined by teleconference:

Affiliates: Jim Lampl, Richard Parlato

Additional Attendees: Jim Klingensmith, John Ford, Chris Anderson, Darlyne Johnston

Absent: Jennifer DeLancey, Barbara Brady, Susan Cartney

The meeting was called to order at 12:15 pm and the presence of a quorum was established.

Bill Neches welcomed the group and offered his thanks for support throughout the season/year. Bill noted that he personally is providing lunch for meeting participants to acknowledge

In discussion of Board business:

APPROVAL OF MINUTES - Debra Dinnocenzo

Debra Dinnocenzo presented the minutes of the August 10, 2015 meeting for approval. The minutes were approved.

Hugh commented on the issue of branding, expanding our visibility and where Shared Space fits in our overall marketing

Bill introduced John Ford who will serve as CPOA affiliate to the Chautauquan Daily. John explained the role of the Daily intern in covering CPOA and how he anticipates he will help to facilitate that process to best serve CPOA.

Richard P suggested the integration of Shared Space into the marketing of POWR.

Jim Lampl suggested a weekly CPOA column to showcase more about CPOA activities.

Bill reviewed the **financial report** on behalf of Chip Gamble. Bill highlighted the donations made annually by the CPOA. There was brief discussion regarding the various associations focused on Chautauqua Lake and the sewage treatment plant project.

Board members should advise Chip of any anticipated extraordinary expenses to be incorporated into the 2016 budget.

Helen Habenicht raised a question about the **cost associated with the Bike Rodeo**. There was discussion about the bike rodeo for next year. The plan is to continue the rodeo for next year. **Mary Lou Parlato has agreed to coordinate this effort again in 2016** and will advise us of the number of times the rodeo will occur next season.

Bill Neches raised the question of **raising dues to \$20**. The motion was moved, seconded and carried. Bill also reported

Bob Jeffrey reported on the **CPOA membership list**. Suzanne Shull has agreed to manage this list going forward. There was discussion regarding how best to manage our list, reconcile our list with the Institution's property owner list, and how to link our member database to the actual property list.

Diane Hess presented options for the **CPOA potluck dinner in 2016**. Various venues have been explored and it seemed that Hurlbut is still the best option. Upon further discussion, it was agreed that greater effort would be made to explore and secure the Athenaeum Hotel as a more desirable venue for the 2016 potluck dinner. Diane moved that the fee be raised to \$5; the motion was seconded and carried.

Safety/Transportation - Jim Lampl discussed broadening the concept of safety to include vehicle and pedestrian safety. Jim reported on his walkabout with Bill Neches and John Shedd where numerous hard surface safety hazards were observed on roadways and brick walks. Jim reports that helmet awareness seems to be increasing and that the committee will be actively working on various projects throughout the winter.

Bill Neches inquired of the present trustees regarding the maintenance of walking surfaces. Bob Jeffrey will check with Operations

John Dilley reported on the **Lighting** initiative. Walkabouts have continued with the last one held last night. There have been 2-12 people attending each walkabout throughout the season. John

also reported that we are still awaiting further information from National Grid. A report to address short and long term recommendations is being prepared.

John and Bill are meeting with John Shedd this week to discuss recommendations for lighting improvements/ replacements.

Hugh inquired about involvement of local/affected property owners and asked how CPOA is engaging the property owners affected by installation of new lighting. There was additional discussion about the future lighting

Dark Sky Initiative in collaboration with Terry McGowan will work to develop a proposal to submit to the Institution next year. There is also work being done on lighting installation guidelines for property owners.

There was additional discussion about the transfer of maintenance responsibility for lighting fixtures from National Grid to Chautauqua Utility District.

Bill Neches reported that the process to activate seasonal rate for off-season status with Time-Warner seems to be working smoothly.

There being no further business before the Board, the meeting was adjourned at 1:30 pm.

Recorded by:



Debra A. Dinnocenzo
Secretary