

ALAMO TONWHSIP
7901 NORTH 6th STREET
KALAMAZOO, MICHIGAN 49009

BOARD OF TRUSTEES MEETING
January 13, 2013 7:00 PM

Meeting was called to order by Supervisor Conti at 7:00 pm...

The Pledge of Allegiance was cited and an invocation was given by Trustee Potter-Williams.

PRESENT: Supervisor Conti, Treasurer Stoneburner, Clerk Endres, Trustees Potter-Williams and VanderWeele.

Others in attendance: 31 +/-

Supervisor Conti opened reading the Policy on Public Comment and a letter issued by the Prosecuting Attorney's Office exonerating Supervisor Conti, Clerk Endres and Trustee Potter-Williams from any wrong doing resulting from the action taken to adjourn the November 11, 2013 board meeting.

APPROVAL OF MEETING MINUTES:

MOTION was made by Trustee VanderWeele to approve the December 9, 2013 meeting minutes with corrections, Supported by Trustee Potter-Williams:

- Add a period after the words Kalamazoo Foundation before the words and under in the Motion to approve the meeting minutes.
- Spelling correction on page two Lappin.

Motion Carried 4-1 (Opposed -Treasurer Stoneburner).

AUTHORISATION OF LIABILITIES:

MOTION was made by Clerk Endres to grant permission to pay outstanding invoices, supported by Trustee Potter-Williams. Motion Carried 5-0.

REPORTS:

- **SUPERVISOR:** Supervisor Conti reminded all of the upcoming "Roads in Crisis" power point presentation to be held Wednesday November 15, 2014 for those citizens living North of 'D' Avenue and Wednesday November 22, 2014 for those living South of 'D' Avenue (7:00 pm). However if you are unable to attend one you are more than welcome to attend the other.
Conti informed us of the Kalamazoo County road Commissions program to repair or replace mailboxes that were damaged or dislocated due to removal of snow from the roads because of the inclement weather.
- **CLERK/SEXTON:** Liabilities for November \$ 25,781.90.
Clerk Endres asked permission to take funds from Contingency to cover shortfalls in Cemetery Grounds (1,050.000) due to unexpected expenses from storm damage and Township Capital Outlay (1,600.00) due to the need to update the Cemetery program.
MOTION was made by Trustee Potter-Williams to allow taking out of contingency \$2,650.00 to cover shortfalls in Cemetery Grounds and Township Capital Outlay expenses, supported by Trustee VanderWeele. Motion Carried 5-0.

Endres reported receiving one letter of correspondence via email.

ELECTIONS: It appears at this point Alamo does not have a County or a State election scheduled for May.

CEMETERY: Income for December: \$3,250.00.

- TREASURERS FINANCIAL REPORT:

General Fund-	\$ 123,341.99	
Fire Truck Fund-	\$ 8,237.74	
Surplus Account-	\$ 61,951.55	
Kalamazoo foundation-	\$ 90,564.56 (from clerk)	
PNC CD-	\$ 50,918.99	
First National Band CD-	\$ 100,045.61	<u>\$249,369.80</u>
Trust and Agency-	\$ 271.67	
Current Tax-	\$ 913,804.26 (money goes out twice a month)	
First Rate Money Market-	No Report Given	<u>\$100,045.61</u>

- Building Department:

3	Building Permits	\$810.00
3	Electrical Permits	\$430.00*
3	Mechanical Permits	\$255.00
1	Outdoor Wood Boiler	\$ 25.00
10	TOTAL PERMITS	\$1,520.00

*Includes additional inspection fees collected from existing permits.

- FIRE & RESCUE: Alamo Fire Department responded to 26 incidents in the month of December.

- 8 Medical Emergencies
- 9 Vehicle Accidents
- 1 Car Fire
- 4 Structure Fires
- 1 Move up cover assignments (Otsego)
- 3 Miscellaneous

TRAINING- Continued Education, Power Line Training.

Operations- Generator has been installed and is working.

Public Relations: The Fire Department helped out seven families this Christmas with food. They also helped out with the Kalamazoo County Food drive by delivering food.

- PLANNING COMMISSION: Chair Covault reported working on a Rezoning request to place an affordable Funeral Home in an AG Zoned section of the Township. The request is to rezone a parcel zoned AG to C1, he reported the location is 2 ½ miles outside of the C1 district, it does not comply with The Land Use Plan and the Zoning Ordinance prohibits Spot Zoning. The Planning Commission denied the Zoning Request 7-0. Chair Covault brought this to the Board for final decision.

MOTION was made by Supervisor Conti to reject Spot Zoning request, Supported by Clerk Endres. Motion Carried 5-0.

Other subjects discussed were the Jake Break and Truck Ordinance; the Planning Commission suggested the Board send a letter to JBS and AI asking to refrain from using Jake Breaks and to keep trucks on class A Roads. We do not want to prohibit the use of Jake Breaks in cases of emergencies for safety purposes, and then there is the question of enforcement.

MOTION was made by Trustee Potter-Williams to issue a letter from the Alamo Township board of Trustees to be issued to companies in the Township, Supported by Supervisor Conti. Motion Carried 5-0.

Land Use Plan- waiting on Fire Department Information to move forward. Zoning committee members Newt Covault, Belden Smith and Kevin Cardiff are working on updating the Zoning Ordinances.

Year End Review at a glance:

- January: Officer Elections.
- February: Noise Ordinance to Board.
- March: Ekema day care and Cramer Doggie Hotel Sent to ZBA.
- April: Land Use Plan Update, Approved Ekema Day Care facility.
- May: Kalamazoo Nature Center Request, Planning Commission opened doors for Otsego and Plainwell schools to allow their students to attend this new school.
- June: Suggested utilizing Township Businesses to KNC, Land Use Plan work, approved KNC plan and discussed pet hotel.
- July: Okayed KNC Plans.
- August: Land Use Plan Update.
- September: Land Use Plan, Sign Ordinance.
- October: Sign Ordinance, Land Use Plan Update, brought on Kevin Cardiff as a consultant.
- November: Truck wash request plans, Aero Physical Therapy Storage Building, Land Use Plan, Sign Ordinance, and Zoning Update Sub-Committee.
- December: Welcome New Committee member, zoning update, Truck Wash approved Land Use Plan update.

Chair Covault said he gives the planning Commissions members any and all information immediately so they are able to Plan, and do research so they are able to make informed decisions.

- ROAD COMMITTEE REPORT: Roads in Crisis power point presentation to be held Wednesday January 15, 2014 at 7:00 pm at the Alamo Township Hall and again the following Wednesday January 22, 2014. The Kalamazoo County Road Commission has determined that Alamo Township has the worst roads in the County.

OLD BUSINESS:

1. New Website:

New Feature - Those wishing to join the Alamo Township Team can now submit an application via the Web Site. With a click of the mouse your application goes directly to the Supervisors Desk.

NEW BUSINESS:

1. Council of Government membership-

MOTION was made by Trustee Potter-Williams to renew the membership to the Council of Government, Supported by Trustee VanderWeele. Motion Carried 4-1 (Opposed - Treasurer Stoneburner)

2. Board of Review Class-

MOTION was made by Clerk Endres to allow all Board of Review members to attend the MTA workshop for

Board of Review Training (\$79.00) and allow the purchase of Book (\$31.50), Supported by Trustee VanderWeele. Motion Carried 5-0.

3. Budget Process- It was decided that on February 10, 2014 the board of Trustees would hold a Special Meeting From 6:00 pm to 7:00 pm at the Alamo Township Hall prior to its regular board Meeting to discuss and go over the 2014/2015 Annual Budget.

CITIZENS COMMENT ON NON-AGENDA ITEMS: Comments were heard regarding Proposed Road project and per parcel fee, Fire Department Pay Rate, assessment Board voted in or brought to the Electorate, June 13, 2013 meeting minutes, Attorney bill for May 25, 2013, Thank You given for working on Road Repair project, Matching Funds for road repair, how much of Endowment money can be spent, and how this assessment would affect the households who live under the Poverty level (exempt from paying property taxes, or a portion)

BOARD MEMBER TIME: Trustee VanderWeel wanted to let everyone know that she is becoming a notary to provide the Township with yet another benefit. Paperwork should be finalized around the first of March.

ADJOURNED:

MOTION was made by Trustee Potter –Williams to adjourn meeting at 8:35 pm, Supported by Clerk Endres. Motion Carried 5-0.

Respectfully Submitted,

Laura Endres Alamo Township Clerk