

# ALAMO TOWNSHIP BOARD OF TRUSTEES MEETING

7901 NORTH 6<sup>th</sup> STREET  
KALAMAZOO, MICHIGAN 49009

August 12, 2013

7:00 pm

Meeting was called to order by Supervisor Conti at 7:00 pm with a brief synopsis of the Public Policy on speaking at a public meeting, followed by the Pledge of Allegiance and an Invocation given by Trustee Potter Williams.

**Present:** Supervisor Conti, Clerk Endres, Treasurer Stoneburner, Trustee Potter Williams and Trustee VanderWeele.

**Others in Attendance:** 39 individuals.

### **Approval of Meeting Minutes:**

**Motion** was made by Trustee Potter-Williams, Supported by Trustee VanderWeele, to approve the July 8, 2013 meeting minutes as written. Motion passed 4-1 (Treasurer Stoneburner Opposed).

**Authorization of Liabilities:** **MOTION** was made by Clerk Endres to authorize payment of liabilities, supported by Trustee Potter-Williams. Motion passed 5-0.

### **Reports:**

1. **Supervisors Report:** Supervisor Conti spoke of the two storms that went through the township and the damage to township property.
2. **Clerk/Sexton Report:**

Liabilities for July: \$28,255.81

*LIABILITIES FOR JULY: \$31,546.11*

Clerk Endres gave an overview of the annual audit report draft prepared by Auditors Siegfried and Crandall. Auditors stated there were no difficulties encountered in performing this year's audit. It was reported that the total net position increased by \$94,394.00 as a result of last years' activities. Of the \$1,427,227.00 total net position reported \$728,381.00 unrestricted which is 158% of the actual total General Fund expenditures for the current year.

**Cemeteries:** No income reported for July

Clerk Endres is currently working on gathering addresses of living relatives of non-conforming grave sites. A letter will be drafted and sent out informing individuals of the violation with a copy of the cemetery ordinance. A copy of the ordinance can be obtained by going to the townships web site or by stopping by the office.

**Election News:** It was reported that chances of getting proposals on the November ballot to meet the deadline are bleak. Proposals in discussion are: the plan to raise 1.2 Billion for state infrastructure, Medicaid expansion, and possible plans for transportation funding.

3. **Treasurers Financial Report:**

General Fund: \$170,870.04

Fire Department Fund: \$ 18,236.81  
 Surplus Account: \$217,964.25  
 Kalamazoo Foundation: -  
 PNC CD: \$50,876.05  
 Trust and Agency: \$118.75 (money goes in and out)  
 Current Tax: \$ 91,002.37 (money paid out twice a month)

The State pays the Township \$2.50 per parcel for collecting Summer Taxes. Plainwell has 341 Parcels, and Otsego has 1837 Parcels, the township received \$5,445.00.

Roads: Treasurer Stoneburner provided a road report;

**Kitzway** - paid \$1,725.21, owe \$750.00,

**Far Hills** – paid \$ 1,080.13, owe \$6,141.01

**Stone Ridge** – residents paid a \$5,555.00 down payment, balance owed \$56,000.00.

**4. Building Department:**

Building Permits:	3	\$1,088.50
Electrical Permits:	2	\$ 160.00
Mechanical Permits	1	\$ 80.00
Zoning Compliance Permit:	0	\$ 0
<b>TOTAL INCOME FOR May:</b>	<b>6</b>	<b>\$1,328.50</b>

**5. Fire and Rescue:** Chief Kizer reported responding to 29 incidents in July.

- 14 Medical Emergencies
- 2 False Alarms/Dispatched/ cancelled
- 2 Vehicle Accidents
- 1 Weather related
- 1 Car Fire
- 4 Unauthorized Burns/Authorized Burns
- 1 Miscellaneous Calls
- 1 1 Structure fire / Assist to other Townships (Cooper)

Training: The team participated in Ladder Training on July 8<sup>th</sup> and Ventilation training July 15<sup>th</sup>.

Chief Kizer informed all of the need to purchase a generator for the station as the current one is broken, the need for roof repairs, and expressed concern and the desire to remove a problem tree that borders the Township Property. Chief Kizer was given permission to obtain quotes for the generator and the roof repairs.

**6. Road Committee Report:** The road committee met with Kalamazoo County Road Commission Superintendent Jim Beaudion. Discussions included road conditions, methods of reconstruction, and a review of our asset management plan. Three roads were identified for further study: Owen Drive from D to B, B Avenue from 6<sup>th</sup> to 2<sup>nd</sup> Street and Country view off of 8<sup>th</sup> street. The road commission will generate preliminary estimates with the goal to have a finished plan to present to the Township Board for review in November.

**7. Parks Board Report:** Ranger Time: 23.5 hours.

Planning: The Barrier free access planning continues with hopes of having this project complete in September.

Maintenance equipment for maintaining non-little league areas has been purchased (in budget). The Trout Unlimited project was a great success with an amazing 16 volunteers showing up. Discussion was heard on the possibility of increasing the Farmers Market to twice a month, and the Desire to rename the park.

Possible upcoming event: Trout Unlimited is considering a fly fishing seminar in the fall of 2013 to take place in conjunction with the Farmers Market.

8. **Planning Commission:** Work continues on revising the Land Use Plan, with a plan expected to be given to the Township by October. Also discussions are continuing on changes to the Kennel Ordinance regarding boarding facilities.

#### **OLD BUSINESS:**

- Custodian position: **Motion** was made by Clerk Endres, Supported by Treasurer Stoneburner to hire Barb Veenema to perform the custodians job at the township hall and fire station. All in favor motion carried 5-0.
- Township Storm Damage Final Accounting: Supervisor Conti reported following ordinance 51-m, Emergency Purchases or Contracts provision, to contract with Josh Blanchard to clean up the Cemetery, and Newt Covault for the Alamo Park. Supervisor Conti received three verbal bids to clean up the cemetery, they ranged from \$3,500.00 to \$8,000.00. **Motion** was made by Supervisor Conti, Supported by Trustee Potter-Williams authorizing payment for clean up from damage created by the Big Storm not covered by insurance. Amount not covered by insurance is \$850.00, also authorizing payment of invoice submitted by Mr. Covault for the amount of \$1,400.00. Carried 4-1 (Treasurer Stoneburner opposed)

#### **NEW BUSINESS:**

- Upcoming MTA Workshop: **Motion** was made by Trustee VanderWeele, Supported by Trustee Potter-Williams to allow Board members to attend an MTA workshop class on Navigating the Budget Process and the Planning and Zoning Workshops to be held at the Radisson on August 20, 2013 at a cost of \$119.00 per person for the Budget class and \$99.00 for Planning and Zoning. Motion Carried 5-0.
- Little League 2014 Annual use Plan: **Motion** was made by Supervisor Conti, Supported by Trustee Potter-Williams to approve the Alamo Little League Annual use plan for the Alamo Township Park for the year 2014. Motion Carried 5-0.
- Map Case Purchase: **Motion** was made by Treasurer Stoneburner, Supported by Supervisor Conti, to allow the purchase of a Steele sheet file mobile stand (\$428.76) and Sheet file hanging clamps (\$178.23), to hold the cemetery maps, from Integrity Business Solutions. Motion Carried 5-0.
- Metal Detector Purchase: **Motion** was made by Treasurer Stoneburner, Supported by Supervisor Conti, to allow the purchase of a metal detector to help locate grave markers in the cemetery, price not to exceed \$200.00. Motion Carried 5-0.
- Microwave Purchase: **Motion** was made by Supervisor Conti, Supported by Trustee Potter-Williams to allow the purchase of a microwave for the Township hall, not to exceed \$200.00. Motion Carried 5-0
- Park Board Signage request: **Motion** was made by Clerk Endres, Supported by Supervisor Conti to allow the purchase of two signs; one to mark the township trails, the second to mark the New Foot Bridge,

Built By Thomas Finch to be listed first, followed by Designed by Benjamin Trojnia listed second.  
Motion Carried 5-0.

- Slide addition for Approved play area: **Motion** was made by Trustee VanderWeele, Supported by Supervisor Conti to allow the addition of a slide to be added to the new play area by the Pavilion at no cost to the Township. Motion Carried 5-0
- Rename Community Park: **Motion** was made by Supervisor Conti, Supported by Trustee Potter-Williams to rename the Alamo Park to "Eugene Rector Community Park". Motion Carried 4-3 (Treasurer Stoneburner opposed, Trustee VanderWeele Abstained from vote).

***MOTION CARRIED 3-1***

**CITIZEN COMMENT:** Comments were heard regarding The Kalamazoo Speedway designation letter from township, Washout and erosion problems from storm on F Avenue, and the re-naming of the Townships Park.

**BOARD MEMBER TIME:**

- Supervisor Conti reminded all of the August 13, 2013 Zoning Board of Appeals meeting being held to review requests made by the Kalamazoo Nature Center.

**ADJOURNMENT:**

**MOTION** was made by Trustee Potter-Williams to Adjourn meeting, Supported by Supervisor Conti. All in Favor, Motion passes 5-0. Meeting adjourned 8:50 pm.

Respectfully Submitted,

Laura Endres  
Alamo Township Clerk