



THEATRE
D E P A R T M E N T



Audition Packet
Kindergarten - 12th grade

A CHRISTMAS CAROL

PARENT/GUARDIAN PERMISSION

Welcome to auditions for OSOTA's production of A CHRISTMAS CAROL. This production will be performed Friday, Saturday, DECEMBER 15 & 16, 2017 at 7:00pm and Sunday, DECEMBER 17, 2017 at 2:30pm. Performers must be in attendance all performance. A Christmas Carol is a holiday classic adapted from Charles Dickens' novel, A Christmas Carol. The version we will be performing contains classic Christmas carols and period dancing; therefore, this production is considered a musical.

Audition Expectations:

Auditions will consist of a reading from the play, a dance audition, and a singing audition.

- You will find several "sides" from the play available for download at www.oneschool.net/theatre. These are scenes from the play that will be used at auditions.
- Scholars need to be familiar with the scenes before auditions, but **DO NOT** need to memorize them.
- A dance will be taught at auditions, so plan your attire accordingly and within school attire rules.
- Prepare one traditional/classic Christmas carol to perform at auditions.

We will be looking for a few things in these auditions:

- Projection (you are loud enough so that everyone seated in the theater can hear you)
- Inflection (emotional quality of your voice)
- Character (development and portrayal of a personality through thought and action)

Please, don't be nervous! We know how stressful auditions can be, so just get up there and give it the best you've got!

Auditions:

- All auditioning scholars will be collected from the auditorium and escorted to the multi-purpose room by one of the theatre department staff for auditions
- Spectators are not allowed at Auditions

Monday, September 11st, 4:00-6:00pm

*** Auditions sign-in will begin at 3:30pm**

What: Dancing and Acting

Where: Multi-purpose room

Wednesday, September 13th, 4:00-5:30pm

*** Auditions sign-in will begin at 3:30pm**

What: Singing and Acting

Where: 204 Music/Drama Room

Friday, September 15th, 4:00-6:00PM

*** Auditions sign-in will begin at 3:30pm**

What: Acting

Where: Auditorium

Callbacks:

The callback list will be posted online at www.oneschool.net/theatre by 9:00pm Saturday, September 16th and outside the drama/vocal classroom (Room 204) and Mr. Ashley's classroom (Room 405) on Monday morning.

Monday, September 18th, 4:00-6:00pm

Who: Scholars posted on the Callback List

What: Dancing and Acting

Where: Multipurpose room

Wednesday, September 20th, 4:00-5:30pm

Who: Scholars posted on the Callback List

What: Singing and Acting

Where: 204 Music/Drama Room

Friday, September 22nd, 4:00-6:00PM

Who: Scholars posted on the Callback List

What: Acting

Where: Auditorium

Audition Form:

Please review the rehearsal schedule and complete the attached audition form and OSOTA Theatre Actor Contract. Return the forms to Mrs. Gibson in drama/vocal room #204 prior to the start of auditions **Monday, September 11th**.

Cast List:

Cast list will be posted online at www.oneschool.net/theatre by 9:00pm Saturday, September 23rd and outside the drama/vocal classroom (Room 204) and Mr. Ashley's Classroom (Room 405) Monday morning.

First Rehearsal & Scripts:

Scripts will be distributed at the first rehearsal. There will be a script read through (table read) **Monday, September 25th** from 4:00-6:00pm in the multipurpose room. All cast members are required to attend.

**Charlotte's Web cast members are excused*

Mandatory Parent Meeting:

Tuesday, September 26th from 6:00-7:00pm in the Grace Center.

At least one parent of every cast member must attend this meeting. If a parent cannot attend this meeting please notify Mr. Richards at theatre@oneschool.net as soon as possible to make other arrangements. **If you do not attend the parent meeting and Mr. Richards doesn't hear from you we will assume your scholar will not be participating in the show.**

Parental Involvement:

Each family is required to volunteer in some capacity to the production, from working backstage at the shows, concession stands, costuming, set building, poster distribution, set break down and clean up. More information will be provided at the parent meeting.

Production Fee:

The production fee is \$25 per scholar or \$40 per family (up to three scholars). This price includes a show t-shirt for your scholar. Scholarships and payment plan options are available. Please email Mrs. Gibson at theatre@oneschool.net for more information.

Costumes:

Parents are responsible for providing costumes. Character specific information will be given out at the **Mandatory Parents Meeting Tuesday, September 26th** in the Grace Center.

Other Optional Expenses:

The only required expense for this show is the participation fee listed above. However, there are other expenses that are optional for families. Order forms for these optional expenses will be available at the mandatory parent information meeting.

- Show T-Shirt: \$10 (additional t-shirts)
- Tickets: \$15 for VIP, \$10 for adults, \$5 for scholars, and under 5 are free
- Program Ads/Well Wishes: \$10-\$100
- Roses: \$3 each

Performances:

We will be performing *A CHRISTMAS CAROL* on:

Friday, December 15th at 7:00PM

Saturday, December 16th at 7:00PM

Sunday, December 17th at 2:30PM

Cast members will need to arrive at OSOTA by 5:00pm the evenings of the performances.

Rehearsal Schedule & Expectations:

Attached, please find a detailed rehearsal schedule for the show. For the months of October - Mid December, expect that your child could be at rehearsals 2-3 days per week. This schedule is subject to change.

The second week of December your scholar will be required to be at rehearsal everyday.

When making a decision on whether or not your child has the time to be in this show, know that they could be called to any rehearsal on the calendar. Please note the rehearsal schedule is always subject to change.

We expect scholars to be here when scheduled! Those who do not follow the attendance expectations below will be asked to leave the show.

Dismissal:

Scholars in Kindergarten, 1st, and 2nd grade will need to be signed out of rehearsal by an adult listed on your audition form. A photo I.D. will be required to pick-up your scholar. Scholars in 3rd through 8th grade will be escorted outside to the patio for pick up.

We are so thankful for the chance to work with you and your scholar! We look forward to seeing your scholar at auditions. If you have any questions please email Mr. Richards at theatre@oneschool.net.

Break a Leg!

Ashley Richards
Theatre Director

A CHRISTMAS CAROL Rehearsal Schedule

Subject to Change

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	9/25 4:00-6:00 Table Read	9/26 6:00 - Parent Meeting	9/27 4:00-5:30 - Table Work	9/28	9/29	9/30
10/1	10/2 4:00-6:00 Rehearsal	10/3	10/4 4:00-5:30 - Rehearsal	10/5	10/6	10/7
10/8	10/9 4:00-6:00 Rehearsal	10/10	10/11 4:00-5:30 - Rehearsal	10/12	10/13	10/14
10/15	10/16	10/17	10/18	10/19 4:00-6:00 Rehearsal	10/20	10/21
10/22	10/23 4:00-6:00 Rehearsal	10/24	10/25 4:00-5:30 - Rehearsal	10/26	10/27	10/28 9:00am-6:00pm- Work Day

A CHRISTMAS CAROL Rehearsal Schedule

Subject to Change

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
10/29	10/30 4:00-6:00 Rehearsal	10/31	11/1	11/2	11/3	11/4 9:00am-6:00pm- Work Day
11/5	11/6 4:00-6:00 Rehearsal	11/7	11/8 4:00-5:30 - Rehearsal	11/9	11/10	11/11 9:00am-6:00pm- Work Day
11/12	11/13 4:00-6:00 Rehearsal	11/14	11/15 4:00-5:30 - Rehearsal	11/16	11/17	11/18
11/19	11/20 4:00-6:00 Rehearsal	11/21	11/22	11/23	11/24	11/25 9:00am-6:00pm- Work Day
11/26	11/27 4:00-6:00 Rehearsal	11/28	11/29 4:00-5:30 - Rehearsal	11/30	12/1 4:00-5:30 Rehearsal	12/2 9:00am-6:00pm- Work Day

A CHRISTMAS CAROL Rehearsal Schedule

Subject to Change

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
12/3	12/4 4:00-6:00 Rehearsal - TBD	12/5 4:00-6:00 Rehearsal - TBD	12/6 4:00-5:30 - Rehearsal	12/7	12/8 4:00-6:30 - Rehearsal	12/9 9:00am-9:00pm- Work Day
12/10 3:30-10:00pm- Work Day 3:30 - 6:00pm- Rehearsal TBD	12/11 4:00-7:30 - Rehearsal	12/12 4:00-7:30 - Rehearsal	12/13 4:00-5:30 - Rehearsal	12/14 9:00am-12:00pm - Rehearsal 4:00-7:00 - Rehearsal	12/15 9:00am-12:00pm - Rehearsal 5:00-9:00pm - Show#1	12/16 5:00-9:00pm - Show#2
12/17 12:30-4:30pm - Show#3 4:30-7:00pm - Strike	12/18	12/19	12/20	12/21	12/22	12/23

***** Please print the following pages to be turned in to Mrs. Gibson or Mrs. Miller in the Drama/Vocal Classroom Upstairs room #204, by the afternoon of Monday, September 11, 2017. *****

OSOTA Presents A CHRISTMAS CAROL

AUDITION FORM

Scholar Name: _____

Clothing Size (indicate youth or adult size): _____ Age: _____ Grade: _____

Show Shirt T-shirt Size: Y / A Small _____ Medium _____ Large _____ X Large _____ XX Large _____

Homeroom Teacher: _____

Parent/Guardian Name: _____

Parent/Guardian Email: _____

Parent/Guardian Phone Number: _____

Emergency Contact: _____ Phone: _____

Child's Prior Acting Experience: (Do you have an agent?) _____

I WOULD LIKE TO BE CONSIDERED FOR THESE ROLES: (Please list in order of preference)

1. _____ 2. _____ 3. _____

Are you willing to accept another role if not cast in one of your three preferences? ____YES ____NO

Are there any roles you are unwilling to accept? _____

Please review with your child. Parent and Scholar signatures are required:

- I give my child permission to attend the audition.
- I have reviewed the rehearsal schedule and audition procedures with my child.
- I have listed potential conflicts.
- I affirm that I will accept the Director's decisions in casting this show.
- I agree to attend the mandatory parent meeting on Sept 26, 2017.
- I recognize that in being cast, we are making a commitment to a large group of people who are counting on my child to be present for rehearsals and performances. Any future absences that are not listed on this form will be considered unexcused absences.

SCHOLAR SIGNATURE _____ DATE _____

PARENT SIGNATURE _____ DATE _____

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AUDITION FORM - PAGE 2

CONFLICTS FOR: (Scholar Name) _____

It takes a great deal of time and work to ensure everyone will be ready for opening night of a production. In some activities, such as sports, many players can step into many different positions to help the team win the game. In theater, there is usually only ONE person who knows each part of the show. When cast members miss even one rehearsal, the entire show is affected. Detailed rehearsals calendars will be distributed at the mandatory parent meeting. You should only audition for roles to which you are able to devote the appropriate amount of rehearsal time. Conflicts will not prevent you from being cast in the show, however, scholars with no conflicts will be given priority when casting for lead roles.

Please sit down with your parents, look at your calendar, and think about every activity you will participate in over the next eleven weeks. Include doctor appointments; any and all sports practices, private lessons, extracurricular activities, etc. Absences are considered excused **ONLY** for missing school due to illness, or if the conflict is listed below.

Please list both the date and reason for your absence.

Any conflicting activities that are not listed on this form will be considered unexcused absences.

Having 3 unexcused absences = BEING ASKED TO LEAVE THE SHOW... 2 tardies = 1 absence

If you have no conflicts, write "none" on Line #1.

1. _____

2. _____

3. _____

4. _____

5. _____

Please return this form to Mrs. Gibson before auditions, Monday, September 11, 2017

(To be completed by Mrs. Gibson)
OF UNEXCUSED ABSENCES/LEAVING EARLY/COMING IN LATE FROM PREVIOUS SHOW _____

OSOTA Presents A CHRISTMAS CAROL

AUDITION FORM - Page 3

Scholar Name: _____

Production Fee:

The \$25 or \$40 multi-scholar production fee (up to four scholars), includes scholar’s show t-shirt, is due at the MANDATORY parent meeting. Production fee is non-refundable if your child is invited to participate in the cast. Production fee must be paid in full before November 10th. Credit Card payments will be accepted at the parent meeting on September 26th. You may also pay this through your FACTS Account.

Please indicate how and when you will pay:

___ I will pay in full at the parent meeting. Credit Card payment option will be available.

___ I will pay in full on the following date: _____ (You will receive an email reminder.)

___ Please begin a payment plan for me. You will receive email reminders when your payment is due. I would like to pay:

_____ \$10 deposit (on 9/26) and \$10 payment (on 9/10) and \$5 payment (on 9/24)

___ I would like to speak with someone about a scholarship. Please email _____

Dismissal:

After auditions & rehearsals the following people have permission to pick up my K-2nd scholar:

1. _____ Phone Number _____

2. _____ Phone Number _____

3. _____ Phone Number _____

Please return this form to Mrs. Gibson before the start of auditions, **Monday, September 11, 2017**

ACTOR CONTRACT - OSOTA THEATER

If I am cast in this production of: *A CHRISTMAS CAROL*

1. I agree that it is my responsibility to know when and where rehearsals will take place by examining the schedule on Schoology, the Call Boards outside Mrs. Gibson’s classroom or Mr. Richards door, or by consulting the Director.
2. I agree to attend all rehearsals for which I am scheduled (including all Technical / Dress rehearsals) and all scheduled performances.
3. I understand that it is my responsibility to manage homework/obligations outside of school on my own time. I will complete homework at rehearsal when/if I have down time (this will vary by role).
4. I will arrive on time for all scheduled rehearsals and I will remain at rehearsals until the rehearsal is completed or I am released.
5. I UNDERSTAND THAT I MUST SUPPLY ANY CONFLICTS WITH THE REHEARSAL SCHEDULE BEFORE AUDITIONS, INCLUDING EARLY DISMISSAL FROM A REHEARSAL.
6. I will bring the script, pencils, and proper shoes and rehearsal clothing to each rehearsal.
7. I agree to be off-book with lines memorized for the second called rehearsal of a given scene or the off-book deadline. I may call “line”(ask for line help) for a reasonable period of time after the off-book deadline.
8. While at rehearsal I agree to focus my attention on the rehearsal process - NO CELL PHONES OR ELECTRONIC GAMES or other such activities that may distract others or myself from the purpose of rehearsal. No cell phones allowed at rehearsal for any reason. **The same cell phone rules that apply during the school day are in place during rehearsals.**
9. I will not cut my hair, change hairstyles or colors, or, in general, change my appearance in any way, unless explicitly instructed to do so by the Director.
10. If I must miss a rehearsal due to illness I will personally(or parent) contact the DIRECTOR by 9am on the day of the rehearsal. I also understand that 3 unexcused absences from rehearsal will result in my dismissal from the cast. **Absence from my class, notifying your teacher, and/or notifying Mrs. Donna do not qualify as notifying the Director.**
11. I agree to assist with the production in any capacity, including but not limited to, working on the set, work with concessions, assisting with publicity & marketing, volunteering to usher and help backstage, etc.
12. I will participate in the strike of the show set, returning costumes, and clean up.
13. I understand I will stay for clean up at the end of every dress rehearsal and every performance and will not leave until I am excused.
14. I understand that I will be charged a \$25/\$40 multi-scholar production fee for us to three scholars for this production.
15. I am responsible for providing my own costume pieces, appropriate undergarments, and shoes. I will not eat in costume with out the directors expressed permission and without a towel or oversized button down shirt over my costume.
16. I will promote and foster a professional attitude: dedicated, productive, positive, safe, pleasant, creative, and collaborative. I will treat others with respect and courtesy NO GOSSIP, NO NEGATIVE COMMENTS, NO PEER DIRECTING. I understand that the violation of this rule may result in my immediate removal from rehearsal and/or the cast.

Scholar Print: _____

Scholar Signature: _____

Parent Print: _____

Parent Signature: _____

Please return this form to Mrs. Gibson before the start of auditions, **Monday, September 11, 2017**