



DRIVE CHANGE

It's time to think critically if this opportunity is best suited for you:

Your experience at Drive Change will be mentally, emotionally and physically rigorous. You will be required to be on your feet for many hours at a time and you must not shy away from hands-on labor intensive work. You must put yourself in a position to get to Drive Change on time; If you've had trouble with punctuality, this may not be the best fit for you.

You must be confident that you can make a year long commitment to this opportunity. Your commitment to the team and ability to work well with other people is crucial.

There will be experiences at Drive Change that push you out of your comfort zone, and you must tackle these experiences head-on.

Now that you've read through these terms and are ready for the commitment, jump in to apply! We look forward to learning about you as we build an awesome fall Fellowship.

This application is the first of three rounds to join the Drive Change Fellowship.

Deadline for applications is **August 26, midnight**. But don't delay! The application period may close sooner if we hit our maximum allowance before that date.

Round 1 – Application: Completed and submitted with attachments.

Round 2 – Interview: Applicants demonstrating a qualifying fit will be invited for an in-person interview.

Round 3 – Tryouts: A 2 day tryout without pay but Metro cards (lunch will be provided) for approximately 16 people.

Final! – Acceptance: Please note there are only 4 openings available for final selection for this Fellow Cohort. All applicants will receive notice of their status as they apply.

We commend your dedication to go through this process. We respect the work you are putting into this initiative and we take your commitment into consideration as we select additional cohorts throughout the year.

INSTRUCTIONS TO APPLY:

We're thrilled you're interested in our Fellowship! Completing this application is the first step in demonstrating your commitment to this opportunity. Make sure your application is complete! Here is everything needed for Round 1:

- 1. Complete the application form.** The application may take up to 2 hours and may be completed with a word processor (you can use Google Docs if you do not have access to Microsoft) or may also be handwritten legibly in printed blue or black ink. *The information you provide in this application will be held in strict confidence. We do NOT share applicant information with ANY law enforcement or correctional agencies.*
- 2. Gather your attachments:**
 - Completed application (4 pages)
 - Personal reference letter (can be from anyone in your network)
 - Educational certificate (**one** of the below options)
 - (a) 8.0 TABE Test Record in Math and Reading
 - (b) High School Diploma
 - (c) TASC/GED diploma
- 3. Submit** with attachments a scanned version to info@drivechangenyc.org OR if you do not have access to a scanner, you may mail a copy (we recommend you save your original) to. You will be emailed a receipt.

Drive Change
630 Flushing Avenue
Brooklyn, NY 11206

FELLOWSHIP APPLICATION FORM

First Name: _____ Middle Name or Initial: _____ Last Name: _____

Date of birth (mm/dd/yy): _____ Age: _____ Gender: _____

Address: _____ City: _____ State: _____ Zip: _____

Home phone: _____ Cell phone: _____ Email: _____

Do you have any of these licenses? (It's ok if you don't. We just need to know.)

- Food Handler's License (now called *Qualifying Certificate in Food Protection*)
- Mobile Food Vending License
- Driver's License

Signature: _____ Date: _____

WHO ARE YOU?

What are some of the things you really enjoy doing in your free time?

How have you dealt with challenges you faced in the past? How would deal with them now?

Who has made the strongest impact on your life (real or fictional)? Why?

What professional career or industry do you see yourself working in five years from now? Why?

You are told you have to go live on a desert island and can only bring three things with you – what are they and why?

What are two favorite dishes you'd like to try making yourself? Why?

Using pictures, show us...
Something that inspires you:

Something you learned:

Something that challenges you:

Something you appreciate:

Please list any programs or services you have been a part of or currently receive and how you benefit from them:

EDUCATIONAL HISTORY

As a reminder, to be accepted into the Drive Change fellowship you must attach a demonstrated ability of a Math and Reading level of 8th Grade or higher (see application instructions for what documentation to provide).

Use the space below to tell us about your educational history including any certificates or academic achievements that you are proud of.

EMPLOYMENT HISTORY

Please list any and all jobs you had while incarcerated or otherwise. Note it is **TOTALLY** okay if you do not have any work experience.

Employer	Start Date	End Date	Description

CRIMINAL HISTORY

At Drive Change we specifically hire young people who have spent time in the adult criminal justice system. We do not need to know all the details of your charge/case, but we do need a little general information for our records. Please fill out the below to the best of your ability. If you have more than two charges/convictions to report you may list them underneath.

Dates of incarceration <i>(ex. June 2014 - July 2015)</i>	Were you convicted? <i>(Y/N)</i>	Are you on any sort of supervision? <i>(ie. Parole or Probation? If so, please list your P.O.'s contact information)</i>	Do you have a mandated curfew? <i>(ie. House arrest, probation/parole, housing curfew. If yes, please describe.)</i>

PERSONAL ESSAY

Please use the following page to write a personal essay reflecting on yourself and this opportunity. We want to know about you and how your experiences have shaped you into who you are today. We know, just one page will be tough. But pick the best bits you'd like to share. We know that doesn't ever mean it's the whole story...

Below are some questions to use as a framework to construct your essay. They do not need to be answered individually.

- Tell us what you like about Drive Change, and why you want to be a part of this Fellowship?
- What you have learned from your time in jail/prison? Why have this been impactful to you?
- What motivates you, and why?
- What experience/skills/character traits can you bring to this opportunity?
- What do you think you can bring to the Fellowship?

Don't forget to review the instruction page to ensure you've completed everything!