



Community Wildfire Protection Planning Community Meeting Small Group Facilitation Guide

1. **Explain Process. Read the following:**

Collecting community input is essential for a good wildfire protection plan. We want voices to be heard and your insights to be represented, yet unfortunately have limited time. Please be concise and understand that participating in this process is only the first step. After this, you are encouraged to initiate informal or formal groups in your area to keep the conversation going, begin working on projects, invite wildfire educators into your neighborhood, etc. Today we just need to gather a more general picture of your basic concerns and priorities. Thank you for attending and participating. Let's get started.

2. **5 minutes: Ask participants to briefly brainstorm with the person sitting next to them. Read the following:**

Talk to your neighbor: Discuss what you think are:

- 1) The most pressing concerns related to wildfire, and
- 2) Actions that should be taken to address those concerns

***Be ready to share 1-2 items each in short, clear statements following the format:
One concern is _____. The recommended action is _____.

3. **10 minutes: Write statements on poster so that each concern is connected to its recommended action. Read the following:**

Provide 1-4 concise statements per partner group to facilitator:

Use the format: One concern is _____. The recommended action is _____.

4. **5 minutes: Further clarify or discuss if time permits. Read the following:**

If time permits:

We have a few minutes to discuss among our group how we might want to merge, organize, or refine our total group input.

If low on time:

We will need to share a summary of highlights with the broader group. Would someone please volunteer to be our group's spokesperson?

5. **5 minutes: Pass out stickers and vote! Read the following:**

All of this input will be included in the CWPP. However, to assist us in prioritizing the order in which it is listed, you will now vote using stickers. Please place your stickers next to those items you feel are top priority. You have three stickers. You can spread them out to highlight 3 separate line items you think are equally important or put all three on something you think is very important. After you are done, we will rejoin the larger group for a final wrap up.