



## The Teddy Ball - Volunteer Summary

Thank you for your interest in volunteering at The Teddy Ball. Below is a summary with a description of the (3) shifts where we need your help.

Date: **Saturday, November 28<sup>th</sup>, 2015 & Sunday, November 29<sup>th</sup>, 2015**

Location: [Hilton San Diego Resort & Spa](#) International Ballroom  
1775 E Mission Bay Dr, San Diego, CA 92109

### **Saturday, November 28<sup>th</sup>, 2015**

#### **SHIFT #1 – SET UP\*      TIME: 8:30am – 4:00pm**

- Taping and setting up props
- Decorating tables with table runners and center pieces
- Decorating VIP area
- Hang banners
- Silent Auction/Raffle Area
- Registration tables
- Step & Repeat

*\* Each person is eligible to receive (1) Golden Ticket after completing SHIFT#1.*

#### **SHIFT #2 – EVENT      TIME: 7:00pm – 12:00am**

- Registration Table (4-6 persons) – Greet guests, collect tickets, and give wristbands
- Raffle Ticket Sales (10-12 persons) – Two persons paired selling raffle tickets to guests
- Teddy Wall – Control Teddy pile and keep presentable, help take photos for people

### **Sunday, November 29<sup>th</sup>, 2015**

#### **SHIFT #3 – BREAK DOWN      TIME: 9:00am – 2:00pm (Goal to finish earlier)**

- Break down of boxes
- Pack decoration and supplies
- Pack & load Teddy onto moving truck

Please complete and submit page 2 if interested in volunteering. Cruise 4 Kids is a 501(c)3 non-profit organization and is qualified to sign off volunteer hour forms if needed. Feel free to contact us if you have any questions.

Bianca Venturella  
Cruise 4 Kids, CFO  
[Biancagp19@gmail.com](mailto:Biancagp19@gmail.com)  
619-415-1991

Visit [TheTeddyBall.com](http://TheTeddyBall.com) for more info



## Volunteer Application

Cruise 4 Kids • PO Box 1642 • Vista, CA 92085

Fax form to Bianca Venturella (760) 884-8508 or email at [biancagp19@gmail.com](mailto:biancagp19@gmail.com)

### Contact Information

Name	
Street Address	
City, ST ZIP Code	
Mobile Phone	
Work Phone	
E-Mail Address	
Date of Birth	
Profession	
Gender (circle)	Male      Female

### Availability

During which hours are you available for volunteer assignments? (Mark all that apply)

<input type="checkbox"/> SET UP Saturday, November 28th 8:30am – 4:00pm	<input type="checkbox"/> EVENT Saturday, November 28th 7:00pm – 12:00am	<input type="checkbox"/> BREAKDOWN Sunday, November 29th 9:00am – 2:00pm
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### Person to Notify in Case of Emergency

Name	
Street Address	
City ST ZIP Code	
Home Phone	
Work Phone	
E-Mail Address	

### Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	
Signature	
Date	