

UNPLUGGED CLUB CONSTITUTION Version 20172018.1

Article I: Name

The name of this club or organization shall be the Unplugged Club of Gabrielino High School and may be referred to as “Unplugged.”

Article II: Purpose and Goals

The general objectives of this club shall be:

1. To hold music performances using acoustic instruments only, with the keyboard as the only exception
2. To provide an environment where students can share and develop their musical skills
3. To bring people together

Article III: Membership

Section 1: Requirements

Membership requirements shall include all of the following:

1. Play at least one instrument or sing
2. A signed contract by the member and their parent/guardian to verify that the constitution was read and understood
3. A positive attitude and desire to work with others to make music happen

If a student satisfies the membership requirements, they can become a member of the club anytime throughout the school year.

Section 2: Responsibilities

1. To demonstrate commitment to the club, members are required to attend at least one of the official weekly meetings unless they have a legitimate reason for not being able to attend. Should a member have unexcused absences for more than 25% of the meetings, the captains and advisor can take disciplinary action that includes, but is not limited to, suspension or expulsion from the club.
2. During club meetings, it is up to each individual member to take the initiative to seek out other members and create music. Those who isolate themselves may be subjected to disciplinary action that includes, but is not limited to, suspension or expulsion from the club.
3. To help with transportation of equipment as well as setup and breakdown for performances.
4. If a club member notices another member violating the constitution, it is their duty to remind them of the laws of it.

Section 3: Withdrawing

If a member withdraws from the club by writing, they must wait until the following school year to rejoin.

Section 4: Expulsion

If a member is expelled from the club, depending on the severity of the reason for the expulsion, the advisor and captains must come to a consensus and inform the member if they can not rejoin or what the conditions are for them to rejoin.

Article IV: Activities

Section 1: Club Meeting Time

1. One official lunch and one official after school meeting per week. A consistent day and time of the meetings is determined by a majority consensus of all members within the first month of the school year.

Section 2: Club Meeting Structure

A club meeting requires the following to take place:

1. Members entering the advisors classroom greet the advisor and fellow members
2. Attendance is taken by one of the captains
3. Captains inform members about important club information, upcoming performances, and what each captain and advisor has done for the club
4. Items purchased using the club budget must be approved by at least a 75% consensus of club members.
5. Members take the initiative to seek out other club members to work on music pieces with
6. Last 10 minutes devoted to performances
7. All items returned to their appropriate place at the end of the meeting
8. When leaving, members should thank the advisor and captains

Section 3: Performances

Throughout the school year, the following performances could be planned if an invitation from ASB is received or if ASB approves the clubs submitted request.

1. Sports Rally and Renaissance Rally
2. Quad concert at lunch
3. Spring concert in Gary E. Goodson theater
4. Other performances may be established

Section 4: Performers

1. In order for a member to perform, they must not be failing any of their classes.
2. In order for a member to perform, they must have attended at least 75% of the club meetings during lunch or after school.
3. If a member does not have their piece to a song ready by the deadline assigned to them, the captains and advisor, by consensus, have the right to remove the member from performing the song or can remove the song all together.

Article V: Leadership Team

Section 1: Composition

The leadership team will consist of two captains that perform the following duties:

1. Attend both the lunch and the after school club meetings
2. Attend the weekly leadership team meetings
3. Oversee the club's operations and ensure that this constitution is followed
4. Create a weekly leaders meeting agenda and record minutes
5. Manage the club budget
6. Establish performance dates with ASB
7. Filling out forms for club operations
8. Ensure that club meetings are organized and make an effort to ensure that all members are involved.
9. Being a constant example of what making music happen looks like
10. Setting up all needed equipment for performances
11. Serving the clubs interests over their own

Section 2: Annual Elections

The election of club captains will take place within the first month of the school year.

Requirements to apply for a captain position:

1. Must have participated in the club the previous school year
2. Must be a junior or senior

All of those applying for a captain position must fulfill the requirements outlined in the captain application. Every officer shall be selected based on past experience in leadership, musical knowledge, and conduct. A panel of three faculty members, which includes the advisor, will read the essays submitted, interview each candidate, and determine which candidates are most deserving of a captain position.

Article VI: Advisor

The duties of the advisor are as follows:

1. Ensure captains fulfill their responsibilities and abide the captain contract
2. Be present at meetings
3. Attend all events that involve the club
4. Address disciplinary issues
5. Help all club member rise to their full potential.

Article VII: Monetary

Section 1: Fundraising

1. A DonorsChoose project will be created by the captains and advisor at the beginning of the school year with the goal of obtaining needed music instruments and equipment.
 - a. If a member does not acquire the minimum donation by the deadline, they can not participate in any club meetings or events until they do
 - b. Members who have difficulties acquiring the minimum donation will receive assistance from the advisor and other club members to help them meet their goal
2. All monetary donations shall be deposited directly into the club budget
3. All funds generated from the Spring concert shall be deposited into the club budget
4. Other fundraising efforts may be established as is needed

Section 2: Spring Concert Ticket Sales

1. Each club member must turn in their ticket money directly to the club advisor by the deadline established or they will not be able to perform in the concert
2. When turning in their money, each member will be required to provide their signature as verification of the amount they turned in

Section 3: Purchasing

1. All purchasing decisions involving use of the club budget need a 75% consensus of club members.
2. Once the club has approved a purchasing decision, then approval must also be received by ASB and the Assistant Principal.

Section 4: Reimbursements

1. All reimbursements to club members or the advisor using the club budget must be agreed upon by the captains and advisor and receive direct approval from the assistant principal

Article VIII :Use of Media

To ensure that the privacy of all members and the advisor is protected and respected, members must abide the following:

1. Members shall not film other members during meetings without their consent
2. In order for club members to appear in videos posted on the club YouTube channel, GHSUnpluggedClub, they must have turned in a Video Release Form and approval must be received from GHS.

Article IX: Communication

1. All club members must respond in confirmation anytime a captain or the advisor sends out an informative message through the remind app
2. No remind app texts shall be sent by anyone after 8 P.M. or before 6 A.M.

Article X : Discipline

Section 1: Member Related

Any member in violation of the law set by the constitution or any action by a member that should have a negative impact on the club, shall face disciplinary action that includes, but is not limited to, a warning, suspension, or expulsion from the club at the discretion of the captains and the club advisor.

Section 2: Captain Related

Should a captain fail to complete their duties as outlined by the constitution and captain contract, they may be relieved of their captain status from the club at the discretion of the other captains and the advisor. Delegation of a new member as captain shall be based on the same criteria as those of the end-of-school-year officer elections.

Section 3: Advisor Related

If the advisor is defied and/or disrespected by a club member, then the advisor has the right to suspend or expel the member from the club with the consent of all of the captains.

Article XI: Club Emblem and Other Representative Media

Officers and members both must display the club's emblem and other representations in a positive light. Should infractions of this bylaw arise, the captains and advisor can take disciplinary action that includes, but is not limited to, suspension or expulsion from the club.

Article XII: Amendments to the Constitution

This constitution shall only be amended with a 75% consensus of the members.

Article XIII: The Club and the Constitution

This constitution shall be the ultimate law of the club, and all members and captains shall be subject to this constitution.