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Architectural Designer

John T. Campo & Associates, Inc. (Campo Architects) is an award-winning architecture and interior design firm located in New Orleans, which specializes in hospitality, historic renovation, and adaptive re-use projects. We look for motivated and organized team players who are ready to take on multiple responsibilities, with opportunities for training and career advancement.

JOB RESPONSIBILITIES:

- Preparation of plans, sections, elevations, details, and presentation materials under supervision of a Job Captain or Project Architect.
- Collaborate with consultants, contractors, and regulatory agencies to meet overall project objectives.
- Assist in managing client expectations, team communication, and consultant coordination.
- Participate in construction administration and review of submittals and RFIs.
- Assist with general code research (NFPA, IBC, ADAAG).
- Attend project-related conference calls and meetings (with owners, consultants, and contractors), and produce corresponding meeting minutes.
- Assemble general project correspondence documents such as transmittals, meeting agendas, and agency responses.

QUALIFICATIONS:

- Bachelor's Degree in Architecture.
- Minimum 2 to 3 years of professional experience in related field. (Required).
- Active participation in the NCARB Architectural Experience Program (AXP).
- Experience in hospitality is a plus.
- Working knowledge of building codes and regulations, including ADAAG, NFPA and IBC.
- Proficiency in Revit required.
- Proficiency in Adobe Photoshop, Illustrator, and InDesign is a plus.
- Ability to effectively collaborate and communicate within a project team.
- Ability to effectively manage time and prioritize tasks.

Please send your resume, portfolio, and references as PDF files to careers@jtcampo.com.

Salary will be commensurate with knowledge and experience level.

JOHN T. CAMPO & ASSOCIATES, INC.
NEW ORLEANS, LOUISIANA

ARCHITECTURE | INTERIOR DESIGN | HISTORIC TAX CREDIT CONSULTING
A PROFESSIONAL CORPORATION | NCARB CERTIFIED