

# Barlow's Mill Non-Catered Rental Rates

Hourly rate Each additional hour	\$50 per hour, minimum of 2 hours Discounted at 25% A 3 hour rental is \$137.50 A 4 hour rental is \$175.00
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**Rates are negotiable for classes that meet one or more times a week**

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## Barlow's Mill Rental Guidelines

1. The building and grounds must be cleaned and left in their pre-rental condition. This includes sweeping the floor, cleaning up any spills, wiping down tables and chairs, clearing the grounds of any debris or litter, and removing all trash at the end of the rental. Responsibility for any damage to the building, equipment or grounds is placed on the person who signs the rental agreement. If not left in pre-rental condition, an additional fee equivalent to the cost of returning the property to its pre-rental condition will be applied.
2. Materials shall not be displayed against or nailed to the walls or woodwork. Directional signs may be placed in the ground outside the building but must be removed at the end of the rental. Party decorations are allowed if prior approval is obtained and/or they are put up with staff supervision.
3. Minors or student groups holding activities must have an Adult Chaperone.
4. All tables and chairs need to be returned to their original pre-rental positions.
5. The kitchen is available for use by a caterer or renters. All leftover/unused food must be removed at the end of the rental. The kitchen must be left clean with any messes from food preparation cleaned before you leave. Garbage, paper and food scraps must be removed at the end of your rental.
6. Time allotted for set-up and clean-up are considered part of the rental hours.