

**RSU21 SCHOOL BOARD
MONDAY, MARCH 2, 2015**

KENNEBUNK ELEMENTARY SCHOOL ROOM A102 - 7:00 p.m.

This meeting will be streamed live over the internet at: www.rsu21.net/livestream

I. CALL TO ORDER

Chair Maureen King, Vice Chair Brad Huot. Directors: Bob Domine, Frank Drigotas, Matthew Fadiman, Susan Sinnott-Curran, Erin Nadeau, Amy Johnson, Marybeth Luce, Jeffrey Cole, Lionel Menard and Mike Mosher. Student Representatives: Anna Kate Luddy, and Tim Walsh.

II. PLEDGE OF ALLEGIENCE

III. INTRODUCTION OF BOARD MEMBERS AND GUESTS

IV. PUBLIC INPUT - This time is set aside for the public to comment on any district issues that are not included on tonight's agenda.

V. AGENDA ADJUSTMENTS

VI. CONSENT AGENDA ITEMS

a. Approval of February 23, 2015 School Board Minutes

VII. OLD BUSINESS

a. Finance and Facilities Workshop Update
b. Building Project Update

VIII. SPECIAL PRESENTATION

a. Proficiency Based Diploma Update

XI. NEW BUSINESS

None

X. COMMITTEE REPORTS

a. Policy Committee
b. Human Resources
c. Finance
d. Educator Effectiveness
e. Curriculum Design Team

XI. SCHOOL LIAISON REPORTS

XII. UPDATE FROM SCHOOL BOARD CHAIR

XIII. COMMUNICATIONS FROM THE ASSISTANT SUPERINTENDENT OF SCHOOLS

XIV. ADJOURNMENT

VI. CONSENT AGENDA ITEMS

a. Approval of February 23, 2015 School Board Minutes

**RSU 21 SCHOOL BOARD MEETING
MONDAY, FEBRUARY 23, 2015**

KENNEBUNK ELEMENTARY SCHOOL, ROOM A102 - 7:00 P.M.

This meeting will be streamed live over the internet at www.rsu21.net/livestream

I. CALL TO ORDER

Chair Maureen King, Vice Chair Brad Huot. Directors: Bob Domine (absent), Frank Drigotas (absent), Matthew Fadiman, Susan Sinnott-Curran, Erin Nadeau, Amy Johnson, Marybeth Luce, Jeffrey Cole, Lionel Menard and Mike Mosher. Student Representatives: Anna Kate Luddy and Tim Walsh.

II. PLEDGE OF ALLEGIENCE

III. INTRODUCTION OF BOARD MEMBERS AND GUESTS

IV. PUBLIC INPUT
None

V. AGENDA ADJUSTMENTS

1. Add the Approval of MIT Model UN Conference – February 6-8, 2015 to Consent Agenda Items.

2. Add Approval of Ski Team Overnight Trip to the Alpine Ski State Championship – February 15-18, 2015 to Consent Agenda Items.

e. Change wording of Executive Session to Teacher Negotiations discussion in Executive Session: Transportation Negotiations in Executive Session (1 MRSA 405 (6)(D)).

VI. CONSENT AGENDA ITEMS

a. Approval of January 26, 2015 School Board Minutes

b. Approval of Ski Team Overnight Trip to the Alpine Ski State Championship – February 15-18, 2015

c. Approval of Girl’s Lacrosse Team Overnight Trip to Oceanside High School for Kayak Trip and Maine Sport Outfitters in Friendship, Maine – April 22-23, 2015

d. Approval of MIT Model UN Conference – February 6-8, 2015

A MOTION WAS MADE TO APPROVE THE ABOVE CONSENT AGENDA ITEMS (ERIN NADEAU), SECOND: (JEFF COLE). VOTED: 10-0. STUDENT VOTE: 2-0. MOTION CARRIES.

VII. OLD BUSINESS
NONE

VIII. SPECIAL PRESENTATION

a. Further Discussion of Building Projects – Superintendent Crowley explained the goal is to have the building projects at the most affordable cost to taxpayers. He distributed a more current list of potential reductions to the projects. The recommended savings to be realized from the project scope as of February 3, 2015 by the Building Review Committee is \$272,623. There are additional reductions through the CM process to include \$423,400. This makes the total project number at \$57,698M and it is dropping. There was also a discussion on the track and field size and whether to put in a broken back track to get a full field with proper spacing and safety, or to just repair what is there. There was a discussion of placing a \$250,000 allocation for the track into the Capital Reserve Fund to give everyone more time to discuss what to do with the track/field situation. There was also a discussion on where to place the tennis courts, and whether to leave them for now or to replace them. Director Sinnott-Curran wondered where the Javelin area was located. Mr. Schwartzman explained athletics uses the outfield of the baseball field as long as there are no games at the same time, for safety reasons. There was a discussion on the wetlands that this project will not encroach on. Superintendent Crowley would like to see everything done right and once. He stated there were many options for the fields, track and tennis courts and these areas could use more discussion. He explained by moving the money into the Capital Fund it gives more time for discussion and making the right choices. **A MOTION WAS MADE TO MOVE \$250,000 INTO THE CAPITAL RESERVE FUND TO FURTHER DISCUSS THE TRACK AND FIELD PROJECTS.**

Dr. Fadiman pointed out the Capital Reserve Fund cannot be used unless there is approval by the voters.

VOTED: 10-0. STUDENT VOTE: 2-0. THE MOTION CARRIES.

There was a discussion of a June vote vs. a November vote for the school projects. If the vote is in June the district will save money, approximately \$121,000, and KCS and MLD school will be ready a year earlier. Also, at this point the bond rates are at an all-time low. **A MOTION WAS MADE TO**

MOVE FORWARD FOR A JUNE VOTE (AMY JOHNSON), SECOND: (MATTHEW FADIMAN). VOTED: 10-0. STUDENT VOTE: 2-0. MOTION CARRIES.

Superintendent Crowley mentioned the Finance/Facilities Joint Workshop on Wednesday, February 25, 2015 at 4:00 p.m. in Room A102. This workshop will cover the final reductions and other ideas to define the not to exceed number as was done in August. There will be no vote at this workshop. The Finance Committee will meet on Friday, February 27, 2015 at 7:30 a.m. in Room A102 to discuss the district budget.

XI. NEW BUSINESS

a. Advertising Options for Athletics – Joe Schwartzman, Athletic Administrator

Mr. Schwartzman reviewed the goals for the advertising program for athletics. He would like to purchase new banners for the gym and replace the board in the lobby. He would also like to replace the golf card, cheering mats, goal posts, field hockey goals and the high jump mat. To purchase these items that are not budgeted he would like to start an advertising program. Interested businesses would fill out an application; a banner would be made for them at their cost, and be displayed under the scoreboards on the stadium field and the gym, depending on the package the business purchases. There are several packages available. The board does not have responsibility for setting up the fee structure for the packages; the athletic department will be responsible. **A MOTION WAS MADE FOR JOE SCHWARTZMAN, ATHLETIC DIRECTOR, TO START THE PROCESS OF GETTING THIS PROGRAM MOVING FORWARD TO THE NEXT STEP (AMY JOHNSON), SECOND: (JEFF COLE). VOTED: 10-0. STUDENT VOTE: 2-0. MOTION CARRIES.**

X. COMMITTEE REPORTS

a. Curriculum – There was an update on the Reading Street pilot program. Ms. Hawes did an overview of Proficiency-Based Learning. There is positive feedback from students and teachers on the CromeBooks.

b. Finance – The key metrics are in the expected norms. The committee is busy with the operating budget review. Timeline for budget meetings are: February 27 – 7:30 a.m. – Final review of the first section of the line item view of the budget. March 3 – 7:30 a.m. – second section of the line item view of the budget. On March 13 – 7:30 a.m., the Finance Committee will have a recommendation of the operating budget for the full board. Their committee discussed the bond conditions and how low they are at this point in time. They discussed if the vote for the projects was to happen in June instead of November it is anticipated approximately one half million could be saved. The Finance/Facilities Workshop will review the final consideration regarding bond recommendations and the final not to exceed number to be recommended to the board at their next meeting.

c. Facilities – Dr. Crowley reported the gussets were installed at the Mildred L. Day School. The snow has been removed from the roof and the engineer report from last Thursday should be in this week. He thanked Alyce and Bill and their staff for doing outstanding work with snow removal from the roofs.

Chair King shared there will be a Human Resources Meeting this Thursday. There will be a health insurance options presentation by David Hamilton of Cross Insurance.

d. Wellness – Ms. Hawe reported on all the school wellness activities that will be happening in the next couple of weeks.

e. PAT – Ms. Hawes reviewed what the middle school is doing for their IB MYP Community projects. There was also an update on the Captains' Club. There was reflection on the Stan Davis visit.

f. Communications – There was a discussion on the projects and bonding and how to get the word out.

XI. SCHOOL LIAISON REPORTS

The high school will have a Red Cross Blood Drive on March 11th.

The high school play "Fiddler on the Roof" starts this Friday.

The high school hockey team is in first place and will play in Lewiston on Friday.

The high school art show will be March 5.

The high school senior auction will be March 9.

The high school is still working on getting their store up and running.

The Vocational School will be visiting this Thursday to talk to interested sophomores and juniors.

Consolidated School will have their annual play "Big Bad Wolf" on March 14 and 15.

XII. COMMUNICATIONS FROM THE ASSISTANT SUPERINTENDENT OF SCHOOLS

Ms. Hawes reported that Ken Daggett has submitted his retirement letter. He has worked for the district for 35 years. He started in 1980 as a 5th grade teacher at Mildred L. Day School and he is

retiring as a 5th grade teacher at MLD. He is an icon over there.

The Assistant Superintendent position has been posted. Applications will be accepted until March 6. Ms. Hawes hopes to have a candidate by March 16.

March 12 – 5:30 at People’s Choice Credit Union – Kevin Perks will present a workshop on proficiency based diplomas.

February 25 – 6:30 – Parent night at the high school for 8th grade parents.

We have several state championships from TA – The shot individual championship – Samantha Curran; Tori Daigle – three time state champ in track; Victoria Lux and Kaitlyn McCrum will be representing Thornton Academy and the Western Maine Class A and B in the McDonald’s All Star Game.

XIII. EXECUTIVE SESSION

A MOTION WAS MADE TO GO INTO EXECUTIVE SESSION AT 8:37 P.M. FOR THE PURPOSE OF TEACHER NEGOTIATIONS DISCUSSION, AND TRANSPORTATION NEGOTIATIONS (MAUREEN KING), SECOND (SUSAN SINNOTT-CURRAN). VOTED: 10-0. MOTION CARRIES

XIV. ADJOURNMENT

AT 10:00 P.M. A MOTION WAS MADE TO ADJOURN. THERE WERE NO OTHER MOTIONS (BRAD HUOT), SECOND: (SUSAN SINNOTT-CURRAN). VOTED: 10-0. MOTION CARRIES.

VII. OLD BUSINESS

- a. Finance and Facilities Workshop Update –***
- b. Building Project Update –***



*Maine Regional School Unit 21
The Schools of Arundel, Kennebunk, and Kennebunkport*

“Preparing responsible, contributing citizens in a global society.”

*Kevin P. Crowley, PhD. Superintendent of Schools
Bruce A. Rudolph, Business Administrator*

*Katie Hawes, Assistant Superintendent of Schools
Susan L. Martin, Director of Special Services*

To: RSU 21 School Board
From: Kevin Crowley
RE: Building Renovation Projects
Date: February 26, 2015

MEMO

Attached, please find the Total Project Budget sheets for each of the projects. The total project cost the board will need to ask the voters to bond is as follows:

Facility	Bond Cost
Kennebunk High School	\$42,802,471
Mildred L. Day School	\$8,557,016
Consolidated School	\$5,137,551
Total bond amount:	\$56,497,038

The administration suggests the board consider the following language for the referendum.

Article 1: Do you favor authorizing the board of directors of Regional School Unit No. 21 (the “RSU”) to issue bonds or notes in the name of the RSU for school construction and minor capital projects in an amount not to exceed Fifty six

million, four hundred and ninety-seven thousand, thirty eight dollars (\$56,497,038) to renovate, equip, and construct additions and/or new school facilities at the following: Mildred L. Day School located on the existing school lot on the Old Limerick Road in Arundel; Kennebunkport Consolidated School located on the existing school lot on School Street in Kennebunkport; and Kennebunk High School located on the existing school lot on Fletcher Street in Kennebunk

Total Project Budget

Kennebunk High School Additions and Renovations Kennebunk, Maine

March 2, 2015

Project No: 10151

Building and Site

Grades 9 - 12 700 Students

Total Gross Floor Area 196,346 sf



FINAL

A. NEW CONSTRUCTION

SCHOOL

1 New Construction and Renovations + Sitework		\$36,103,123
(Includes Construction Managers Contingency of 3%)		
2. Total Construction - PC Estimate		\$36,103,123
Revolving Loan Fund Credit (Includes PC 7.2% Markup)		<u>-\$267,500</u>
2A. Total Construction		\$35,835,623

B. ADMINISTRATIVE COST & RESERVE

4 Land		\$0
5 Moveable Equipment - Allowance		\$865,904
6 Technology - Allowance		\$1,034,538
7 Utility Allowance		\$130,000
8 Asbestos Abatement		\$200,000
9 Temporary Classrooms		\$175,000
10 Natural Gas Line		\$300,000
11 RSU Moving Costs		\$80,000
12 Wetland Mitigation Fee		\$25,000
13 Advertising / Insurance / Legal		\$20,000
14 Owners Contingency		\$1,060,000
15. Subtotal		<u>\$3,890,442</u>

C. FEES AND SERVICES

16 Architect/Engineer		\$2,633,156
17 A/E Reimbursable		\$60,750
18 Environmental Permits and Permitting		\$58,000
19 Construction and Testing Allowances		\$175,000
20 Commissioning		\$125,000
21 Surveys / Soils / Traffic		\$39,500
22 Owners Representative		\$168,000
23 Clerk of the Works		\$267,000
23. Subtotal		<u>\$3,526,406</u>

D. TOTAL PROJECT COST - Building and Site **\$43,252,471**

E. Efficiency Maine Credit **-\$100,000**

F AE Concept Fee Credit **-\$100,000**

G. Capital Reserve Credit **-\$250,000**

H. TOTAL PROJECT COST - Building and Site **\$42,802,471**

Total Project Budget

March 2, 2015

**Mildred L. Day Elementary School
Additions and Renovations
Arundel, Maine**

Project No: 12553



Building and Site

Gross Floor Area 41,639 SF
 15,837 **RENO**
 25,802 **NEW**

FINAL

A. NEW CONSTRUCTION

1 New Construction and Renovation + Site Development
(Includes Construction Managers Contingency of 3%)

Total Construction - PC Estimate

Revolving Loan Fund Credit (Includes PC 7.2% Markup)

2A. Total Construction

SCHOOL

\$7,298,035

\$7,298,035

83.47%

-\$214,000

\$7,084,035

B. ADMINISTRATIVE COST & RESERVE

3 Land
4 Moveable Equipment - Allowance
5 Technology - Allowance
6 Utility Allowance
7 Asbestos Abatement
8 Temporary Classrooms
9 Advertising/Insurance/legal
10 Owners Contingency

\$0
\$150,001
\$174,928
\$25,000
\$5,000
\$0
\$15,000
\$327,866

11. Subtotal

\$697,795

8.0%

C. FEES AND SERVICES

12 Architect/Engineer
13 A/E Reimbursable
14 Enviromental Permits and Permitting
15 Construction and Testing Allowances
16 Commissioning
17 Surveys / Soils / Traffic
18 Owners Representative
19 Clerk of the Works

\$556,856
\$38,250
\$45,000
\$97,000
\$35,000
\$44,000
\$35,000
\$110,000

20. Subtotal

\$961,106

11.0%

D. TOTAL PROJECT COST - Building and Site

\$8,742,936

\$209.97

E. Efficiency Maine Credit - (TBD)

-\$10,000

F. AE Concept Design Fee Credit - (TBD)

-\$75,920

G. Capital Reserve Credit

-\$100,000

H. TOTAL PROJECT COST - Building and Site

\$8,557,016

\$205.50

Total Project Budget

March 2, 2015

Consolidated Elementary School Additions and Renovations Kennebunkport, Maine

Project No: 12552

Building and Site

Gross Floor Area 37,608 SF
31,966 **RENO**
5,642 **NEW**



FINAL

A. NEW CONSTRUCTION

1 New Construction and Renovation + Site Development (Includes Construction Managers Contingency of 3%)		SCHOOL	
		<u>\$4,371,268</u>	
	2. Total Construction - PC Estimate	\$4,371,268	82.09%
Revolving Loan Fund Credit (Includes PC 7.2% Markup)		<u>-\$374,500</u>	
	2A. Total Construction	\$3,996,768	

B. ADMINISTRATIVE COST & RESERVE

3 Land		\$0	
4 Moveable Equipment - Allowance		\$116,384	
5 Technology - Allowance		\$116,384	
6 Utility Allowance		\$25,000	
7 Asbestos Abatement		\$40,000	
8 Temporary Classrooms		\$0	
9 Advertising/Insurance/legal		\$15,000	
10 Owners Contingency		<u>\$323,730</u>	
	11. Subtotal	\$636,498	12.0%

C. FEES AND SERVICES

12 Architect/Engineer Fee		\$426,535	
13 AE Reimbursable		\$32,250	
14 Enviromental Permits and Permitting		\$45,000	
15 Construction and Testing Allowances		\$52,500	
16 Commissioning		\$25,000	
17 Surveys / Soils / Traffic		\$12,000	
18 Owners Representative		\$30,000	
19 Clerk of the Works		<u>\$68,200</u>	
	20. Subtotal	\$691,485	13.0%

D. TOTAL PROJECT COST - Building and Site **\$5,324,751** \$141.59

E. Efficiency Maine Credit - (TBD) **-\$10,000**

F. AE Concept Design Fee Credit - (TBD) **-\$77,200**

G. Capital Reserve Credit **-\$100,000**

H. TOTAL PROJECT COST - Building and Site **\$5,137,551** \$136.61

VIII. SPECIAL PRESENTATION

a. Proficiency Based Diploma Update – Katie Hawes

XI. NEW BUSINESS

NONE

X. COMMITTEE REPORTS

a. Policy Committee

b. Human Resources

c. Finance

d. Educator Effectiveness

Educator Effectiveness Stakeholder Group Minutes 2/24/15	Members	Present	Absent	Members	Present	Absent
	Trottier, Holly	X		Curran, Theresa	X	
	Caraballo, Grecia	X		Cherry, Victoria	X	
	Cressey, Susan	X		Travis, Tara	X	
	Casey, Kris	X		Quinn, Ryan		X
	Jensen, Katie	X		Hawes, Katie	X	
	Bennett, Mike	X		Thompson, Wendy		X
	Bean, Nate	X		MacLeod, Andrew	X	
	Jensen, Jamie	X		Beaulieu, Jean		X
Maureen King	X		Bishop, Michelle	X		
KES Room B135 (3:15pm)			Crowley, Kevin		X	
Topic	Information/Discussion			Action		
3:15-4:00	Update on 2/4/15 roll out to Association (Nate) – This went well Discussion of recent legislative activity (Katie) – Good information to monitor as we move forward Review draft PowerPoint for school rollouts (Katie) – revisions made Review draft handouts for school rollouts (Katie) – revisions made			We will conduct building roll outs between March 4 and 11 (weather permitting)		
4:00-4:15	Brainstorm questions for a survey to attain feedback about related professional development needs (Jamie)			Please forward these to Jamie via email by this Friday 2/27		
4:15-4:30	Prioritize work ahead: <ul style="list-style-type: none"> - Model / Role of Peer Review - Design PD - Establishment of Steering Committee for ongoing work - Other? 			March meeting – Review feedback from staff surveys for PD needs Discuss Peer Observer / Review process Establish Steering Committee		

e. Curriculum Design Team

	Members	Present	Absent	Members	Present	Absent
Curriculum Design Team Minutes 2/23/15	Blatt, Leona		X	Lewia, Bruce	X	
	Chapman, Kent	X		Machado, Samantha		X
	Cressey, Susan	X		Pflug, Elizabeth	X	
	Curran, Susan		X	Quinn, Ryan	X	
	Fadiman, Matt		X	Reetz, Jack	X	
	Gibson, Jan		X	Saunders, Ann	X	
	Hanson, Sean	X		Spofford, Gayle		X
	KES Room B135 (3:15pm)	King, Maureen	X		Hawes, Katie	X
	Luce, MaryBeth	X		Jensen, Jamie	X	
	Guest: Sheila Wells	X				
Topic	Information/Discussion				Action	
3:15-3:45	Presentation on Google Classroom and elementary Chromebooks – Sheila Wells					
3:45-4:00	Follow up discussion and Q & A <ul style="list-style-type: none"> We have rolled the Chromebooks out and moved around the MacBooks so we now have 1:1 in grades 4-12 Students in 9-12 have regular email addresses, grades 6-8 can access email within the RSU 21 system and grades 4-5 just have accounts allowing them to access Google and the drive Lots of teacher and student training has been provided Students have access to a variety of Apps across content areas RSU 21 has free access and archiving from Google for Education The digital citizenship curriculum work K-12 continues to support students in becoming informed users of technology Jamie discussed current needs, next steps, and long-range plans We are moving toward a consistent K-12 platform with accounts for all students K-12 Positive feedback and quotes from teachers and students was provided 					
4:00-4:15	Consideration of agenda items for 3/30, 4/27, 6/1				3/30 – Everyday Math 4 pilot teachers and Hillary on Assistive Technology	

XI. SCHOOL LIAISON REPORTS

XII. UPDATE FROM SCHOOL BOARD CHAIR

XIII. COMMUNICATIONS FROM THE ASSISTANT SUPERINTENDENT OF SCHOOLS

XV. ADJOURNMENT