

# **Sunshower Farms Event Venue**

## **General Venue Information**

**Policy on outside food/drinks/décor/vendors:** Clients may bring in as much as they would like for their events. The only “minimum rental” for Sunshower Farms is the \$300 half day space rental.

**Hours:** including set up and clean up time, regular events must be held between the hours of 9AM and 11PM. Events beginning earlier or ending later (including scheduled set up and clean up) will incur an extra fee of \$150/hour beyond that window.

**Guest Count:** there is no set minimum or maximum amount of guests allowed at our venue. However, the space itself puts limits on the type of event you’ll be able to have. For example, for a seated dinner reception with all guests together on the deck, the absolute maximum is 35 and that is rather tight. However for a “standing” reception with a mix of tables and high boys where guests mingle and move, the maximum is much more flexible – we have had as many as 60 people for events like this in the past and could have as many as 100 if a tent was rented to add extra space. However, there is only one bathroom available for guests and space to park 20 cars, so clients may decide that though there is technically space for 100 people, they may not want an event that big at this venue.

**Storage of event items:** Clients may bring any items for their event up to a week beforehand. Clients may store items after their event for up to a week after.

**Insurance:** as of 3/20/2017, all Clients must obtain their own event insurance for their event. The Client may use a personal insurance carrier or go to [www.WedSafe.com](http://www.WedSafe.com) or other provider. The provider must be acceptable to Sunshower Farms and licensed to do business in Hawaii. Insurance must be non-cancelable coverage that includes commercial general liability for bodily injury, personal injury and property damage claims up to \$1,000,000 general aggregate. The Certificate must name Sunshower Farms LLC as additional insured. Clients must provide their certificate of insurance to Sunshower Farms at least 30 days prior to the event.

**Candles:** All candles and open flames for décor must be approved by the venue in advance, but we do not have any automatically restricted items.

**Alcohol:** Sunshower Farms is a strictly BYOB venue. Clients may hire a bartender and/or drink servers from Sunshower Farms for service.

## **Space Rental**

- Space rental cost depends on the length of the event and how much space is needed. Half day rentals are 5 hours (including set up and clean up time) and full day rentals are 10 hours (including set up and clean up time). Additional hours will be billed by the hour. Typically we allot 1 hour for event set up and clean up for a standard event. Weddings usually take about 2 hours set up and 1 hour clean up depending on the complexity of the décor requested.

- Deck and house (back deck event space, dining room, living room, kitchen and bathroom).
  - Half Day = \$300
  - Full Day = \$550
- Full farm (includes everything from deck and house, all lawn areas, bonfire pit and Bridal getting ready room).
  - Half Day = \$500
  - Full Day = \$900

### **Staff**

- Caterer
  - Time billed in with food costs depending on the complexity of the meal.
- Servers/Bartenders/Event Setup and Cleanup
  - \$18/hr.
- Event coordination
  - Included free in all events where Sunshower is providing the space and catering. Otherwise \$20/hr.

### **Professional Photography**

- Clients are of course welcome to hire any photographer of their choosing. However, we have negotiated a special photography package and discounted rate with our preferred venue photographer, [Aislinn Chalker of Wilde Sparrow Photography](#), for events held at Sunshower.
- \$850 Sunshower Package with Wilde Sparrow Photography includes:
  - 2 hours of coverage
  - High Resolution High Res Images + Print Release
  - All Images on USB
  - Private Online Gallery
  - \$325 for additional hourly coverage

### **Décor Rental**

- 5 tables and 30 chairs, bar, lace table runners, wooden place card holders and tea lights are included for free with the space rental if requested.
- Any additional décor can be dropped up by the clients and set up by us for our regular staff rate of \$18/hour.
- Place Settings
  - All of our place settings are mismatched china and we have a full service for 35. Place setting rental is \$4/guest and includes glassware and a white linen napkin.
  - Extra glassware (for a bar before the reception for example), is rented at .50/glass.
  - Additional place setting must be provided by the client (either dropped off in advance or rented)

- Serving Dishes are included in all events catered by Sunshower. If you would like to bring your own food or catering, we rent our serving dishes at \$1-3 each depending on the dish.
- Linens
  - White Linen Napkins are included in the \$4/person place setting charge. If guests would like extra napkins, they are rented at \$.50 each.
  - Tablecloths are often not used at our events as clients mostly prefer the look of the wood farmhouse tables. But if you would like tablecloths, the rental is \$14 each.

### **Food**

- Sunshower Farms does not have a chef on staff for catering. When we have an event, we hire a local chef or caterer who can best meet the clients needs and budget. Because of this, we do not have exact food costs to offer as it depends so much on the food requested by the client. To get an idea of food costs in general however, check out the example menus on our website with menus we have done for events in the past with the pricing.
- Woodfired Oven use - \$100 We will provide all of the wood and one of our staff will build the fire and tend to it for the entire length of your event (perfect for pizza parties!)
- Wedding Cake
  - Two tier wedding cake, any flavor, decorated with flowers from the farm - \$100
- Drinks
  - All alcoholic drinks are strictly BYOB.
  - Water is included free in all events.
  - Non-alcoholic drinks like a homemade local fruit punch - \$20/gallon
  - Coffee and Tea Service (with coffee from our farm) - \$3/guest

### **Flowers**

- Sunshower can provide flowers for events both at the farm or outside events. All flowers are seasonal and colors and availability depend on what is currently growing at the farm. Specific colors and styles can be requested but cannot be guaranteed. Clients may purchase their own flowers and have them arranged by Sunshower for our regular staff rate of \$18/hour.
  - Flower Crowns - \$50 each
  - Bridal Bouquet - \$25
  - Bridal Party Bouquets - \$15 each
  - Boutonnieres - \$10 each
  - Centerpiece flowers - \$100 for bouquets for all tables, the bar, bathroom, entry table etc. (this pricing is only for a standard event size with 35 guests or less)

**Music**

- Sunshower Farms has one [Bose Bluetooth speaker](#) that is more than enough for dinner music, or a small ceremony. For dancing or a larger event where you would like larger music, we suggest renting your own sound system or hiring a DJ.
- Live music – Sunshower Farms does not provide live music, however we have a number of musicians we have worked with and can recommend for your events.

**Wedding Officiant**

- Sunshower Farms does not provide wedding officiant services. However we have worked with a number of wonderful officiants and are happy to make recommendations for our wedding clients.