

Montessori School of Franklin- 2018

Primary Summer Program



Montessori School of Franklin is pleased to offer an eight-week summer program for primary students, ages 2 ½ to 6 years old. This program will give students an opportunity to work on skills at their own level in a relaxed and engaging Montessori classroom. The children will enjoy many enrichment activities:

- Art, music and creativity
- Hands-on science experiments weekly
- Cultural studies, focusing on subjects such as outer space, continents, biomes, Zoology, Botany, Geography and History
- Sensorial games, language exploration, and practical life
- Cooking projects using recipes from around the world
- Gardening 101 and nature exploration
- Water Fun Fridays! Bring your child in his or her bathing suit with a change of clothes. The children will enjoy eating homemade popsicles that they prepared themselves with fresh fruits and juices.

In order to make our program available to as many children as possible, our enrollment schedule is flexible. You may enroll your child in any combination of one-week sessions. Enrollment is limited and available on a first-come, first-served basis, so please return this form as soon as possible to reserve your sessions.

We look forward to an exciting summer program and hope to see you there!





Montessori School of Franklin Primary Summer Program Information

Welcome to the Montessori School of Franklin Summer Program. We are looking forward to seeing everyone for a fun and relaxing time. Please take a few minutes to read the important information below.

Forms

- New students must complete the attached emergency medical authorization form. Be sure to list any allergies your child may have. Please bring the form with you the first week your child is attending. **Students will not be permitted to remain at school unless the form is provided.**

Items Needed

- All students need inside shoes (slippers, soft-soled or Croc-style shoes work well) and a change of clothing placed in their MSF bag to keep at school. New students will receive a MSF bag on the first day at arrival.
- All students will need to bring a packed lunch each day. Please provide a healthy lunch and drink (no soft drinks or candy permitted) that your child can unpack independently and arrange on their plate.
- Students are provided a nap mat. Please provide a nap mat cover (crib sheets or body pillowcases work well), a small blanket, a small pillow, and a small stuffed animal to snuggle with if desired.
- Snacks: please provide a morning snack for your child in a separate pouch or baggie labeled "snack". This can be placed in their lunchbox. If your child will be staying for aftercare, please provide an additional snack.
- Sunscreen and insect repellent should be applied at home. If you would like us to reapply, please sign the permission slip on the sign in clip-board. If you want your own brand of sunscreen and/or bug spray, please bring it labeled with your child's name.

Morning Drop Off

- Children should be brought to the playground if the weather is appropriate, or to the classroom in the event of rain. Please make sure to sign your child in each day with the time and your initials.
- The program starts at 8:30 a.m.
- If you have before care needs, you can drop off as early as 7:30 a.m.

Afternoon Pick Up

- Children will be dismissed either from the playground or the classroom. Please make sure to sign your child out each day with the time and your initials.
- Half-day children may be picked up at **12:30**, and full day children may be picked up at **3:00**. Anything after 3:15 is considered Aftercare. All children must be picked up no later than 5:30 p.m.
- Please remember to take home your child's lunch box at the end of the day.

Tuition

- Tuition payments are due at the beginning of each week. Checks may be placed in the black tuition box located on the wall past the front desk. We also accept debit or credit cards; if you do not have a card on file you can pick up an authorization form at the front desk.

Please feel free to call the office or see a staff member if you have any questions. Thank you for your cooperation.

We are looking forward to a great summer!

Child's name: _____ DOB: _____

Parents' names: _____

Street address: _____

City: _____ ZIP code: _____

Email address: _____

Daytime phone: _____

Please check sessions attending:

- | | | | | |
|-----------|----------------|---------------------------|--------------------------|---|
| Calendar: | May 28-June 1* | Session 1 | <input type="checkbox"/> | <i>*Session 1 tuition will be prorated for the 4 day week</i> |
| | June 4-8 | Session 2 | <input type="checkbox"/> | |
| | June 11-15 | Session 3 | <input type="checkbox"/> | |
| | June 18-22 | Session 4 | <input type="checkbox"/> | |
| | June 25-29 | Session 5 | <input type="checkbox"/> | |
| | July 2-6 | CLOSED FOR HOLIDAY | | |
| | July 9-13 | Session 6 | <input type="checkbox"/> | |
| | July 16-20 | Session 7 | <input type="checkbox"/> | |
| | July 23-27 | Session 8 | <input type="checkbox"/> | |

Total number of sessions: _____

Fees: There is a one-time registration & supply fee of \$35 due at the time of registration.

Please check program:

- ___ Primary Full Day \$235 per week 8:30 am-3:00 pm
- ___ Primary Half Day \$200 per week 8:30 am-12:30 pm

Payment for your session must be made by the beginning of each week. **If you wish to cancel a session, a 48-hour cancellation notice must be given or you will be charged for the full week.** This notice will allow staff time to readjust their planning and also give ample opportunity for a child on the wait list to secure that spot.

Aftercare will be available from 3:15 – 5:30 p.m., and will be billed at the rate of \$8.00 per hour. *(There is a 15 minute window after school before aftercare charges begin.)* If you need to use this service on a regular basis, the rate is \$175 per month for two hours of aftercare each day.

Parents of any child not picked up by 5:30 will be charged a late fee of \$1.00 per minute. Please call MSF immediately to notify the staff of your approximate arrival time if you are running late.

The above sessions are reserved for my child for the summer session. I understand that the registration fee is due with this form, tuition payments must be made no later than the start of each session, and that I will be billed and responsible for the reserved sessions regardless of whether I use them or not.

Parent Signature: _____ Date: _____