

CPOA Board Meeting  
July 11, 2016  
12:15 pm  
Wendt Board Room

**APPROVED**  
**July 25, 2016**

Board Members Present: Chris Anderson, Barbara Brady, Hugh Butler, Phil Carl, Karen Conover, John Dilley, Debra Dinnocenzo, Chip Gamble, Helen Habenicht, Diane Hess, Bob Jeffrey, Darlyne Johnston, Jamie Klingensmith, Bill Neches, Fred Rice, Suzanne Shull, Jim Vance, Carrie Zachry

Joined by teleconference:

Affiliates in attendance: John Ford, Jim Lampl, Richard Parlato

Not in attendance: Laura Damon, Greg Miller

Additional Attendees: Tom Becker

During discussion prior to the meeting, Tom Becker joined and addressed questions posed by the Board.

The board meeting convened at 12:32 pm.

Bill Neches reminded everyone about the **CPOA open forum** on Thursday, July 14 at 1:00 pm at Smith Wilkes. Debra will distribute an e-blast this week to remind property owners about this meeting. Bill will place notifications on the Grapevine.

The board was reminded that on Saturday, August 13 at 9 am the annual **CPOA business meeting** will be held in the Hall of Christ, followed at 10 am by the membership meeting of the Chautauqua Corporation.

Bill announced that the 2017 pre-season potluck dinner will be held on Wednesday, June 21 at the Athenaeum Hotel. The hotel has confirmed this date, and additional space will also be provided in light of the higher attendance at this season's potluck dinner

Chip Gamble provided a **Treasury Report**, beginning with a review of the P&L of 2015, followed by the YTD (Jan - July 9, 2016) P&L report. Chip also reviewed a comparison report showing P&L comparisons on the first six months of 2015 and 2016. Helen Habenicht inquired about the 2016 budget and requested that the board see the budgeted expenses for 2016. Bill Neches will distribute the budget to the board prior to our next meeting.

Bill Neches reviewed the expenses associated with the CPOA **Bicycle & Pedestrian Safety Sub-committee**. A spreadsheet included in the treasury report reflects total expenditures of \$3,985.68 for expenses associated with the bicycle rodeo, bicycle safety maps, and bicycle safety posters. This was followed by discussion regarding the timing of proposed/approved budgets, how best to report ongoing budget status, and when to approve the 2017 CPOA budget. Bill suggested that we consider the 2017 budget during our week 7 meeting.

Bill Neches **moved that the current spend on Bicycle & Pedestrian Safety be approved at the maximum level of the \$3,985.68 currently spent**. The motion was seconded by Chip Gamble. Following further discussion, the **motion passed unanimously**.

Debra Dinnocenzo reviewed **Minutes of the June 27, 2016 board meeting**. The minutes were **unanimously approved** per the copy distributed.

Carrie Zachary reported on the **Area Picnics committee**. There is a schedule change this year due to programming, resulting in the area picnics being held on Thursday, July 21. Flyers should be distributed on Sunday. Printing of flyers can be done in the CI Publications office (email digital poster files to: [jfreay@ciweb.org](mailto:jfreay@ciweb.org)). Helen Habenicht requested that all areas be provided with two tables and two trash cans; Carrie will submit this request. Budgets for each area are based on size of area.

Debra will include a blurb about the area picnics in the e-blast this week regarding the CPOA membership meeting on July 14.

Debra will assist Carrie with design of a flyer template. Debra will also create a generic poster to promote the area picnics and welcome tents for each area.

Barbara Brady reported on the **Nominating Committee**. Barbara reported that today is the last day for Class B trustee nominations. A meeting will be held at 2 pm today for anyone interested in involvement in CPOA now or in the future.

Bill Neches raised a question about the possibility of designating the **POWR chair position as a voting board seat** rather than having affiliate status. Bill made a motion to vote at the next meeting to amend CPOA by-laws to provide for the POWR chair to be designated as a voting board seat. The motion was seconded by John Dilley. Following additional discussion, the motion was put forth for a vote. **The motion did not pass.**

Jim Lampl provided an update on the **Safety-Transportation Committee**. There were 34 attendees at the bike rodeo. These are similar numbers to last year, in spite of additional promotional efforts. The Summer of Safety effort includes the Safety Summit, a meeting to be held by the Committee with heads of various first responders group.

John Dilley reported on the **Outdoor Lighting Committee**. John reported on a recent meeting with CUD and the upcoming meeting with CUD, where the CUD board of commissioners will decide whether or not to take the project for new lights to a vote of the membership. John also discussed new options for LED cobra-head replacement options and the benefits of these.

Debra reported on the Publications Committee and specifically on the project to update/revise the "Living in Chautauqua" booklet. Debra provided highlights of the feedback offered thus far by board members, the obstacles in securing appropriate links to the Institution website, and the guidelines for content to include or exclude in the updated edition. Debra reported that a next draft will be distributed at the July 25 CPOA board meeting and that every effort is still being made to have copies available to distribute at our membership meeting in August.

---

Recorded by:



Debra A. Dinnocenzo  
Secretary