The Hurricane Island Center for Science and Leadership (HICSL) is seeking an individual to fill the position of Waterfront Manager. As an island-based program, this position is essential to the daily programmatic operations on Hurricane Island. The primary responsibilities of this position are to oversee the waterfront operations on Hurricane Island and to serve as operator on one of several vessels owned by HICSL, including transportation of program participants. Based on these responsibilities, this individual must hold a valid USCG license (minimum of OUPV/6pac) and relevant and documented experience on power-driven vessels on waters and conditions similar to Penobscot Bay and Hurricane Sound. In addition to these responsibilities, this individual will assist the Operations Director and Facilities crew in the daily operations and maintenance of the facilities and systems that support the programs conducted by HICSL. A successful candidate must be outgoing, well-organized, flexible and able to function in a dynamic working environment. The Waterfront Manager is additionally expected to be integrated into the day-to-day operations of the island and help HICSL maintain our collaborative and intentional community.

**Specific Responsibilities**

- Operation of motor vessels while transporting program participants and other staff from Hurricane to Rockland and Vinalhaven, Maine;
- Operation of motor vessels for routine operational duties, including transportation of gear/supplies.
- Daily, Weekly and Monthly maintenance of HICSL vessels including oil and fuel systems, navigation systems, electrical systems;
- Inspect and ensure the safe operation of all safety equipment onboard all HICSL vessels (PFD's, Fire extinguishers, VHF radios, etc);
- Oversight and safe management of waterfront activities, including participants while swimming and in small vessels.
- Occasional maintenance and repair of fiberglass and wooden vessels, mooring systems,
- Dock and mooring management, including assisting other vessels with landing and securing boats, and managing a well organized and safe dock environment;
- Assist the facilities staff with management, maintenance and repairs of buildings and operational systems (water, power, etc).
- Act as a positive role model for program participants,
- Occasionally assist educators with program delivery as necessary;
- Participate as a full member of HICSL’s intentional community, including:
  * Following and enforcing campus policies and community expectations;
  * Welcoming visitors to the island and communicating about HICSL’s mission and work;
  * Participating in community tasks including daily and weekly chores; and
  * Performing other duties relating to the organization’s goals and mission as required.

**Application Submission:** Please submit your application and all pertinent documentation through our online portal

https://hurricaneisland.campbrainstaff.com
A successful candidate must possess these Essential Qualifications:

* Valid United States Coast Guard Merchant Mariner Certificate with a minimum licensure as Master/Operator of Uninspected Passenger Vessels (OUPV).

* Documented sea service on waters and conditions similar to Penobscot Bay from the months of May to October.

* Documented sea service time on power driven vessels up to 30’ in length. (Appropriate references are required);

* Experience in non-power driven vessels, including rowing in small and large vessels, up to 30ft in length;

* Certification in basic CPR/First Aid, Wilderness First Aid, or Wilderness First Responder (Wilderness First Responder course available on island);

* Capable of safely lifting 50lbs of weight and working on unstable surfaces;

* Ability and willingness to work and live in a remote, island community with rustic and off-the-grid accommodations where all staff share living and work spaces;

* Work evenings, weekends, and holidays as needed;

* U.S. Citizen or non-citizen permanent resident;

* Demonstrated initiative to identify and complete projects and work independently or as part of a team with minimal supervision; and,

* Effective communication and interpersonal skills.

Preferred additional qualifications include:

* Experience with maintenance and repairs of vessels, including but not limited to: outboard mechanics, fiberglass and wood repair, marlinspike seamanship;

* Experience with facilities maintenance, including but not limited to: basic carpentry, understanding of small engines, electrical and plumbing systems;

* Ability to obtain a State of Maine Recreational Lobstering License;

* Experience engaging with students while teaching and/or working in an educational environment;

* Knowledge of New England marine and/or terrestrial environments and wildlife;

* Rock climbing and/or SCUBA certification; and,

* Hold a valid driver's license with good driving record (a vehicle is not required but is helpful during off island errands and exploration).

Compensation:

Waterfront Manager will receive room and board while on Hurricane Island in addition to a competitive salary, paid bi-weekly. This is a paid, contracted position without benefits.

Application materials:

* Completed electronic application at https://hurricaneisland.campbrainstaff.com including contact information for three references, a minimum of two which can validate USCG/marine experience;

* Cover letter explaining your interest in this position and your relevant experience;

* A letter of recommendation from supervisor or other professional who can speak to your strengths, abilities, and qualifications as a mariner; and,

* College transcript (unofficial is acceptable) if applicable - not required for this position.