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Dr. Boring Professor
Western Civilization post 1648
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Insert Awesome Title Here

This is what your essay should look like. Note that I have 1” margins on both the left and right sides of the page and that I am double-spacing my sentences.¹ I am also writing in Times New Roman font and have included a potentially incredible title.² Be sure to use a header that includes some variant of your name, especially if you are planning on turning in your paper unstapled.³

Please take a look at the footnotes at the bottom of this page.⁴ To use footnotes, click on the “References” tab in Microsoft Word, and then click “Insert Footnote”. When I use the same source for two footnotes in a row, I use the term “Ibid.” If you are using the exact same page as the one you used in your previous footnote, then you only need to use the word “Ibid.” alone. If you are referencing a different page from the same book, then you need to use “Ibid.” and add a page number, like I have done below. After you use a different source (like, in my example, the Rampolla book on writing for your history class), then you need to reference your previously cited text with the author’s last name (only!) and the page number you are referencing.⁵

I hope this helps. Let me know if you have any questions.⁶

¹ James Brophy, et al. *Perspectives from the Past: Primary Sources in Western Civilization, Volume 2*, 6th Edition (New York: W.W. Norton & Company, 2016), 581.

² Ibid., 209.

³ Not stapling your paper is thoughtless, unprofessional, and silly. See Mary Lynn Rampolla. *A Pocket Guide to Writing in History*, 7th Edition (New York: Bedford St. Martin’s, 2012), 49.

⁴ Brophy, et al., 207.

⁵ Ibid.

⁶ Rampolla, 112.