

TERMS AND CONDITIONS

SHIPPING

Shipping costs are additional and will be included in your invoice. Little Paper Store takes no responsibility for loss or damage incurred to items through postage or courier delivery.

PROOFING AND RETURNS

All orders are required to be approved by our clients prior to production. Little Paper Store take no responsibility for mistakes made on orders that our clients have approved for production. We recommend that orders are checked and any mistakes reported within 7 days of delivery. Little Paper Store will rectify any mistakes at the clients expense within 7 days of mistakes being reported. We will rectify any mistakes caused by Little Paper Store at our expense. After 7 days Little Paper Store will not take responsibility for any mistakes and will consider the order completed.

PAYMENT

Payment of a \$100 deposit is required to confirm your order. Design work will not commence until your deposit is received. Your deposit will be deducted from your invoice. Payment is due on the delivery of your order. Should your order be cancelled your deposit will NOT be refunded. Your order cannot be cancelled after commencement of production of your paper goods. Cheques that are dishonoured will incur a dishonour fee of \$25.00 payable immediately upon notification. Prices may be subject to change. Unpaid invoices will incur penalty interest of 2.5% per month. Any accounts not paid within normal terms and conditions will be referred to a collection agent for collection action. Once your account has been handed to a collection agent all costs associated with the collection will be added to the account. Title of goods does not pass until payment is received in full. Prices are in New Zealand Dollars and include GST.

PRIVACY POLICY

All information gathered from you will remain strictly confidential. Under no circumstances will they be given to any third party.

INTERNATIONAL PURCHASE

Purchases made outside New Zealand may incur an import tax or duty once orders are dispatched, prior to the clients receiving their goods. This fee is wholly the responsibility of the client. Little Paper Store cannot be held responsible or liable for any additional fees charged by government or any other authorities. We advise the client to check if any of these will apply before ordering.

COPYRIGHT

All copyright is wholly owned and reserved by Little Paper Store and North 22 Limited. No part may be reproduced in whole or part or stored without written permission. Under no circumstances can any of our products be re-sold without written permission beforehand.

SAMPLE USE/DISPLAY PERMISSION

From time to time Little Paper Store is asked to submit samples of work to potential clients, magazines, media and to exhibit at trade expos and events. If you DO NOT wish samples of your paper goods to be used for this purpose please let us know.

I accept the terms and conditions listed above.

Signature: _____ Name: _____ Date: _____

DEPOSIT

PAYMENT OF A \$100 DEPOSIT IS REQUIRED TO CONFIRM YOUR ORDER

Design work will not commence until your deposit is received.

Your deposit will be deducted from your paper goods invoice.

PAYMENT DETAILS

Please pay by direct credit to: ANZ, account no. 06-0801-0665571-00

Please reference your name when making the payment.