

**Kentucky Council of Area Development Districts**  
**Wednesday, June 29, 2016 at 11:30 am**  
**Laffoon Room, Suite Tower, First Floor**  
**Galt House Hotel & Suites**  
**140 North 4<sup>th</sup> Street**  
**Louisville, Kentucky**

**BOARD MEMBERS PRESENT:**

|  |   |
|--|---|
| Judge/Executive Kelly Callaham (chair) (BSADD) | Judge/Executive Jack McCaslin (GRADD)         |
| Craig Stanfield (BTADD)                        | Judge/Executive Harold McKinney (BGADD proxy) |
| Judge/Executive Joe Asher (CVADD)              | Judge/Executive J. L. Smith (KRADD)           |
| Mayor Steve Austin (GRADD)                     | Mayor Les Stapleton (BSADD)                   |
| Judge/Executive Harry Berry (LTADD)            | Judge/Executive Steve Tribble (PeADD proxy)   |
| Judge/Executive Walter "Doc" Blevins (GADD)    | Judge/Executive Tommy Turner (LTADD)          |
| Judge/Executive Bobby Carpenter (FIVCO ADD)    | Judge/Executive Jim Ward (KRADD)              |
| Judge/Executive Casey Ellis (NKADD proxy)      | Judge/Executive Greg Wilson (BRADD)           |
| Robert B. "Bart" Frazer (PeADD)                |   |

**MEMBERS PRESENT:**

|                   |                 |                |       |
|-------------------|-----------------|----------------|-------|
| Gary D. Robertson | Judge/Executive | Russell County | LCADD |
| Todd Ruckel       | Judge/Executive | Lewis County   | BTADD |
| John Wilson       | Judge/Executive | Garrard County | BGADD |

**GUEST PRESENT:**

|                 |                    |      |
|-----------------|--------------------|------|
| Denny Nunnolley | Executive Director | KACo |
|-----------------|--------------------|------|

**STAFF PRESENT:**

|                              |                       |
|------------------------------|-----------------------|
| Gene Becker (BRADD)          | Darryl McGaha (LCADD) |
| Sheila Clark (PeADD & PuADD) | Mike Miller (KRADD)   |
| Lisa Cooper (NKADD)          | Sandy Runyon (BSADD)  |
| Brad Davis (PuADD)           | Joanna Shake (GRADD)  |
| David Duttlinger (BGADD)     | Jason Vincent (PeADD) |
| Jarrett Haley (KIPDA)        | Gail Wright (GADD)    |
| Wendell Lawrence (LTADD)     | Darrell Link (KCADD)  |
| D. Craig McAnelly (BGADD)    | Wanda Laslie (KCADD)  |
| Sherry McDavid (FIVCO)       |                       |

**CALL TO ORDER:** The Kentucky Council of Area Development Districts (KCADD) Board Meeting was called to order at 11:30 am by Chair Judge/Executive Kelly Callaham.

**APPROVAL OF FEBRUARY 2016 MEETING MINUTES:** A motion was made by Mr. Craig Stanfield to approve the minutes of the February 11, 2016 meeting. Judge/Executive J. L. Smith seconded the motion. The motion passed unanimously.

**KCADD FINANCIAL REPORTS:** Mr. Stanfield, KCADD Treasurer, presented the Profit and Loss Report and Bank Reconciliation through May 31, 2016. There being no discussion or questions, a motion to approve the KCADD financial reports as presented was made by Judge/Executive Berry, and seconded by Judge/Executive J. L. Smith. The motion passed unanimously.

KADD DIRECTOR'S REPORT: Chair Callaham called on Ms. Sandy Runyon, in the absence of Ms. Jennifer Beck Walker, KADD Chair, to give a report from the Directors. Ms. Runyon reported that the Directors are very comfortable that KCADD is more active now and taking a bigger part in the day to day operation.

PRESENTATION BY JUDGE/EXECUTIVE JOHN WILSON: Garrard County Judge/Executive John Wilson educated the Board on the Bluegrass ADDs Workforce Local Elected Officials Governing Board and the responsibilities of all ADD Board Members. See attached PPT. There was discussion on the issues covered in the presentation.

OLD BUSINESS: There being no Old Business, Chair Callaham proceeded to New Business.

NEW BUSINESS:

a. Approval of KCADD 2016/2017 Budget

Mr. Darrell Link presented the proposed 2016/2017 budget for the KCADD. **Judge/Executive Jim Ward made the motion to approve the budget as presented. Judge/Executive J. L. Smith seconded the motion. With all in favor, the motion carried.**

b. Approval of Resolution to Transfer Property located at 501 Capital Avenue from KADD to KCADD

Mr. Link explained that the office property had originally been an asset of KCADD, but was transferred to KADD. Since KCADD has an annual audit and would be shown publicly every year, Mr. Link suggested that the asset be transferred back to KCADD. The KADD has also approved a resolution approving this transaction. **Mr. Craig Stanfield made the motion to approve the resolution to transfer the property, located at 501 Capital Avenue, back to KCADD. The motion was seconded by Judge/Executive Ward. With all in favor, the motion carried.**

c. Office Equipment Update

Mr. Link informed the Board that the lease for the printer/copier/fax machine that KCADD currently has is soon expiring and we have the option to purchase the copier for \$1300. Mr. Link said that the copier is still working well and suggests that the copier be purchased. **Judge/Executive Jack McCaslin made the motion to approve the purchase of the copier that is currently being leased by KCADD. The motion was seconded by Judge/Executive Bobby Carpenter. With all in favor, the motion passed.**

d. Approval of Auditing Firm to provide services for 2015/2016 KCADD Audit

Mr. Link announced that he had sent out an RFP for the 2015/2016 Audit, with a due date of June 24, 2016. Mr. Link opened and compiled the 3 proposal at 3:00 pm on June 24, 2016. Based on the criteria evaluation of the proposals, Mr. Link suggested that the audit be awarded to Faulkner, King and Wenz. He stated that this is the same auditing firm that was used in 2014/2015, but the price was still the most reasonable. **A motion was made by Judge/Executive Greg Wilson to approve the hiring of Faulkner, King and Wenz to do the auditing service for 2015/2016. The motion was seconded by Judge/Executive Tommy Turner. With there being no opposition, the motion passed.**

COMMENTS FOR THE GOOD OF THE ORDER:

There being no comments, Chair Callaham proceeded to the Executive Director's Report.

EXECUTIVE DIRECTOR'S REPORT: Mr. Link stated that we continue to deal with misinformation. He encouraged all members to continue dialogue with your legislators and continue to educate them on the ADDs. It is very important to continue to fight for local rule.

Mr. Link added that he has invited the Interim Joint Committee on Transportation to come to Williamstown to meet, sponsored by KCADD. They will also be given a tour of the ARK Encounter later

that the afternoon. The overriding decision in doing this is the opportunity for the legislators to see the ADDs in a good light. The two dates chosen is either October 4 or November 1, we will let you know as soon as the date is finalized. If anyone wants to attend, we certainly would be glad to have you.

Lastly, Mr. Link informed the Board that the District Directors have provided in our budget a 3% wage increase for KCADD staff; however, when calculating Mrs. Wanda Laslie's increase it is slightly below a dollar. Mr. Link said that he has talked to Mr. Mike Miller, KADD Treasurer, and that Mr. Link would like to round it up to a dollar. He said that this will not be more than \$1200 for the year. **The motion to give Mrs. Laslie a dollar wage increase was made by Judge/Executive J. L. Smith and seconded by Judge/Executive Kelly Callaham. With all in favor, the motion passed.**

ADJOURNMENT: There being no further business, the meeting adjourned at 12:50 pm **with a motion by Judge/Executive Jim Ward and a second by Judge/Executive J. L. Smith to adjourn. Motion passed unanimously.**