

ALAMO TONWHSIP  
7901 NORTH 6<sup>th</sup> STREET  
KALAMAZOO, MICHIGAN 49009

BOARD OF TRUSTEES MEETING  
February 10, 2013 6:00 PM

Meeting was called to order by Supervisor Conti at 6:03 pm...

The Pledge of Allegiance was cited and an invocation was given by Trustee Potter-Williams.

**PRESENT:** Supervisor Conti, Treasurer Stoneburner, Clerk Endres, Trustee Potter-Williams, Trustee VanderWeele and Attorney Lohrstorfer.

Others in attendance: 25 +/-

Supervisor Conti opened the meeting referring to the Policy regarding Public Speaking at Township Meetings; Conti also spoke about a program Consumers Energy is providing individuals that are having difficulty paying their Energy bills.

**BUDGET 2014/2015 IN REVIEW:** Supervisor Conti introduced the Proposed 2014/2015 Fiscal Year Budget to the Board for discussion. Numbers were derived from prior year's expenses and anticipated revenues and expenses for the upcoming fiscal year. Also up for discussion were wage increases for Board members and other personnel.

**MOTION** was made by Supervisor Conti to remove the Salary Resolutions from today's agenda placing it on the agenda of a Special Meeting to be held February 24, 2014 at 7:00pm at the Alamo Township Hall. Supported by Clerk Endres. Motion Carried 5-0.

**APPROVAL OF MEETING MINUTES:**

**MOTION** was made by Trustee Potter-Williams to approve the December 9,2013 meeting minutes with corrections, Supported by Trustee VanderWeele:

- On page 2 under the Treasurers report the First National Bank CD should haveread \$249,369.80 and the shared sweep money market fund through First National Bank should have been reported as having \$100,045.61 in it.
- On page 4 the date for the Budget Process should read February 10, 2014.

Motion Carried 5-0

**AUTHORISATION OF LIABILITIES:**

**MOTION** was made by Trustee Potter Williams to grant permission to pay outstanding invoices, supported by Trustee VanderWeele. Motion Carried 5-0.

**REPORTS:**

- **SUPERVISOR:** Supervisor Conti reported attending the 2014 MTA convention and spoke briefly on the classes he took. (Making the most of your software, Working with boards and committees, Assessing Appraisals in property tax litigations, MTA' s Salary Survey, How to get along, Why people live in our township, Bank Reconciliation/Basic Internal Controls, and What you should know about Special Assessments.

- **CLERK/SEXTON:** Liabilities for January \$30,201.80.  
Clerk Endres asked permission to take funds from Contingency to cover shortfalls in:
  - Cemetery Improvements - \$1,000.00 due to tree removal at Liberty Street Cemetery.
    - **MOTION** was made by Trustee Potter-Williams to allow taking out of contingency \$1,000.00 to cover shortfalls in Cemetery Improvements, Supported by Supervisor Conti . All in Favor. Carried 5-0.
  - Cemetery Contractual Services- \$1,500.00
    - **MOTION** was made by Trustee Potter-Williams to allow taking out of contingency \$1,000.00 to cover shortfalls in Cemetery Contractual Services Supported, by Supervisor Conti. All in Favor. Carried 5-0.
  - Assessing Mileage- \$260.00
    - **MOTION** was made by Treasurer Stoneburner to allow taking out of contingency \$260.00 to cover shortfalls in Assessing Mileage Supported, by Supervisor Conti. All in Favor. Carried 5-0.

ELECTIONS: Alamo will be having an election in May. Plainwell and Otsego Public Schools have just submitted language to be placed on the May ballot. With such a small election to save money the precincts will be combined.

CEMETERY: Income for January 2014: \$0.00.

- **TREASURERS FINANCIAL REPORT:**

General Fund-	\$ 140,397.88
Fire Truck Fund-	\$ 18,237.89
Surplus Account-	\$ 61,951.07 (not a CD)
Kalamazoo foundation-	\$ 92,038.10
PNC CD-	\$ 50,927.64
First National Band CD-	\$ 249,369.80
Trust and Agency-	\$ 2.71 (money goes in and out)
Current Tax-	\$ 312,726.31 (money goes out twice a month)
Insured Cash Sweep Money Market-	\$ 100,048.07

- **Building Department:**

February Report-		
1	Building Permits	\$219.00
0	Electrical Permits	\$ 0
1	Mechanical Permits	\$ 80.00
0	Outdoor Wood Boiler	\$ 0
2	TOTAL PERMITS	\$299.00
Annual Report-		
27	Building Permits	\$7,367.00
37	Electrical Permits	\$4,185.00
38	Mechanical Permits	\$3,355.00
7	Outdoor Wood Boiler	\$ 175.00

Total Permit Revenue	\$ 15,082.00
Total Building Permit Valuations	\$1,703,512.00

- **FIRE & RESCUE:** Alamo Fire Department responded to 35 incidents in the month of December.
  - 19 Medical Emergencies
  - 11 Vehicle Accidents
  - 3 Dispatched/Cancelled en route
  - 1 Structure Fire
  - 1 Smoke Investigation

TRAINING- CE Credits, MIOSHA review, Truck Operations and General Training.

Operations- The SBCA grant is still being delayed; however FEMA has extended the grant indefinitely. The hope is to submit order in March or early April.

Personnel: Larry Moore has resigned due to personal reasons.

Chief Kizer also reported the Township numbers are down for volunteer fireman, he is planning on recruiting new volunteers this summer. Trustee VanderWeele suggested placing an ad in the next Township News Letter that comes out in the spring.

- **PLANNING COMMISSION:** Chair Covault reported January was a flat month. The PC has appointed positions as follows: **Secretary-** Dawn Potter-Williams, **Vice Chair-** Belden Smith, **Chair-** Newt Covault. The Land Use Plan Committee lead by Dawn Potter-Williams is nearly ready to submit the Draft to the Township Attorney for review, it will then go on to the Township Board of Trustees and Surrounding Townships, and then a Public Hearing will take place before final approval. Chair Covault reported FEMA and The Kazoo Grill showing interest in possibly locating in the Township; he also spoke of the Zoning Ordinance Clean-up project.
- **PARK BOARD:** Chair Tim Brittan reviewed the Park Boards wish list for the upcoming fiscal year. It is the wish of the PB to install 3 Grills, \*Place a barrier free sidewalk leading to the pavilion, restrooms and concession stand (this is a project placed on hold from the current fiscal year due to the amount of time spent on storm damage clean up), and the final plans to join the two sides of the park separated by 5<sup>th</sup> Street through the abandonment of 5<sup>th</sup> Street and the bridge; the abandonment would open up and create the completion of the park, provide a gateway to the Kal-Haven Trail, Gathering area created by Eagle Scout Rants and add an additional 3 miles of trails. **MOTION** was made by Trustee Potter-Williams to enter into an agreement regarding the Abandonment of Road, including Bridge with the Board of County Road Commissioners of Kalamazoo County making it Township property, Supported by Supervisor Conti. Motion Carried 4-1 (Treasurer Stoneburner Opposed)

**NEW BUSINESS:**

- a) **Road Report/Discussion-** Supervisor Conti lead a discussion on Road improvements providing possible solutions to fully fund road repair and maintenance within the Township. Conti is proposing charging a \$60.00 per parcel

assessment on residential parcels, and a \$30.00 per parcel assessment on productive farmland. Members of the audience suggested other options and rates. The general consensus was they would like to see the roads fixed however the amount charged must be fair to all.

*\* A Special meeting will be held on this topic February 24, 2014 at 7:00pm at the Township Hall reviewing different possibilities and deciding what action to take.*

**CITIZENS COMMENT ON NON-AGENDA ITEMS:** Comments were heard regarding Salary Increases, road proposal, special meeting, and snow/plowing issues.

**BOARD MEMBER TIME:** Supervisor Conti received an application of interest to serve on a township committee, and thanked all the Volunteers in the community that help successfully run the township.

Trustee Potter-Williams addressed the lack of up to date equipment with difficulties placing information on the Web Site. Clerk Endres added information must be submitted in PDF form to be able to be added to the Web site.

**ADJOURNED:**

**MOTION** was made by Trustee Potter –Williams to adjourn meeting at 9:05 pm, Supported by Supervisor Conti.

Motion Carried 5-0.

Respectfully Submitted,

Laura Endres Alamo Township Clerk