

# MOVING CHECKLIST

## **SORT AND PURGE**

Go through every room in the house and categorize all items: KEEP, DONATE, CONSIGN/SELL, FREECYCLE, and TRASH.

## **CREATE A MOVING FOLDER**

Include important document (i.e. estimates, receipts), and a full inventory list of what you will be moving. As you identify items to KEEP, add it to the inventory list.

## **SELECT A MOVING COMPANY**

Choose a moving company, decide on scope of involvement (i.e. who will handle the packing/unpacking), and confirm dates and pricing.

## **MAKE TOUCH-UPS**

Identify areas of the house that need patching, painting, or replacing. These projects should be finished before the house is staged.

## **PREPARE FOR STORAGE AND STAGING**

Move items that you know you are moving but don't need in the near future (i.e. holiday decor, framed photos) out of the house to clear space inside during the staging process.

# MOVING CHECKLIST

## **TIE UP LOOSE ENDS**

Change your address through USPS and update and inform your billing accounts and utility companies.

## **CLEAR THE PANTRY AND FRIDGE**

Use up remaining perishable food and pantry items that you don't plan on packing.

## **CREATE AN INVENTORY LIST**

As you prepare to pack, take note of everything that you are packing (especially if it of high value) so that you can account for it on the other end of the move.

## **BEGIN PACKING**

Begin packing, starting with the items used less frequently (i.e. board games and books). Put items aside that will be traveling with you or going to storage.

## **PACK A TRAVEL BAG**

Set aside any personal items (i.e. jewelry, important documents) and pack suitcases that you will travel with you to your next home.