

CPOA - Board Meeting  
DATE: August 8, 2016  
12:15 pm  
Wendt Board Room

**Approved**  
**August 22, 2016**

Board Members Present: Chris Anderson, Barbara Brady, Hugh Butler, Phil Carl, Karen Conover, John Dilley, Debra Dinnocenzo, Helen Habenicht, Diane Hess, Bob Jeffrey, Darlyne Johnston, Jamie Klingensmith, Bill Neches, Fred Rice, Suzanne Shull, Carrie Zachry

Joined by teleconference: Greg Miller

Affiliates in attendance: John Ford, Jim Lampl, Richard Parlato

Not in attendance: Chip Gamble, Jim Vance, Laura Damon

Additional Attendees: Tom Becker

During discussion prior to the meeting Tom Becker addressed a number of topics on questions submitted by board members.

The board meeting convened at 12:44 pm.

Bill Neches reported on:

- the upcoming membership meeting on August, stating that the goal is to have 30 minutes of meeting content/presentations, followed by 30 minutes of discussion/ Q&A.
- the luncheon for grounds/woods crews scheduled for Wednesday, Aug 17 at noon (location TBD).

The Treasurer's Report was presented by Bill Neches in the absence of Chip Gamble. A more detailed discussion of the Finance/Budget Report will occur with approval of the 2017 budget during the week 9 meeting of the board. Debra inquired about the need for the annual meeting of the Audit Committee; Bill agreed to schedule that meeting before the end of season.

Debra Dinnocenzo presented for approval minutes of the July 25 board meeting. With no additions or revisions noted following discussion, a motion was made, seconded, and passed to approve the minutes.

Debra also presented the final draft version of the 4<sup>th</sup> edition of "Living in Chautauqua." There was discussion about distribution of the draft version for review/feedback. A motion was made and seconded to allocate funding not to exceed \$500 for printing of 300 copies of the publication for distribution at the annual business meeting, as well as a slip-sheet for inclusion requesting comments on the interim version. Following discussion, the motion passed.

Phil Carl reported on the porch chat he hosted with the help of Bob Jeffrey. The event was successful and well received. Helen Habenicht will host a porch chat with a trustee or two; Bill Neches encouraged other area reps to host porch chats if they are able to do so.

Jamie Klingensmith reported on the survey of property owners. A copy of the SurveyMonkey draft survey was distributed. A paper version also to be printed and distributed. Both surveys will have deadline of August 26. Analysis to be conducted in September, with summary completed and distributed after September. There was further discussion regarding the questions about the Heinz Beach Road and speed bumps; it was agreed to retain these questions in the survey, pending discussion with John Shedd. A motion was made to approve funding of \$300 for a 1-year account with Survey Monkey for purposes of this and potentially other surveys of property owners. The motion was seconded and passed.

Jim Lampl reported on the Safety & Transportation committee. There were 29 participants in the bike rodeo held last week and 87 participants for 2016 (compared to 77 in 2015). Total costs incurred for these projects were \$950 for 3 bike rodeos (the equivalent of \$11 per child/participant). Proposed for 2017 is \$700 for bike rodeos, which would be \$7/participant; this will be included in the proposed 2017 budget. Jim also commented on suggestions from first responders/safety summit participants for additional outdoor drinking fountains on the grounds to address concerns about dehydration. Bill Neches reinforced that the efforts of the Safety/Transportation Committee continue to enhance the image and contribution of CPOA.

John Dilley reported on the CUD vote to be held on Tuesday, August 9 from noon-4 pm on the lighting project.

Bill Neches reported that our next meeting will be held during week 9 at the Sports Club.

Diane Hess inquired about a report from the Nominating Committee. Barbara Brady, chair of the nominating committee, reported that there will be a report to the board by Wednesday. The board will vote on the nominations of president, treasurer, and two area representatives at our week 9 meeting.

Rich Parlato asked questions about the CPOA website and our related website costs. Helen Habenicht will get information regarding an upgrade of our website account and report back to the board.

The meeting was adjourned at 1:43 pm.

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Recorded by:



Debra A. Dinnocenzo  
Secretary