

ALAMO TONWHSIP
7901 NORTH 6th STREET
KALAMAZOO, MICHIGAN 49009
BOARD OF TRUSTEES MEETING
April 14, 7:00 PM

Meeting was called to order by Supervisor Conti at 7:00 pm...

The Pledge of Allegiance was cited and an invocation was given by Trustee Potter-Williams.

PRESENT: Supervisor Conti, Treasurer Stoneburner, Clerk Endres, Trustee Potter-Williams, & Trustee VanderWeele.

Others in attendance: 25 +/-

Supervisor Conti opened the meeting referring to the Policy regarding Public Speaking at Township Meetings.

MOTION was made by Supervisor Conti to add to the agenda: Approval to schedule the Special Assessment District 2 Hearing to set the Roll May 12, 2014 at 6:00 pm., and Resolution to add appointing a receiving board for the May, August and November 2014 Elections, Supported by Clerk Endres. Motion Approved 5-0

APPROVAL OF MEETING MINUTES:

MOTION was made by Trustee Potter-Williams to approve the March 10, 2014 meeting minutes Supported by Trustee VanderWeele with the following change:

- Actual time of the Special Assessment Hearing should read 6:00 pm, and under the Resolution to establish a Special Assessment District add for the non-productive agricultural must file and sign a waiver.
Motion Carried 4-1 (Treasurer Stoneburner opposed)

AUTHORIZATION OF LIABILITIES:

MOTION was made by Clerk Endres to approve paying the Liabilities, Supported by Trustee Potter Williams. Motion carried 4-1. (Treasurer Stoneburner Opposed)

SUPERVISORS REPORT: Supervisor Conti reported: the beginning of rebuilding our township will begin this summer with the approved road improvement plan; Establishing a committee to establish a Alamo Historic Society; Work to the Eugene Rector Parks west end improvements will begin this summer thanks to grants from the Alamo Foundation and Kohls department store; and watch for the Farmer and Crafters Market to begin its second year on May 10, 2014 at the Eugene Rector Park, everyone is invited to take advantage of the opportunity to purchase local garden and craft items and deposit your recyclables and trash at the west end.

CLERKS REPORT: Liabilities for March \$ 45,166.83.

Clerk Endres reported having issues with hall rental and suggested making revisions to the policy to weed out those trying to take advantage of the Township.

ELECTIONS: Things are on track and running smooth for the May 6, 2014 election.

CEMETERY: income for March \$ 0

Spring Clean Up will take place April 19th 10:00am...

TREASURER REPORT:

- General Account: \$122,368.69
- Trust & Agency: \$ 2.71 (money goes in and out)
- Current Tax: \$ 1,868.87 (paid put twice a month)
- Fire Truck Fund: \$ 18,238.19
- Surplus Account: \$ 61,952.55 (not a CD)
- CD (PNC): \$ 50,944.11
- CD (First National Bank): \$249,369.80
- Insured Cash Sweep Money Market Savings: \$233,379.13
- Kalamazoo Community Foundation: not given

BUILDING DEPARTMENT:

• Building Permits	3	\$1,281.00
• Electrical Permits	2	\$ 205.00
• Mechanical Permits	6	\$ 525.00
• Outdoor Wood Boiler	0	
Totals	11	\$2,056.00

FIRE AND RESCUE: Supervisor Conti reported (Chief Kizer on run) the Fire Department responding to 24 incidents the month of March.

- 12 Medical Emergencies
- 3 Vehicle accidents
- 2 power lines down
- 1 structure fire
- 2 False Alarms
- 1 Grass Fire
- 3 Move ups/cover assignments

Training for the month of March: DE Credits/District knowledge, review of Firefighter right to know (430), and Vehicle Extrication.

Chief Kizer reported the SBCA Grant is finally moving forward. The Township is expected to owe around \$20,000.00. The order is expected to be placed around May 1st; the portion the township owes will be due at this time.

Kizer informed the board that the air compressor the township jointly owns with Oshtemo and Texas township is in need of replacing, he asked the board to consider going in on a new one with the other two townships. (This topic will be taken up at the May 12, 2014 meeting).

Chief Kizer announced after 28 years of service Assistant Chief Molenaar has retired from the Alamo Township fire Department. His role in the department will be greatly missed.

PLANNING COMMISSION: Chair Covault updated the board on the Land Use Plan, the updated (proposed) Plan is ready to be sent out to surrounding Townships as required by law.

MOTION was made by Trustee Potter-Williams to send out updated (proposed) Land Use Plan to surrounding Townships as required by law, Supported by Supervisor Conti. Motion Carried 4-1 (Treasurer Stoneburner opposed).

Chair Covault asked permission to allow members to attend a special class put on by MTA.

MOTION was made by Trustee Potter-Williams to allow letting the Planning Commission members attend training, Supported by Trustee VanderWeele. Motion Carried 5-0.

NEW BUSINESS:

- **RESOLUTION TO UPDATE PAY SCHEDULE FOR FIRE RESPONSES** – **MOTION** was made by Laura Endres to approve the **RESOLUTION** to civilly recover the expenses for emergency fire services at a rate of:
 - ◆ Responses to accidents on U.S. 131: \$500.00.
 - ◆ Responses to suspected criminal activity, arson, fire or at the request of a utility, public or private entity; additional charges for extended closures of expressway:
 - \$ 75.00 per Chief per hour
 - \$ 75.00 per Officer per hour
 - \$ 65.00 per Firefighter per hour
 - \$225.00 per Truck per hour

Supported by Trustee Potter-Williams. Roll Call Vote: Upon Roll Call Vote the following voted "YAE": Trustee Potter-Williams, Supervisor Conti, Clerk Endres, Trustee VanderWeele and Treasurer Stoneburner .
The Supervisor declared the motion carried and was duly adopted on the 14th day of April 2014.

RESOLUTION TO SET FILING FEE SCHEDULE FOR CONDOMINIUM AND PLANNED UNIT DEVELOPMENTS – **MOTION** was made by Laura Endres to approve the **RESOLUTION** to adopt a schedule of the rates charged for Examination and Revue of Planned Unit Development and Condominium Development projects at a rate of \$500.00. Supported by Trustee Potter-Williams. Upon Roll Call Vote the following voted "YAE": Trustee Potter-Williams, Supervisor Conti, Clerk Endres, Trustee VanderWeele and Treasurer Stoneburner.
The Supervisor declared the motion carried and was duly adopted on the 14th day of April 2014.

- **APPROVE FIREWORKS DISPLAYS** – **MOTION** was MADE BY Trustee VanderWeele to approve the Kalamazoo speedways fire Works Display Schedule for the 2014 race season (5/25, 7/4, & 9/13), Supported by Treasurer Stoneburner. Motion Carried 5-0. .
- **APPROVE HIRING ELECTION INSPECTORS FOR May election** - **MOTION** was made by Clerk Endres to approve the election Inspectors for the May 6, 2014 election, Supported by Trustee Potter-Williams. Motion Carried 5-0.
- **Approve Resolution to appoint Receiving Board for May, August, and November 2014 elections** – **MOTION** was made by Clerk Endres to approve the RESOLUTION to establish a Receiving Board for the Elections to be held in 2014; Supported by Trustee Potter-Williams. Roll Call Vote: Upon Roll Call Vote the following voted "YAE": Trustee Potter-Williams, Supervisor Conti, Clerk Endres, Trustee VanderWeele and Treasurer Stoneburner.
The Supervisor declared the motion carried and was duly adopted on the 14th day of April 2014
- **Approve adding Deputy Forrest to General Fund checking account** - **MOTION** was made by Supervisor Conti to approve placing Deputy Clerk and Treasurer Forrest onto the General fund Account as required by law, supported by Clerk Endres. Motion Carried 5-0.
- **Approve 2014 use plan for Little League** – **MOTION** was made by Trustee Potter-Williams to Approve the 2014 use plan for the Alamo Little League, Supported by Supervisor Conti. Motion Carried 5-0.
- **Approve 2014 use plan for the Farmers and Crafters Market** - **MOTION** was made by Clerk Endres to Approve the 2014 use plan for the Farmers and Crafters Market, Supported by Trustee Potter-Williams. Motion Carried 5-0.
- **Accept / approve Barrier Free walkway contract for Park** – Motion was made by Trustee Potter-Williams to accept and approve the bid for a barrier free walkway in the park, Supported by Clerk Endres. Work to be completed by Monarch Construction. Motion Carried 5-0.
- **Resolution to create a Historic Society Committee** – **MOTION** was made by Supervisor Conti to establish the RESOLUTION to create a township Historical society Committee, Supported by Trustee Potter-Williams. Roll Call Vote: Upon Roll Call Vote the following voted "YAE": Trustee Potter-Williams, Supervisor Conti, Clerk Endres, Trustee VanderWeele and Treasurer Stoneburner.
The Supervisor declared the motion carried and was duly adopted on the 14th day of April 2014.

- Appoint Rachel Piper to Park Board – **MOTION** was made by Supervisor Conti to accept the resignation of Dan Ferrara from the Park Board (Moved from township) and appoint Rachel Piper to the Park Board, Supported by Trustee Potter-Williams. Motion Carried 5-0.
- Approve Lawn Care Contract renewal – **MOTION** was made by Supervisor Conti to accept the renewal for the Lawn Care Contract with Scott Anderson, Supported by Clerk Endres. Motion Carried 4-1. (Treasurer Stoneburner opposed)
- Investment policy changes – With the road program coming into play this year Supervisor Conti reviewed the Investment Policy, it is felt that the policy needs to be looked into and consider making changes. Conti proposed bringing needed changes back to the board at the May meeting for approval. Attorney Lohrstorfer said it does not protect the Treasurer and needs to be changed to protect all.
- Approve contract for Dust Control on Township Dirt Roads and Park Parking Lot – **MOTION** was made by Clerk Endres to accept the road dust control contract for the 2014 fiscal year not to exceed \$1,600.00, Supported by Supervisor Conti. MOTION Carried 5-0.
- Assign / Approve Road Selection for 2014 – **MOTION** was made by Trustee VanderWeele to accept the Alamo Township Road Selection Committee’s recommendation to fix the Hart Drive Corridor in 2014, Supported by Clerk Endres. Motion Carried 4-1. (Treasurer Stoneburner opposed).
- Resolution to set May 12, 2014 Special Meeting to establish Special Assessment District 2 Roll – **MOTION** was made by Supervisor Conti to adopt the **RESOLUTION** to schedule a hearing on the Roll for the Road Improvements Special Assessment District #2 for May 12, 2014 at 6:00 pm., Supported by Trustee Potter-Williams. Roll Call Vote: Upon Roll Call Vote the following voted “YAE”: Trustee Potter-Williams, Supervisor Conti, Clerk Endres, and Trustee VanderWeele . The following voted ‘NAE’ Treasurer Stoneburner.
The Supervisor declared the motion carried and was duly adopted on the 14th day of April 2014.

CITIZENS COMMENTS ON NON-AGENDA ITEMS: Comments were heard regarding missing overhead light in the Township Hall, Use issues of Township Hall, 5th Street Bridge Inspection bill, liabilities associated with the 5th Street Bridge.

BOARD MEMBER TIME:

Trustee Potter-Williams reported resigning from EHAC.

Clerk Endres suggested bringing the Township maps up to date and having them put in Digital Format.

Treasurer Stoneburner questioned Cemetery condition and when clean up was to be done.

Fire Chief Kizer would like the board to consider allowing the property on ‘C’ Avenue to be used as a training park for the Department.

ADJOURNMENT: **MOTION** was made by Trustee Potter-Williams to Adjourn Meeting at 9:13 pm., supported by Trustee VanderWeele. Motion Carried 5-0.

Respectfully Submitted,

Laura Endres