

ALAMO TOWNSHIP BOARD OF TRUSTEES MEETING

7901 NORTH 6th STREET
KALAMAZOO, MICHIGAN 49009

October 14, 2013

7:00 pm

Meeting was called to order by Supervisor Conti at 7:00 pm...

Present: Supervisor Conti, Clerk Endres, Treasurer Stoneburner, Trustee Potter- Williams and Trustee VanderWeele.

Others in Attendance: 57 individuals.

The Pledge of Allegiance was cited and an Invocation was given by Trustee Potter-Williams.

Mr. Ed Hoover from Trout Unlimited requested permission to place a picnic table on Newts Crossing Bridge on the lookout platform. The picnic table will honor long time volunteers and township residents Marshall and Sherrin Champion for their many years of service.

MOTION was made by Trustee Potter-Williams to allow the placement of a picnic table at the lookout platform on Newts Crossing Bridge, supported by Supervisor Conti. Motion carried 5-0

Supervisor Conti gave a brief synopsis of the Public Policy on speaking at a public meeting.

Approval of Meeting Minutes:

Motion was made by Trustee Potter-Williams, Supported by Trustee VanderWeele, to approve the September 9, 2013 meeting minutes as written. Motion carried 4-1 (Treasurer Stoneburner opposed)

Authorization of Liabilities: **MOTION** was made by Trustee Potter-Williams to grant permission to pay outstanding invoices, supported by Trustee VanderWeele. Motion passed 5-0.

Reports:

1. ***Supervisors Report:*** Supervisor Conti was pleased to announce the success of the Otsego Jr. Varsity Cross Country Invitational which was held on the trails at the Jean ~~Jean~~ *(EUGEN)* Rector Park (10/14/13). Conti reported on another successful trash/recycle day, he thanked Mike VanderWeele, Paul Knight, Jim, Laura, and Georden Endres for helping throughout the year with this task. He spoke of the last Farmers / Crafters Market for the year. A special Thank You was given to Gary and Donna Howe for their generous donation of trees which will be planted at the park.

2. ***Clerk/Sexton Report:***

Liabilities for September: \$39,980.95

Clerk Endres reported receiving a \$150.00 prepaid debit card for switching from DSL to UVERSE high speed internet at the township and receiving a \$714.91 credit back from AT&T because of being overcharged for internet services at the fire station. Endres reported the transfer of funds in the Planning Commission department from line item Meetings to Site Plan Compensation (\$1000.00), and requested \$4,000.00 from Contingency to go into Legal Fees to cover a shortfall of \$1202.56 and get us through the fiscal year.

ACTION ITEM: **MOTION** was made by Trustee Potter-Williams to approve the transfer of \$4,000.00 from Contingency into the Planning Commission Legal Fees line item, supported by Supervisor Conti. Motion approved 4-1(Treasurer Stoneburner opposed)

Cemeteries: Income for September \$400.00.

Clerk Endres reported on working on letters to be sent to non-conforming grave sites, however, she is working on locating the most up to date signed cemetery ordinance before that can be done. Endres asked permission to purchase an updated version of the Cemetery program as the old one will not transfer to the new computer; the cost will be \$2,198.00. Also mentioned was the fact that the Senate had approved an American Made flag bill requiring that all flags and flag holders purchased by local governments for military graves be American made.

ACTION ITEM: MOTION was made by Supervisor Conti to approve the purchase of an updated Cemetery program from Pontem for \$2,198.00, supported by Trustee Potter-Williams. Motion approved 5-0

3. Treasurers Financial Report:

General Fund:	\$133,152.84
Fire Department Fund:	\$ 18,237.28
Surplus Account:	\$117,949.67
Kalamazoo Foundation:	\$ 82,885.92
PNC CD:	\$ 50,893.61
First National Bank CD:	\$248,000.00
Trust and Agency:	\$ 1,029.90 (money goes in and out)
Current Tax:	\$428,281.80 (money paid out twice a month)
First Rate Money Market:	\$100,000.00

Treasurer Stoneburner reported collecting \$1,219,190.35 on summer taxes.

4. Building Department:

Building Permits:	3	\$293.50
Electrical Permits:	2	\$250.00
Mechanical Permits	8	\$580.00
Zoning Compliance Permit:	1	\$ 25.00
TOTAL INCOME FOR August:	11	\$1,148.50.

5. Fire and Rescue: Chief Kizer reported responding to 16 incidents in September.

- 5 Medical Emergencies
- 4 Vehicle Accidents
- 2 Car Fire
- 4 Miscellaneous Calls
- 1 1 Structure fire / Assist to other Townships (Parchment)

Training: The team participated in Drafting and Water Supply and Search and Rescue training this month.

Chief Kizer updated the board and supplied bids for the Roof repair and replacement of the Generator. Kizer also reported running payroll this month bringing it on track with the fiscal year. He reminded all of the annual Candy Check on October 31st.

ACTION ITEM: MOTION was made by Supervisor Conti to approve the purchase of a new Generac Generator for the fire station from Esper Electric for \$9,995.00 plus an additional \$1,500.00 to run it to the rear of the station, supported by Clerk Endres. Motion carried 5-0.

ACTION ITEM: MOTION was made by Clerk Endres to approve hiring VandDam and Kruizenga to repair the roof at the Fire Station for \$3,055.83, supported by Supervisor Conti. Motion carried 5-0.

6. Road Committee Report: The Road Committee will meet on October 15, 2013 at 7:00 pm at the township hall. They will be examining the estimates on the final roads on their list; the first set of estimates came in at

\$572,000.00. With the PASER ratings that are compiled (*compiled*) by the Kalamazoo Road Commission the committee will be able to put a dollar amount on the road problem and develop a plan to address it.

- 7. Planning Commission:** Chair Covault reported the Land Use Plan is over 90% complete they are waiting on census information, the Board should expect to receive it November. Covault asked permission to bring in the Current Building Official Kevin Cardiff to aide in cleaning up the existing zoning ordinances. A subcommittee has been formed consisting of Beldon Smith, Paula Baker, and Newt Covault; they will assist in this matter. The planning commission plans on looking into the sign ordinance. Supervisor Conti announced receiving Planning Commission member Westra's letter of resignation. Applications are being accepted to fill this vacancy.

***ACTION ITEM: MOTION** was made by Supervisor Conti to approve retaining Kevin Cardiff to assist in cleaning up the ordinances at a rate of \$35.00 per hour not to exceed \$1,000.00, supported by Trustee Potter-Williams.*

Motion carried 4-1 (Treasurer Stoneburner opposed).

***ACTION ITEM: MOTION** was made by Supervisor Conti to accept Planning Commission member Westras resignation, supported by Trustee VanderWeele. Motion carried 5-0.*

- 8. NEW BUSINESS:** MTA Educational Conference & Expo, Supervisor Conti asked for permission to allow the Board to attend the annual MTA Educational Conference & Expo to be held in January.

***ACTION ITEM: MOTION** was made by Supervisor Conti to allow the Board members to attend the upcoming annual MTA Educational Conference & Expo in January, cost of \$391.00pp, supported by Clerk Endres. Motion carried 5-0.*

9. OLD BUSINESS:

- New Web Site- The townships web designer Karen Popp is working with IT Specialist Mike Cramer, they have reported having issues with extracting the old data as technology has changed a great deal. New Alamo Web site is expected to be up and running by next meeting.
- Marty Landes Consultant- The Annual Compliance Inspection Report prepared by Marty Landes was provided to all Board members, Supervisor Conti asked that the board accept his Inspection Report. Conti expressed wanting to retain Landes Consulting to assist in creating a presentation in hopes of creating a partnership to obtain free gravel for the roads in place of the Asphalt laid at cost, which the township lost when AI sold its asphalt plant.

***ACTION ITEM: MOTION** was made by Supervisor Conti to Accept Landes Consulting 2013 Annual Compliance Inspection Report prepared by Lande Consultings, supported by Trustee Potter-Williams. Motion carried 3-2. (Treasurer Stoneburner and Trustee VanderWeele opposed)*

***ACTION ITEM: MOTION** was made by Supervisor Conti to Retain Landes Consulting for purposes of developing a presentation to AI for Free Gravel at \$90.00 per hour /not to exceed \$1,000.00, supported by Trustee Potter-Williams. Motion carried 4-1. (Treasurer Stoneburner opposed)*

- Aggregate Industries (AI) truck route- Supervisor Conti shared a letter he received from Oshtemo Supervisor Heiny-Cogswell requesting that Alamo Township consider amending the consent judgment with AI to allow truck traffic to drive west from the mine. Conti reminded all, as did the Oshtemo Supervisor, that Oshtemo Township was successful in their Court of Appeals Case and could legally restore its original truck route blocking all truck traffic down 10th street thereby requiring all truck traffic originating from the gravel mine to use G Avenue. Conti asked the board to consider allowing travel west onto G Avenue to accommodate truck traffic.

***ACTION ITEM: MOTION** was made by Trustee Potter-Williams to adopt RESOLUTION # 1014-13 ON TRUCK TRAFFIC AND HAUL ROUTES, supported by Supervisor Conti. Upon Roll Call Vote the following voted "AYE":*

Trustee Potter-Williams, Supervisor Conti, and Clerk Endres, The following voted "NAY": Treasurer Stoneburner, and Trustee VanderWeele. Clerk Endres declared the motion carried (3-2) and the Resolution adopted.

- **Cemetery Tree Removal:** Supervisor Conti presented three bids for tree removal to the board. The bids included removal of 5 trees at the Alamo Center Cemetery and one located next to the Fire Station, this includes stump removal.

ACTION ITEM: MOTION was made by Supervisor Conti to approve DJ'S PROFESSIONAL TREE SERVICE to remove damaged trees in the Alamo Center Cemetery and one tree located next to the Alamo Fire Station at a cost of \$4,875.00, supported by Clerk Endres. Motion Carried 3-2. (Treasurer Stoneburner, and Trustee 'VanderWeele opposed).

- **Snow Removal 2013/2014 contract:** Supervisor Conti sought approval to renewing the Snow Removal contract with Amcon, this would be the last extension allowed before contract is put out to bid.

ACTION ITEM: MOTION was made by Clerk Endres to renew the snow plowing contract with Amcon, supported by Supervisor Conti. Motion carried 5-0.

10. **CITIZEN COMMENT:** Comments were heard regarding three minute timer being disruptive during meeting, police report, misconduct, the truck route, and presence of Township Attorney.

ACTION ITEM: MOTION was made by Clerk Endres to place a hearing to discuss Supervisor Conti's conduct after the September Board meeting on the November's agenda, supported by Trustee Potter-Williams. Motion carried 5-0.

11. **BOARD MEMBER TIME:**

- Trustee VanderWeele- Inquired if the Children's Tree House at the Park had been repaired, and if the Microwave had been purchased yet.

12. **ADJOURNMENT:**

MOTION was made by Trustee Potter-Williams to adjourn meeting, supported by Trustee VanderWeele. All in Favor, Motion carried 5-0. Meeting adjourned 9:06 pm.

Respectfully Submitted,

Laura Endres ,
Alamo Township Clerk