

Alamo Township Parks Board
7901 North 6th Street
Kalamazoo, Michigan 49009
269.382.3366

Minutes

June 24, 2014 – 6 PM

Present: Dave Cramer, Tim Britain, Jim Endres, Rachel Piper

Absent: Dan Knight, Richard Bennett, Stephen E. Podewell Excused

- I. Call to Order
 - A. Tim motion, Jim 2nd
 - B. 6PM
- II. Citizens' Comments – Agenda Items
 - A. none
- III. Adoption of May 2014 Minutes
 - A. Pass as is. Dave Motioned, Jim 2nd
- IV. Adoption of Agenda
 - A. Pass as is.
 - B. Rachel Motion, Dave 2nd
- V. Supervisors' Report
 - A. Thank you to Dave and Dick for cleaning up the trail
 - B. Classics this Saturday
 - i. Some people show up at 6pm for set up Friday evening
 - ii. Volunteers should be at the park at 7 am Saturday morning.
 - iii. Kohl's will be there
 - C. 5th Street
 - i. July 15th public hearing on the abandonment at KCRC
 - ii. Discussed interpretive sign for the bridge as it relates to the historic sawmill site
 - iii. Should entertain ideas for the name of the 5th street trail head
 - iv. Ribbon cutting in September or October
 - D. Coordinate the rental of the pavilion with the rangers
 - i. When the pavilion is rented an email should be sent to the Ranges and Park Board members
 - ii. The Park Board will continue to consider a key policy for the park facilities
- VI. Ranger Report
 - A. Dick
 - i. Report – see attached
 - B. Lee
 - i. 5 patrols
 - ii. He has had to lock up facilities a number of times recently
 - iii. He has noticed increased vandalism in the park. All Board members will increase surveillance
- VII. Old Business

Alamo Township meetings are open to all regard to race, color national origin gender or disability. Alamo Township will provide reasonable auxiliary aids and services such as signers for the hearing impaired or audio tape of agenda items to be considered at the meeting for individuals with sight impairments upon 7 days notice to clerk Laura Endres (382-3366)

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- A. Committees
 - i. Funding – Dick
 - a) See attached
 - ii. Programming/Activities – Stephen
 - a) no report
 - iii. Planning - Tim
 - a) prepare for swing set relocation/concrete curb – July
 - b) 5th St. Improvements – on hold until transfer
 - iv. Projects – Jim
 - a) Sidewalk scheduling
 - Beginning of July – contractor has scheduled
 - b) 5th St. improvements
 - Guard rails and vehicle restrictions need to be put in first
 - c) Swing Relocation and Curb Improvements
 - curb will be completed with sidewalk
 - d) Tree removal on trail
 - Dave and dick removed the tree
 - B. Fire department – C Ave Park Use Agreement
 - i. Use agreement approved as attached
 - C. Classics in the Park - June 28
 - i. See supervisors report
 - D. Softball – Brad Baker
 - i. Not enough participation - canceled
- VIII. New Business
- A. Schedule for C Ave Park Planning
 - i. Public hearing the the use of the park - February
 - ii. Put it in the December newsletter
- IX. Citizens' Comments - Non Agenda Items
- A. Citizen asked how people learn about happenings in the park – newsletter - Rachel to create a facebook page for the Alamo Parks Board
 - B. What kind of reporting is expected from the Farmer's Market? - None other than what is described in the use agreement.
- X. Board Member Comments
- A. Agendas will be sent out for comment two Mondays prior to the meeting - Please look over the agenda before we come to the meeting and make suggestions for additions or correction
- XI. Adjourn
- A. Rachel motion, Jim 2nd - 7:06PM

JUNE 24, 2014 RANGER REPORT ALAMO TOWNSHIP PARKS BOARD

- 8 PATROLS = 8 HOURS & 3 GAL. GAS - DONATED
TRAIL MIT = 4 HOURS
12 HOURS TOTAL TIME
- DAVE CRAMER SECURED WEST GATE
- DAVE & I CLEARED NW TRAIL OF LARGE TREE
AND CLEARED TWO PINE TREES
- MIKE CAMPEN REPLACED BROKEN HANDICAPPED SIGN
POST
- NOTICED PICNIC TABLE (MARSHAL CHAMPION TABLE)
LEG BRACKETS UNSCREWED AND BRACKETS
BENT. LOOKED LIKE SOMEONE WAS GOING
TO STEAL TABLE. SECURED TABLE TO BRIDGE
BOARDS WITH REPAIRED BRACKETS AND CRAZY
SCREWS.

WILDLIFE - WOOD DUCKS HAVE HATCHED, SEVERAL
DEER FAWNS AROUND, SAW HEN TURKEY WITH
EIGHT LITTLE ONES. MANY RABBITS THIS YEAR

FINANCE

ALAMO PARK ENDOWMENT FUND = \$100,229
PARK BUDGET = \$11,600 - SPENT \$634.72
LEFT \$10,965.28

- I THINK PARKS BOARD NEEDS TO DISCUSS
SECURITY OF THE PARK. TO MANY PEOPLE HAVE
KEYS TO BUILDINGS AND COMBINATION LOCK COMBO
HASN'T BEEN CHANGED SINCE 0911.

SUBMITTED

RW Bennett, Park Ranger

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2014 Fire Training Use Agreement

Understanding

It is understood that the Alamo Township Fire Department has requested the use of C Ave. Park as a training facility. It is further understood that these training session will be conducted on a regular basis as out lined in exhibit "A".

The parks board endorses this agreement with the following conditions:

1. The Alamo Township Fire Department will assign a single point of contact (Training Coordinator) to the Park Board. This individual will provide contact information in the event that a park representative needs to contact the training coordinator for any reason. The Alamo Township Fire Department Training Coordinator is -
 - Name
 - Address
 - Home phone
 - Alternate phone
 - Email address
2. The Training Coordinator will either prepare a schedule (in writing) or notify a Park Ranger prior to conducting a training session at the C Ave. site. This notification will include a description of the session activities, time of session, duration of session, and number of participants.
3. The Fire Department will be responsible to repair any damage caused by training activities as determined by the parks board.
4. There will be no storage of any equipment or training materials for more than 24 hours.
5. Training sessions will not leave the boundaries of the C Ave. facility.
6. The training coordinator will provide an annual report to the Parks board in August of each year describing training events, activities, impacts and any other relevant information pertinent to the Alamo Township Parks Board
7. The agreement may be renewed annually at the discretion of the Parks board. Modifications may be made to this agreement at the discretion of the Parks Board
8. The Parks Board may terminate this agreement at any time with a 30 day written notice provided to the training coordinator.

Timothy A. Britain
Chair, Alamo Township Parks Board
Date: _____

Signed _____
Name/Title _____
Date _____

Training use plan for Alamo Park - C Avenue

Current land use – abandoned gravel pit donated to the Township of Alamo for public use

Proposed land use plan – optional location for Fire & Rescue training conducted by Alamo Fire Department

Proposed hours of use – potential 1st and/or 3rd Monday's of any given month between 1900-2200 hours

Number of proposed participants – 15-23 fire fighters and designated fire apparatus

Development plans for proposed site:

No plan to develop this property, but use as is. This site provides a rural setting, normal to many others throughout the township, to practice various fire and rescues operations. This is type of space is currently not available to the Alamo Fire & Rescue.

Reasons to use this site:

- Takes training off public roads and commercial properties in the township
- Reduces risk of harm to firefighters while trying to train with traffic along the roadside
- Reduces risk of harm to fire apparatus while trying to train with traffic along the roadside

Types of training opportunities that might be conducted at this site:

- Wild land training
- Fire water streams
- Drafting Operations
- Drivers training
- Scene size up
- Scene set up
- Scene pre-planning
- Standard Operating Guideline review
- Engine operations
- Water delivery evolutions

Risk of continuing current practice of using commercial township properties for training sites – township risk and liability for any unintentional damages caused during the use of area commercial properties