

# Emergency Action Plan

## Main Gym

Emergency Personnel include the nurses during school hours and the athletic trainers after school hours. This plan is designed for all teams utilizing the main gym for practice and/or games. This includes the locker rooms, concession stand, and stage.

### **Emergency Contact:**

Mike Kendrick 773-539-0066 ext 339 office

Heather Perez (Nurse/ATC) 773-539-0066 ext 235 office

### **Medical Emergency Protocol:**

If you have an emergency please follow the following steps:

1. If you possess a school radio or a cell phone – contact the nurse or Athletic Trainer on duty
  - School Hours phone located next to concession stand
  - Give location and person calling
  - Describe the emergency
  - Follow the emergency personnel's instructions
2. If an emergency has occurred and you are not sure of which step to proceed to or cannot reach medical personnel call 911.
  - Communicate emergency. Be as specific as possible
  - Give Name
  - Give location (St. Benedict)
  - Where inside building (ex. Main Gym)
  - Which door to enter through: 3941 N. Bell St.
  - Send personnel to meet ambulance at door
  - Stay in contact with operator

### **AED Locations:**

North wall in Main Gym (by Concession Stand)

### **Weather Emergencies: (Tornado)**

All personnel, players and visitors should stay in this the area if:

Dangerous weather is sighted or warning is given (tornado)

All personnel and players (including visiting team) should stay in this area.

Contact the administrator on duty. Stay in this area until:

- Instructions by an administrator.
- All clear is given