

CPOA Board Meeting MINUTES  
Pre-Season Planning Meeting  
21 Ramble, Chautauqua & via Teleconference  
May 7, 2016

**APPROVED:**  
**June 27, 2016**

In attendance:

Bill Neches, Bob Jeffrey, Hugh Butler, John Dilley

Telephone: Debra Dinnocenzo, Chip Gamble, Diane Hess, Rich Parlato, Jim Lampl, Phil Carl, John Ford, Helen Habenicht, Carrie Zachry

**Membership processing** - agreed to encourage new memberships via online renewals (and to not be concerned about the additional cost associated with this mechanism). We anticipate not to exceed the Institution average of 40% rate of ticket purchases online. Debra will prepare and release an e-blast in two weeks with a membership renewal reminder, including a prominent link to the online payment page, along with a Save the Date reminder for the pre-season potluck dinner.

### **Pre-Season Potluck Dinner**

There was general discussion about the pre-season potluck dinner. Bill reported that we will purchase chicken from a source other than the hotel. Diane asked that people gather at 4:30 for set-up. It was agreed that the social hour will be set for 5:30, with dinner following at 6:00. The cost charged will be \$5 for members and \$8 for non-members. Debra will prepare and post the posters, including different assignments by alphabet for food items to bring (including main course items, allowing for multiple choices in addition to chicken). A "Southwest Airlines" approach to seating will be explored, perhaps using a color coded system for calling people to the buffet table, rather than calling by tables. It was suggested that a color strip be exchanged for a plate, allowing better control of who goes to the buffet when.

### **Lighting Committee Report**

John Dilley provided an update on the negotiations with National Grid for conversion of lighting (to lower cost LED) and transfer of ownership to Chautauqua Utility District. Proposal from Nat Grid includes costs that are lower than originally projected. Based on anticipated costs, it appears the plan can be implemented with a 20-year (or a 30 year bond) @ 2% (with no tax increase). Initial installation of new lighting on Pratt is projected to occur after the 2016 season.

A meeting was held with CUD board of supervisors; the CUD is still exploring the proposal and consulting with their legal counsel. The committee will keep the CPOA board apprised of continued negotiations and planning.

### **Proposed "Meet the Trustees" porch meetings hosted by Area Reps**

Bill Neches introduced the idea of area reps hosting/facilitating porch chats throughout the season. The purpose would be for members of the community to have opportunities to meet and share input/concerns with trustees (both class b and class a trustees). There was general agreement that such gatherings would be useful and that area reps would likely be supportive and willing to host. Debra suggested that we clarify host vs facilitator roles and that the topics be positioned as broader than the Amp project.

### **Affiliate role for long- term renters**

Bill Neches suggested that the CPOA might consider a way for long- term renters to be better informed. The suggestion was made that perhaps we could establish an affiliate membership with a fee of \$10 for membership. Helen Habenicht suggested that we might simply invite interested non-property owners to join our mailing list without a fee. Bill will post information on the Grapevine and we will look into either Daily Articles, or perhaps Daily ads in this regard.

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Recorded by:



Debra A. Dinnocenzo  
Secretary