

(8 spaces between Running head and title)

Title

(The title should summarize the paper's main idea and identify the variables under discussion and the relationship between them.)

Author's Name

(should be double spaced)

Marian University of Fond Du Lac

Institute of Professional Development (IPD)

Course Number: TDE 604

Course Title:

Course Location:

Course Date:

(double space)

Abstract

The abstract is a brief summary of the paper, allowing readers to quickly review the main points and purpose of the paper. The abstract should be 150-250 words. Abbreviations and acronyms used in the paper should be defined in the abstract. The word "Abstract" should be centered and typed in 12 point Times New Roman. Do not indent the first line of the abstract paragraph. All other paragraphs in the paper should be indented.

### Title

(Title of paper is centered, not bolded typed and in a 12 point Times New Roman Font. It should not be bolded, underlined, or italicized.)

The introduction presents the problem that the paper addresses. If an article has three to five authors, write out all of the author’s names the first time they appear. Then use the first author’s last name followed by “et al.” In-text citations that are direct quotes should include the author’s/authors’ name/s, the publication year and page number/s. If you are paraphrasing a source APA encourages you to include page numbers: (Smith, 2009, p. 76). APA requires you to include the publication year because APA users are concerned with the date of the article (the more current the better).

### Conclusions and Future Study

The conclusion restates the problem the paper addresses and can offer areas for further research.

Action Plan

Goal/Expected Outcome: *Student will change one inappropriate behavior into an appropriate*

<b>Action Steps</b>	<b>Responsible</b>	<b>Deadline</b>	<b>Resources</b>	<b>Potential Barriers</b>	<b>Result</b>
<i>What task will be done?</i>	<i>Who will do it?</i>	<i>By when?</i>	<i>What do you need to complete the step? (People, money, tools, etc.)</i>	<i>What could get in the way of task completion? How will you overcome them?</i>	<i>What is the outcome of the task?</i>
Choose student					
Observe student					
Choose one behavior					
Problem-solve. Create a plan to change behavior.					
Implement plan					

### References

Start the reference list on a new page, center the title "References," and alphabetize the entries.

Do not underline or italicize the title. Double-space all entries. Every source mentioned in the paper should have an entry.

Examples:

Cummings, J. N., Butler, B., & Kraut, R. (2002). The quality of online social relationships.

*Communications of the ACM, 45(7), 103-108.*

Underwood, H., & Findlay, B. (2004). Internet relationships and their impact on primary

Relationships. *Behaviour Change, 21(2), 127-140.*