

The By-Laws of the Fredericksburg Ag Science & FFA Booster Club

Article 1: Name, Mission Statement, and Purpose:

Section A: The Name shall be Fredericksburg Ag Science and FFA Booster Club

Section B: Mission Statement

To serve the students and Fredericksburg community as a resource and tool to produce leaders in our youth.

Section C: Purpose:

The Ag Science & FFA Booster Club is made up of parents, corporate sponsors, and other community members who, by providing financial and other support, assist the Fredericksburg Ag Science and FFA Program and to promote premier leadership, personal growth, and career success.

Article 2: Directors & Officers

Section A: Directors:

1. There shall be nine directors leading the club.
2. The first year term limits are as follows, 3 directors have 3 year terms, 3 directors have 2 year terms, and 3 directors have 1 year terms. After the first year all directors are elected to a three year term, but not limited to.
3. Directors must make 2/3 of meetings. Following not making 2/3 of meetings this director is replaced.
4. The directors will be nominated by a community advisory committee, and brought to the floor during the meeting held on the third Monday in September.

Section B: Officers and Executive Board

1. All officers are elected for a one year term, but not limited to one year.
2. The officers of the organization shall be as follows: President, Vice President, Secretary, and Treasurer.

Officer Duties:

President will preside over meetings, appoint committees, ex-officio member of all committees, and call special meetings. President approves monthly agenda before secretary mails. The president shall attend or vice president shall attend school board meetings. The president holds signature on checking account.

Vice-President will preside over meetings in the absence of the President, and assist the President. Call special meetings in absence of the President.

Secretary will keep minutes of all regular and special meetings and handle the correspondence of the club. Send out monthly meetings agenda. Secretary must be responsible for preparing in writing any legislation to be brought before the club.

Treasurer will maintain a record of all receipts, and handle monetary transactions of club. Treasurer is responsible for keeping track of audits of club, and legal matters concerning EIN number and 501c3 tax exempt records. The treasure holds signature on checking account. Treasurer will be responsible for allocation of fund forms, and the presentation of forms at meetings. At the end of each year the treasurer will prepare a report and will have 3 directors review and sign report in audit committee meeting, serving as annual audit. President will assign committee to task. Checks must have one of the three signatures; President, treasurer, or faculty advisor. All allocation of funds must have a form filled out for transaction records

Article 3: Faculty Advisor

Section A: Agricultural educational teachers shall serve as advisor to this organization.

Section B: The faculty advisor shall advise the board of the needs of the Ag. Dept. The faculty advisor must be present at all Executive Board and Regular meetings.

Section c: The faculty advisor does not have a vote.

Section D: Faculty advisor holds signature on checking account.

Article 4: Ex-Officio Advisors

Section A: One county agent serves as ex-officio member, with no voting power. This person serves in an advisory position.

Section B: Communtiy Advisors serve as ex-officio members, with no voting power. These people serve in an advisory position.

Article 5: Regular Membership Meetings & Voting

- Section A:** Regular membership Meetings shall be held three times a year, coinciding with school calendar; September, December, April. These meetings will be the third Monday of the month.
- Section B:** Special meetings may be called by the president.
- Section C:** Accepted reference of parliamentary procedure shall be Jarell D. Gray, this shall be used in transacting all business at each meeting.
- Section D:** Each member shall have one vote.
- Section E:** Membership can serve a resolution of change to the directors for their attention. This can be served by a 2/3 majority vote by the membership.
- Section F:** Membership elects directors.

Article 6: Membership

- Section A:** A member shall be a person or company who purchases a membership for \$10.00 or whose donation is \$10.00 or more. Membership must be renewed annually.
- Section B:** Membership in the Fredericksburg Ag Science and FFA Booster Club Also entitles, upon paying dues, the member to be a National FFA Alumni Member.

Article 7: Director Meetings & Voting

- Section A:** Directors will have nine monthly scheduled meetings, these will be held the third Monday of each month.
- Section B:** Majority vote required on all material in directors meetings.
- Section C:** Directors will elect officers within directors. Officers will be elected in the first directors meeting, following the election of directors in September.

Article 8: Funds

- Section A:** Funds raised by the Ag Science & FFA Booster Club shall be used for the sole purpose of supporting the youth in the Fredericksburg Ag Science and FFA department.
- Section B:** Materials purchased belong to the Fredericksburg Ag Science and FFA Booster Club.
- Section C:** In the event the Ag Science & FFA Booster Club dissolves, the assets of the club shall be transferred to the Fredericksburg FFA Youth activity account.
- Section D:** Checking account shall be set up at a local bank. One of the three signatures will be required; President, treasurer, and/or Faculty advisor on all transactions.
- Section E:** All allocation over \$500.00, must be voted on.

Article 9: By - Laws

Section A: Changes to the current by-laws need to be submitted in writing and read at one monthly meeting with the vote coming at the second meeting. For by-law changes or changes accepted, there must be a 2/3 majority vote of all members present at meeting.

Section B: Membership will vote on By-laws at the December 2011 meeting. After adoption of by-laws in 2011 the change of by-laws will come before general membership.

OFFICERS/ DIRECTORS:

MANDY GEISTWEIDT, President

DAWN BOURGEOIS, Vice-President

JASON HELFRICH, Treasurer

TERESA L. POPE, Secretary

DIRECTORS:

JUSTIN ARMES

LYNN WEINHEIMER

CHARLES OLFERS

LEE DELONG

KIMBERLY FRITZ