

CPOA - Board Meeting
DATE: July 25, 2016
12:15 pm
Wendt Board Room

APPROVED
August 8, 2016

Board Members Present: Chris Anderson, Barbara Brady, Hugh Butler, Phil Carl, Karen Conover, John Dilley, Debra Dinnocenzo, Helen Habenicht, Diane Hess, Bob Jeffrey, Darlyne Johnston, Jamie Klingensmith, Bill Neches, Fred Rice, Suzanne Shull, Jim Vance, Carrie Zachry

Joined by teleconference: Greg Miller

Affiliates in attendance: John Ford, Jim Lampl, Richard Parlato

Not in attendance: Laura Damon, Chip Gamble

Additional Attendees: Tom Becker, Jim Pardo

Prior to the business meeting, Tom Becker and Jim Pardo addressed questions and discussed issues on behalf of the administration and board of trustees.

The board meeting convened at 1:09 pm.

Bill Neches reminded everyone of the **upcoming meetings on Saturday, August 13**. These include the CPOA annual business meeting at 9 am, followed by the Chautauqua Corporation meeting at 10 am.

Bill also discussed **funding for our Luncheon for grounds and woods crew**. Bill moved to fund the luncheon for grounds crew and woods crew for an amount not to exceed \$400. The motion was seconded and after discussion passed unanimously.

In the absence of Chip Gamble, Bill reviewed a tentative **finance report** and advised that a more detailed report will be reviewed at our next meeting of the board.

Debra Dinnocenzo presented for approval **minutes of the July 11 board meeting**. With no additions or revisions noted, a motion was made, seconded, and passed to approve the minutes.

Debra also presented **the draft version of the 4th edition of "Living in Chautauqua."** There was discussion about options for distribution, production of printed copies, funds budgeted for this project, and the possibility of producing a smaller print run of the interim version for distribution at the August membership meeting. Debra indicated she would distribute to all board members an electronic version of the document and following review of feedback (requested by Friday, July 29), will report again at the next meeting of the board.

Barbara Brady reported on the **Nominating Committee**. Bill Neches is the nominee for the open Class B Trustee position. Barbara reviewed Bill's qualifications for the position. A motion was made, seconded, and following brief discussion, the motion was passed.

Carrie Zachary reported on the **area picnics** held on July 21. All picnics went well. Changing to Thursday didn't seem to be a problem. There was discussion about funding support for the picnics and best ways to determine appropriate amounts for each area, based on anticipated attendance/number of area households.

Jamie Klingensmith presented a proposal for conducting a **CPOA survey**. Jamie explained that the survey would serve as another source of input from property owners, and CPOA needs to be accountable to property owners. Discussion supported keeping the survey independent of the Institution, ensuring that the survey is easy to use/access, with electronic format the preferred option. Jamie asked for assistance; the following board members will work with Jamie on the survey committee: Barbara Brady, Chip Gamble, Debra Dinnocenzo, Bob Jeffrey, Hugh Butler, Bill Neches.

Jim Lampl reported on the **Safety & Transportation** committee. There were 24 attendees at the last bike rodeo. Jim also spoke to the issue of speed bumps.

John Dilley reported on the **Outdoor Lighting** committee. Meetings were held with CUD relative to the vote scheduled for August 9, 2016. Bill Neches will distribute information via e-blast and Grapevine, as well as holding an informational meeting for the community prior to the vote. John also reported on the meeting with John Shedd to review the Amphitheater lighting plans.

Bill Neches raised the question about the **advisability of returning to a Saturday morning meeting in July 2017**. It was agreed to determine our 2017 membership meeting schedule once there is specificity as to the schedule of meetings for trustees in 2017.

The meeting was adjourned at 1:58 pm.

Recorded by:



Debra A. Dinnocenzo
Secretary