



**POSITION: Community Educator**

LOCATION: 235 Orleans Road, North Chatham, MA 02650

ORGANIZATION DESCRIPTION: The Atlantic White Shark Conservancy (AWSC), established in 2012, is a non-profit organization whose mission is to support scientific research, improve public safety, and educate the community to inspire white shark conservation.

POSITION SUMMARY: This full-time position reports to the Community Engagement Manager. The Community Educator will work closely with the Community Engagement Manager to execute AWSC education programs throughout the year.

RESPONSIBILITIES:

**Education**

- Engage the public in research-based education programs, Gills Club Workshops, school programs, and summer programs, centered around shark biology, white shark research, and ocean conservation.
- Share your extensive knowledge of marine science and passion for the natural environment to captivate and engage students using curriculum prepared by AWSC.
- Manage student behavior with the support of parents or classroom teachers during programs and events.
- Ensure the safety of program attendees by following safety protocols and emergency procedures. Conduct regular safety checks and maintain a safe environment.
- Assist with the upkeep of facilities and equipment, maintaining educational tools and resources, and storing them properly.
- Oversee the logistical aspects of the programs, including scheduling activities, gathering supplies, setting up the classroom, coordinating transportation, and gathering all necessary paperwork for participants.
- Reflect on each program led to evaluate its success and identify improvement areas. Use feedback from students, parents, and staff to enhance the experience continuously, and share feedback with Community Engagement Manager.
- Establish community relationships for partner programming and maintain them over time.
- Build partnerships and collaborations for women in STEM programming.
- Work with the AWSC research team to create and update education content based on current research projects and results.
- Collaborate with partners to create curriculum related to the Cape Cod ecosystem and natural history of the area.
- Create marketing strategies for programs and work with Marketing team to execute strategy.

- Manage all communications with families of registered program attendees and create a trusting relationship with families.
- Assist the Community Engagement Manager in mentoring a summer intern and providing the candidate with education experiences.
- Manage the AWSC [info](#) email account, answering general inquiries and forwarding on relevant information.
- Stay informed about marine and shark biology and research and significant developments pertaining to white shark research in the northwest Atlantic Ocean.

### **General Management and Administration**

- Attend meetings and events.
- Assist with budget planning and implementation.
- Maintain consistent communication with the Community Engagement Manager, including honest and realistic assessments of what's working and where additional support could be helpful.
- Maintain active connection and collaboration with peer staff members to ensure that the Conservancy is efficient and effective in its program delivery and engagement with various stakeholders.

### **QUALIFICATIONS:**

- Excellent written and verbal communication skills with the ability to target a message to a variety of diverse stakeholders.
- At least two years of experience in environmental education.
- Highly motivated with ability to work within a small team and take on tasks as assigned.
- Self-starter with an enterprising mindset.
- Ability to work weekends and nights.
- Demonstrated skills in managing systems, organization, and time management.
- Effective communicator with the ability to engage audiences of all ages and backgrounds.
- Bachelor's Degree required, preferably a degree in environmental education, marine science, or wildlife conservation.
- Must pass a CORI check and fingerprinting background check.
- Must have a valid driver's license.

### **The Ideal Candidate:**

The ideal candidate is an action-oriented professional who thrives in a hands-on work environment and is excited about educating the community about white shark research and conservation. The individual is a collaborative team player who thinks creatively and can get people excited about a common goal.

**COMPENSATION:** Salary of \$45,000 plus benefits eligible.

**TO APPLY:** Submit a cover letter explaining your interest in the position, your resume and contact information for three references to [jobs@atlanticwhiteshark.org](mailto:jobs@atlanticwhiteshark.org). The subject of your

email should include "Community Educator." Applications will be reviewed as they are received, and the position will remain open until filled.

*The Atlantic White Shark Conservancy is an Equal Opportunity Employer and encourages candidates of all backgrounds to apply. Diversity of opinions, experiences, and backgrounds is a key asset.*