

2017 - 2018
MN Lacrosse Umpires Association (MLUA)
Policies and Procedures

MN Lacrosse Umpires Association (MLUA) Policies and Procedures

Table of Contents

MLUA ANNUAL MEMBERSHIP DUES	3
OFFICIAL GAME FEES.....	3
YOUTH GAME OFFICIAL FEES (all amounts are per official, per game, with no travel fee).....	3
GAME FORMATS	3
GAME CANCELLATION / DELAY POLICY / UNIQUE SITUATIONS – HIGH SCHOOL CLUB AND COLLEGE CLUB GAMES	4
OFFICIAL PROFESSIONALISM	4
OFFICIAL UNIFORM	5
MLUA ASSIGNING POLICIES AND GUIDELINES	6
MLUA CODE OF CONDUCT	10
MLUA ETHICAL CODE OF CONDUCT	10
SCHOOLS / TEAMS / COACHES CODE OF CONDUCT.....	10
DISCIPLINARY ACTION	11
OPTIONS FOR DISCIPLINARY ACTIONS:.....	11
GRIEVANCE PROCEDURE	12
MLUA OFFICIAL RATING REQUIREMENTS (To Be Updated for 2017-18 season)	12
OFFICIAL RATINGS (see chart above).....	13
CHANGES TO MLUA POLICIES AND PROCEDURES	13

MN Lacrosse Umpires Association (MLUA) Policies and Procedures

MLUA ANNUAL MEMBERSHIP DUES

1. \$75 if paid by September 30 of each year (on time)
2. \$90 from October 1 to December 31 of each year (\$15 late fee)
3. \$105 if paid after December 31 of the following year (\$30 late fee)
4. First year officials will pay \$75, no late fee.
5. Youth official dues are \$30
6. A current college lacrosse player will pay dues of \$30
7. Non-metro officials (who live more than 50 miles from the Twin Cities) will pay dues of \$30. Late fees will apply according to the date paid (see above)
8. A "starter kit" for officials can be purchased for \$20 (Kit includes: Yellow "Ref" short sleeve shirt, USL Women's rule book, cards, yellow flag & coin)

OFFICIAL GAME FEES

1. See MLUA website for current high school and college current fee rates and travel reimbursement fees.
2. Assigner Fee: For 2017-18, all college-working officials shall pay the college assigner \$5 per game worked.

YOUTH GAME OFFICIAL FEES (all amounts are per official, per game, with no travel fee)

1. Non-Playday / Tournament Rates (1 or 2 games played in a day at a location):

	Local Rated and Above or High School Official	Apprentice (1st Year) Official	Apprentice (2nd Year+) Official (Or Board Approved)
1 Official/game	\$65	N/A	\$50
2 Officials/game	\$50	\$25	\$35
1 Official for 8U/10U games	\$50	N/A	\$50

2. Apprentice and Local officials are ratings as defined by the USL
3. A single youth official is acceptable ONLY in emergency situations. The assigner will do their best to schedule an experienced official and a youth official for each game unless otherwise instructed by hosting school (exception 8U/10U, one adult official assigned).

GAME FORMATS

1. College Club (NCWLL): 30-minute running time, last 2 minutes of each half is stop time. Official should arrive at least 60 minutes before game time. US Lacrosse rules apply.
2. College NCAA: 30-minute, stop-time after goals, last 2 minutes of each half is stop time. Official should arrive at least 60 minutes before game time. NCAA rules apply.
3. MSHSL high school (Varsity only): 25-minute running time with stop time after goals, last 2 minutes of each half is stop time. Official should arrive at least 30 minutes before game time. US Lacrosse rules apply.

MN Lacrosse Umpires Association (MLUA)

Policies and Procedures

4. NSLA (club high school), Varsity only: 25-minute running time, last 2 minutes of each half stop time. Overtime follows US Lacrosse rules; official should arrive at least 30 minutes before game time. US Lacrosse rules apply.
5. MSHSL & NSLA (JV or B games): 20-minute running time, last 2 minutes of each half is stop time. No overtime on JV/B games; official should arrive at least 30 minutes before game time. US Lacrosse rules apply.**

**** Suburban East & North Suburban high school conferences run 24-min running time with no stop time in last 2 minutes of each half for B & JV games.**

6. Youth: US Lacrosse rules apply unless otherwise indicated by Minnesota School Girls Lacrosse Association (MSLax).

GAME CANCELLATION / DELAY POLICY / UNIQUE SITUATIONS – HIGH SCHOOL CLUB AND COLLEGE CLUB GAMES

1. In the event a scheduled game is cancelled, the host school should notify the officials directly. The AD/coach/manager of both teams should contact the league administrator and official assigner for rescheduling.
2. Officials are paid in full for a cancelled game if they are not notified prior to their arrival at the contest site or in time to avoid travel.
3. If the visiting team fails to appear or notify of cancellation in time to notify officials to avoid travel, then payment is still due.
4. In the event the official shows & no game is played (high school only), officials is paid 1/2 game fee; if the game is suspended due to weather, official is paid 2/3 game fee.
5. In the event the game is cancelled at a point within 30 minutes of the scheduled start time, the officials shall be paid a full game fee, plus mileage and per diem if applicable.
6. In the event the game is cancelled at a point after it has started, the officials shall be paid a full game fee, plus mileage and per diem if applicable (Example – weather related cancellations).
7. In the event a game(s) is cancelled, the hosting school shall make every effort to work with the Assigner to find an alternate venue to play the game(s) on or close to the specified game date.
8. In the event a game is delayed beyond one hour (college club play only):
 - a. The officials are not obligated to stay beyond one hour of the scheduled start time and shall be paid a full game fee, plus mileage and per diem if applicable.
 - b. If the officials agree to stay beyond the 1 hour, they shall be paid a full game fee, plus mileage and per diem if applicable, plus a delayed game fee of \$15 per ½ hour.
 - c. In the event that teams have different start times for the game, the home team's start time is considered the “official game time.”
 - d. In the event the game cannot be played and neither team is at fault, the costs will be split between the two teams.

OFFICIAL PROFESSIONALISM

1. Briefly say hello to both coaches upon arrival and thank them for having you work their game that day. A little niceness at the start goes a long way.
2. Do not move any field equipment that may be in the way. Ask the host coach or team to move things. Check nets early so repair does not delay start of game. Repairs should be completed by site management (or home team).

MN Lacrosse Umpires Association (MLUA)

Policies and Procedures

3. If any teams want to change their play day schedule/times on scheduled day, be sure to be a part of the conversation but remember we are there for them and need to help them make the schedule work.
4. Work together as a crew. No one official/partner should be talking to a coach alone; that includes pregame, half time, time outs or after the game. Please remind the coaches during your pregame that they may ask us questions during time outs or half time; and again, both partners and both head coaches are to be included. Yes, we will acknowledge the coach, but we should not make it our practice to answer their questions while we are “working”/running.
5. Refrain from talking to the players in excess; be mindful about how you are explaining rules so it’s not perceived as “coaching”.
6. When in doubt of any rules, please refer to your rule book and use your manual as a guide.
7. Game day operations - we all need to continue to hold the home team accountable for having the necessary items to run/host a game. It is not our responsibility to keep time during the game (however, wearing a watch is a best practice). Inform the board if there are teams that struggle with these operations.
8. Any concerns about a coach’s behavior should be reported immediately to the board and assigner. Your concerns will be followed up on by the appropriate individual(s). Be aware that coaches will communicate about their perceptions of professionalism on the field.

OFFICIAL UNIFORM

With the advent of many different types of striped shirts and kilts available for umpiring women's lacrosse, the MLUA has developed these guidelines for members.

1. Dress to and from Games: All officials shall be in uniform prior to stepping onto and when leaving the field.
2. Shirts
 - a. One-inch black and white vertical stripes on the body and sleeves.
 - b. The sleeve style may be long or short, and should match the other officials' shirt style.
 - c. The material shall be standard or small mesh.
 - d. A cloth U.S flag patch and/or a US Lacrosse patch on the sleeve is permitted.
 - e. A Positive Coaching Alliance-related patch is permitted.
 - f. No other insignias (e.g., soccer or rugby) are permitted.
3. Kilts / Shorts
 - a. Black kilts are acceptable.
 - b. The length of the kilts or shorts should be professional (i.e. no more than 6 inches above the knee).
 - c. The fabric should be of a substantial substance so as to hang smoothly, to resist fading, and to be in good repair.
 - d. Undergarments below kilts or shorts should be black.
4. Pants
 - a. Black nylon or other material that provides a “neat” appearance.
 - b. Black sweatpants are acceptable.
 - c. Yoga style pants are not suitable. However, they may be used as a base layer in colder weather.
5. Shoes
 - a. Predominantly black shoes, with black laces.

MN Lacrosse Umpires Association (MLUA)

Policies and Procedures

- b. Shoes should be clean for every game.
- 6. Socks
 - a. White or black (low style), or solid black knee socks, and should match the other officials' sock style. Officials should pack both black & white socks for games.
- 7. Undershirts
 - a. If worn and visible, should be solid black, long or short sleeve.
- 8. Hats / Visors / Head gear / Sunglasses
 - a. Solid black, if worn.
 - b. Knit hats or other head gear may be worn when cold and should be solid black.
 - c. Sunglasses, if worn, should be black and conservative.
- 9. Jackets
 - a. Standard black and white poly, one-inch vertically striped jackets with black collar and black cuffs, or a solid black jacket may be worn for inclement weather.
 - b. Crew members should attempt to match in their selection of jackets.
- 10. Mandatory Accessories
 - a. Whistle – Solid black Fox 40 preferred
 - b. Flag – Yellow, approximately 14"X14" with bound hem. Weighted or unweighted
 - c. Cards – Green, Yellow, Red
 - d. Pencil or pen to record warnings
 - e. Note cards or paper or scorecard to write on (template can be requested from the board)
 - f. Coin
 - g. Tape measure with both U.S. & metric measurements
- 11. Optional Accessories
 - a. Lanyard - If used, it must be black.
 - b. Kilt pin – 1 small, discreet or Positive Coaching Alliance pin.
 - c. Gloves – Solid black.
 - d. Tights under kilt – Solid black, not baggy.
 - e. Spandex should be solid black and it is preferred not to show below kilts or shorts, unless for medical purposes.
 - f. Small black equipment bag to hold current rulebook, equipment, etc.
 - g. Water bottle.
 - h. Wristwatch (it must be black) – Highly recommended that it has a countdown or stopwatch feature.

MLUA ASSIGNING POLICIES AND GUIDELINES

- 1. Qualifications of an Assigner
 - a. Current member of US Lacrosse
 - b. Current working knowledge of the game
 - c. Knowledge of the officials and their relative skill levels
 - d. Knowledge of the skill levels of teams they are assigning for
 - e. The ability to develop and continue a good working relationship with MLUA officials & Board members, coaching staffs, and administrations
 - f. The ability to facilitate effective lines of communication with schools and team coordinators or coaches
 - g. Good organizational skills
 - h. The ability to administer & assign fairly, ethically, & impartially to both the officials and the schools

MN Lacrosse Umpires Association (MLUA)

Policies and Procedures

- i. The ability to provide necessary written communications and documents for MLUA Board members, officials and the schools
- j. Current working knowledge of ArbiterSports web assigning application.
2. Guidelines for Assigning Officials
 - a. Provide best officiating services possible to all schools regardless of location and/or level of performance.
 - b. Consider level of game play / rivalry when assigning games.
 - c. Seek outside staffing (officials from other geographic area) when needs warrant doing so.
 - d. Consider the official's rating, geographic location, level of competition and availability when making assignments.
 - e. Consider the continued growth and development of official personnel.
 - f. Direct questions, concerns, and/or problems occurring in games to the appropriate officer or chairperson, so that these situations can be quickly resolved.
 - g. Not make more than one assignment for an official that will put that official in a position to be potentially late for the second contest.
3. Job Responsibilities of Assigners
 - a. Assign officials based on objective & subjective criteria:
 - i. Completed certification requirements
 - ii. Ability/Competency
 - iii. Observations
 - iv. Fitness, at NCAA level (standardized Cooper Test and Sprint Test)
 - v. Experience
 - vi. Availability and Accessibility
 1. Officials who cannot be reached, do not return calls or emails, or who do not promptly accept games may expect to get fewer games. Officials need to understand that they must be accessible and responsive
 2. More availability, flexible hours, & willingness to travel get more games
 3. Assigners do not send the same officials to the same schools over and over.
 4. If there is a location within the assigner's jurisdiction which represents a travel hardship (either in not being compensated for mileage, or in time spent getting to and from the site) assigners should take steps to assure that the burden of servicing this school is shared equally among assigned officials
 5. Turn backs (games already accepted that are originally accepted by officials)
 - vii. Professionalism and Attitude
 1. Professional appearance, with the proper uniform.
 2. On-time arrival.
 3. A demeanor that is enthusiastic, positive, non-confrontational, calm, and approachable.
 4. Responsiveness to coaches, while maintaining the appropriate boundaries of the coach-official relationship.
 5. Willingness to work with the other officials on the field as a unified team.
 6. Officials who are egotistical, officious, derogatory, showy, demeaning or overly argumentative with coaches, players, fans or fellow officials should not be tolerated.
 - viii. Commitment
 1. Officials' commitment to the sport, the organization and their professional

MN Lacrosse Umpires Association (MLUA)

Policies and Procedures

development should be factors when assigning.

2. Commitment can be demonstrated by:
 - a. Attending meetings.
 - b. Working scrimmages.
 - c. Being willing to work extra games.
 - d. Participating in training clinics.
 - e. Helping to mentor newer officials.
 - f. Getting additional training.
 - g. Helping with training, recruitment, and retention of new officials.
 - h. Balance the amount of time they have spent on the road.
 - i. Preserving Enjoyment
 - j. Development/Growth (Assigning for mentoring)
- b. Conflicts of Interest
 - i. Work a game involving the officials' family unless both teams involved agree to the assignment.
 - ii. Not assign an official to a game involving a team for which the official is currently a paid coach or volunteer coach (for a minimum of 50% of the team's season), or has been in the past 12 months, unless both teams involved agree to the assignment.
 - iii. Work a game at the institution where they are employed unless both teams involved agree to the assignment.
 - iv. Work a game at or including their alma mater unless both teams involved agree to the assignment.
- c. Inform officials of what they can do to obtain upper-level games or more games by increasing their availability, improving their fitness, working on game management skills and people skills, continue to gain experience by attending clinics and meetings.
- d. Encourage officials to seek out training opportunities that can help them to improve their performance, earning them more and often better games.
- e. Get to know officials and know who they can be paired with depending on the level of the game. Observe the assigned officials each year, but respect the privacy and confidentiality of others as appropriate and/or requested.
- f. Use analytics to evaluate assigning habits & report these numbers to officials working games & the local board members on the following:
 - i. Number of rainouts, reschedules, and games cancelled, along with number of times a rescheduled game went to the original group assigned.
 - ii. Average number of games assigned per official (if assigner is an active official, disclose the number of games assigned to him-/herself).
 - iii. Average distance traveled by official per contest.
 - iv. Average number of turn backs per official. Address the acceptability of this number, and the subsequent effort involved in re-assigning.
 - v. Number of times mentors were able to be paired with mentees.
 - vi. Number of games observers were able to be assigned to games
- g. Request school schedules and official availability forms in a timely manner
- h. Assign only qualified and fully-rated officials to contests
- i. Provide an answering service and/or voice mail service so that messages can be left during non-office hours
- j. Conduct all activities related to the office of Assigner in a professional business-like manner

MN Lacrosse Umpires Association (MLUA)

Policies and Procedures

- k. Compile and maintain a current Umpire Roster and School Directory
 - l. Ensure that all MLUA officials are members in good standing with US Lacrosse and follow the US Lacrosse Code of Conduct and policies established by the Women's Division Council written within the Umpire's Manual
 - m. Keep Arbiter schedules updated with all game details to provide historical record of games worked by each official
 - n. Communicate with officials in a timely manner and provide the following:
 - i. A fact sheet regarding game fees and official responsibilities
 - ii. A Directory of Schools serviced with game-day contact information
 - iii. An Official Roster with contact information
 - iv. A final statement of games worked at the end of the season
 - o. Clarify the most appropriate technology tool(s) needed to communicate with specified officials in the most-timely manner, e.g., text messaging/Twitter, email, phone, etc.
 - p. Assign more-experienced officials with less-experienced to promote the teaching of good foul calling & foul administration.
 - q. Update contact info each year within Arbiter to eliminate unnecessary contacts.
 - r. Provide 1099's on an annual basis to each official earning over \$600 for youth games worked.
4. Assigners Assigning Games to Themselves
- a. Assigners do not assign him-/herself more games as compared to other officials working at each level of play.
 - b. Balance the games the assigners take amongst the schools or teams within each league; does not assign him-/herself to games at one or two schools or always with the same teams within a league.
 - c. If assigner works a game, makes it known to stakeholders to report any feedback regarding assigner performance to the local board chair.
 - d. If assigner puts him-/herself on games, uses assignments strategically, e.g., scope out game management, see all sites all season, etc. If assigner is an experienced official taking a "good" game, making sure doing it is for a reason such as to mentor a newer official.
5. Post season Assignment Guidelines
- To assign official to postseason games (which are supposed to represent the highest level of the sport), the Assigner should use the Guidelines for Assigning Umpires above, in addition to the following:
- a. Officials who have fewer than 5 varsity-level games during the regular season shall not be assigned to a postseason game.
 - b. Officials who are on probation or suspended shall not be assigned to a postseason game.
 - c. Consideration will be given to officials whose coach evaluation forms & observations official from the regular season were superior.
 - d. Officials needing a game for rating purposes may be given precedence, at the Assigner's discretion.
 - e. Officials that are not current with their MLUA dues will not be assigned to a postseason game.
 - f. If formal observations/evaluations are used, these criteria may be employed to select specified officials.
 - g. Assigner should supply a list of qualified officials to work post-season high school & collegiate play to MLUA Board members for approval.

MN Lacrosse Umpires Association (MLUA)

Policies and Procedures

6. Assign completely off-season contests, if requested, by advertising to all officials the opportunities to work as soon as possible before officials are scheduled with other events.

MLUA CODE OF CONDUCT

MLUA Officials shall:

1. Be members in good standing of US Lacrosse.
2. Be current with all MLUA dues.
3. Attend a pre-season rules interpretation meeting.
4. Annually pass a written rules exam.
5. Attend required training and maintain an appropriate rating.
6. Meet all other requirements of the MLUA.
7. Arrive at the game site at least 30 minutes before the game time, appropriately dressed & ready to go.
8. Confirm all assignments with schools and partners.
9. Accept games and keep calendar availability up to date with the Assigner.
10. Not swap games without Assigner approval.
11. Keep Assigner and schools current with contact information.
12. Not accept more than one assignment per day if the timing will likely not allow arrival at least 30 minutes before the start time of the second game.
13. Attend annual rules interpretation meeting prior to the start of the season.
14. Perform other duties as assigned by the MLUA Board.

MLUA ETHICAL CODE OF CONDUCT

MLUA Officials shall:

1. Not use language or conduct themselves in a manner (or during a game allow players, coaches or fans to do the same) that discriminates on the basis of age, gender, race, religion, sexual orientation, marital status, or against a person with a disability.
2. Be neutral, honest, fair and not demonstrate any bias for or against a team, individual players, coaches, or team personnel.
3. Not be under the influence of illegal drugs or alcohol while on an assignment.
4. Not use inappropriate language or make inappropriate contact towards players, coaches, or fans.
5. Take responsibility for their decision-making role which includes proper application of the rules.
6. Not make public statements about players, coaches, spectators, or other officials that detract from the spirit and respectability of the sport.
7. Not have a criminal conviction involving inappropriate behavior with a minor or other criminal conduct deemed by the National Umpiring Committee to represent conduct unbecoming an official. No person with such a conviction may hold a US Lacrosse official rating.

SCHOOLS / TEAMS / COACHES CODE OF CONDUCT

1. Schools / Teams / Coaches shall:
 - a. confirm game time and location with the Assigner.
 - b. provide game-day contact information to assigned officials.
 - c. promptly pay the officials.
 - d. provide officials directions to the game.
 - e. provide officials with parking information and parking permits when necessary.
 - f. provide officials with the location of locker room facilities and towels.

MN Lacrosse Umpires Association (MLUA)

Policies and Procedures

- g. notify officials and Assigner immediately of changes to game times and/or dates.
 - h. promptly complete and return an official evaluation form for each official after each contest.
2. Teams may, if they desire, provide the Assigner the names of up to 2 officials that they request not be assigned to their team's games 30 days before the regular season begins. The Assigner will make every effort to follow the team's request in this regard, but may not be able to do so in all cases or in the postseason tournament.

DISCIPLINARY ACTION

The MLUA Board has the ability to discipline officials for behaviors and actions that are unbecoming of an upstanding member.

1. The MLUA Board shall establish a "Disciplinary Review Committee" to review offenses and determine the appropriate Disciplinary Actions. The chairperson shall refer the matter to the "Disciplinary Review Committee" to review and determine disciplinary actions.
2. The Disciplinary Review Committee will consist of the Local Board Chair and the Member- At-Large serving the second year of the term. If the situation involves either of the 2 members, the alternate will be the other Member-At-Large for that review only.
3. Disciplinary Action is delivered to the Offender via e-mail. The Offender has three (3) business days to respond via e-mail to the MLUA Chair, accepting or disputing the Disciplinary Action. No response shall imply agreement with the disciplinary action. If the Offender wishes to grieve the decision, the offender would send a written response to the MLUA chair within 3 business days of the notification of disciplinary action from the "Disciplinary Review Committee". The Offender then has the option to appeal the decision in front of the full MLUA Board at the next MLUA Board Meeting. The Offender can present their case and then after the individual has left the meeting, the full MLUA Board will vote on what they feel is the appropriate disciplinary action. The Board would notify the individual via e-mail of their decision within 3 business days of the Board meeting. This ruling is Final.

OPTIONS FOR DISCIPLINARY ACTIONS:

1. Written Warning.
2. Monetary Fine. Could be actual fine or work games for no compensation.
3. Probation. Length of Probation to be determined by the MLUA Board.
 - a. An official on probation shall not be assigned postseason games, but may continue to be assigned regular season or off-season games.
 - b. The MLUA Chair is responsible for notifying the Assigner of official on probation.
4. Suspension
 - a. A suspended official shall be immediately removed from any scheduled games. In addition, a suspended official shall not be assigned additional regular season, postseason, or off-season games.
 - b. If suspended official is reinstated, specified official shall work 2 games for free. Game level to be determined by the MLUA Board.
 - c. If the MLUA Board determines, by majority vote, that an official is suspended, then that official is immediately suspended for the remainder of the regular season, postseason or off-season. If the official is on the MLUA Board, the official cannot vote, and the votes of the remaining board members are counted.

MN Lacrosse Umpires Association (MLUA)

Policies and Procedures

- d. If the MLUA Board determines, by unanimous vote, that an official is suspended, then that official is immediately suspended. If the official is on the MLUA Board, the official cannot vote, and the votes of the remaining board members are counted. If this occurs, the suspended official may petition the MLUA Board for reinstatement after a 12-month waiting period, and may continue to petition for reinstatement once each 12-month period thereafter. A majority vote of the MLUA Board is needed to reinstate the official.

GRIEVANCE PROCEDURE

1. Any person interested in the sport of lacrosse may report an official who abuses or who is suspected of abusing the MLUA Ethical Code of Conduct to the Ethics Committee of the US Lacrosse National Umpiring Committee (NUC). Absent allegations of bias or dishonesty, complaints of misapplication of the rules will not be accepted. In no case will any grievance under this procedure change the outcome of a contest.
2. Grievances must be submitted in writing using the prescribed grievance form, which is available from the MLUA Chair.
3. Incidents should be reported within 10 calendar days.
4. If the grievance is accepted, the official shall be given the opportunity to respond to the grievance in writing.
5. The Ethics Committee may take other steps necessary to properly determine the outcome of all grievances, and will attempt to do so in a confidential manner.
6. Officials aggrieved by the findings of the Ethics Committee may appeal the outcome within 10 days to the NUC.
7. The MLUA will abide by any final grievance decision passed down by the Ethics Committee.

MLUA OFFICIAL RATING REQUIREMENTS (To Be Updated for 2017-18 season)

	# of Evaluators *	# Games **	Qualified Play **	Test Score (open book) *	Term *	To Move Up *
Apprentice ¹	1 National or District or 2 Locals	Attend clinic w/ on field practice - shadow	Any: scrimmages, play-day	80% - Open book	1 year	1 year
Local ¹	1 National or 1 District & 2 Local <u>or</u> 2 District	1 game @ >= 20 min. halves	Preferably competitive games of any type	86%	1 or 2 year	Hold a multi year rating for one spring season.
District ¹	1 National & 2 District <u>or</u> 2 National	1 game @ >= 20 min. halves	Competitive games and approved by the NUC	90%	Initial = 1 or 2 year; Renewal = up to 3 year	Hold District 3 spring seasons and 1 renewal

MN Lacrosse Umpires Association (MLUA) Policies and Procedures

National ²	6 Nationals (new) 3 Nationals (renewal)	3 games @ >= 20 min. half, college level (9 WACs total)	@ National Tournament, NUC approval, WAC	92%	1 or 3 year; Renewal on -field 4 year	Hold National for 2 yrs, may not upgrade during renewal year.
International	3 International	2 International games	National Tournament with International rules and field markings or IFWLA approved event	90% – Can only take once a year	3 years	You're there!

OFFICIAL RATINGS (see chart above)

1. Ratings should be on a regulation field, 3M, and evaluations should be sent to candidate within 3 weeks.
 - a. 1 – Prior to on-field evaluation, new candidates must attend a clinic given by a District or above.
 - b. 2 – Prior to on-field evaluation, new candidates must receive a recommendation from the National Clinic.
2. Renewal candidates must fulfill manual requirements.
 - * = Required
 - ** = Guidelines
3. See “Umpire Field Ratings Procedures” document located on MLUA website located here for more details ([MLUA Field Rating Procedures](#)).

CHANGES TO MLUA POLICIES AND PROCEDURES

The MLUA Policies and Procedures may be updated and changed as needed by the MLUA Executive Board. Input from the MLUA officials will be considered.