

**MINUTES OF THE MEETING OF THE EXECUTIVE OF HOLLAND COLLEGE
STUDENT UNION, HELD ON TUESDAY, SEPTEMBER 13TH, 2016**

PRESENT

Council:

Amanda Myers – President and Chair

Katy Barns – VP PWC

Brittnay Lanigan – VP TCC

Kurtis Jay – VP Student Life & Wellness

Advisors:

Greg Gairns – General Manager

Josh Vessey – Events and Communications

Kristen Reid - Finance

CALL TO ORDER

The meeting was called to order at 4:01 pm.

I. OPEN ISSUES

IA) ADOPTION OF AGENDA

MOVED, SECONDED AND UNANIMOUSLY CARRIED, THAT THE DRAFT AGENDA (COPIED HEREIN AS APPENDIX A) BE, AND IS HEREBY, ACCEPTED AND APPROVED.

IB) O-DAY OVERVIEW

Everyone sent in feedback in regards to how they thought O DAY went and any improvements they could think of. Some common feedback results were: more shade, better flow of the line picking up orientation bags, different game options for people who are not athletic such as giant checkers, and different food options.

A couple of points to work on over all were utilizing all the green space available to O DAY, have a more student role in communication with staff and students about O DAY before it happened, cross contamination of vegetarian and gluten free food and

having staff, foundations, and clubs not showing up at the event to promote their product.

O DAY went well for being a first year off campus event and most were happy with it. Everyone in attendance was fed within an impressive 45-minute time slot. Donna specifically was a great help and motivator. All suggestions will be taken into consideration when planning the next O DAY.

IC) FRIDAY NIGHT BOWLING

There will be bowling taking place Friday night at The Alley at 6pm for Holland College students. There is a cost of \$5 a student and they need to sign up before tomorrow, September 14, 2016. Laura, a business student, will be helping out at the lanes. The students are paying 50 percent of the cost and Holland College Student Union is paying 50 percent of the cost. We will pay with the Visa either the night of or the next day.

ID) BREAKFAST PROGRAM

The Breakfast Programs are to start recruiting volunteers now. There will be underground promotion looking for volunteers and this can be done through an email to all students. It will be mostly the volunteer who will participate in the program each more and the VP's responsibility to cover if something was to happen. It was suggested to have a schedule where each person works a specific day of the week instead of working a week at a time. Mrs. Myers will be in charge of buying the food for the program. There is an aim date of September 26, 2016 for The Breakfast Program to begin.

IE) PROGRAM REPS

This week and next week the VP's will be going class to class to talk about students being program reps. Ms. Lanigan will be going around TCC Thursday from 10-2 and Ms. Barns' time is TBD. Any student is able to run for Program Rep. The goal is to have elections the week of September 26th, 2016. Election will take place in the classroom where students will be handed a ballot and they will vote for who they want as a Program Rep.

IF) EXPECTATIONS/CONTRACTS—FINAL VERSIONS

The HCSU is an appointed position, which is different from a paid job. VP's will be given an honorarium each month, which is pensionable, and they will receive a T4 by February 28th, 2017 and 2018. The council is expected to follow the by laws, attend meetings, give four hours per week (six hours per week for the treasurer), act in a professional manner, maintain confidentiality on things such as student information and potential events, and complete all responsibilities. All VP's and Treasurer signed the final contracts.

IG) CELEBRATING LEADERSHIP

This Friday there is a presentation at 10am for the largest donation given to Holland College by a single person. The donor is the Joyce Family. Holland College Student Union members are asked to be in attendance.

IH) STUDENT ASSOCIATIONS

One student association meeting will take place on Wednesdays and the other will take place on Thursdays. The student association is made up of all program reps from the campus location. All students are welcome to the meetings but the Program Reps are the contact person of the program and they are apart of student union.

II) Y DAY

Mr. Gairns added talking about Y day to the agenda. This proposal was accepted unanimously.

Y day is a one-day event for students aged 16- 34 years old where the youth will brainstorm ideas on how to retain youth within PEI.

Holland College has asked the Student Union to promote the event for them. Holland College Student Union has agreed to promote the event such as sending emails and sharing it on Facebook but not spending money on the event.

IJ) BY LAW CHANGES

The changes made to the by laws while in Brudenell have to be official voted in. This will need to be signed by all VP's and corporate sealed. The By law changes will come into effect August 31, 2017.

MOVED, SECONDED AND UNANIMOUSLY CARRIED, THAT THE BY LAW CHANGES WILL BE ACCEPTED AND PUT INTO PLACE AUGUST 31, 2017, BE AND IS HEREBY, ACCEPTED AND APPROVED.

IK) FINAL BUDGET

Mrs. Myers motioned that the council accept the budget for the 2016 – 2017 year.

MOVED, SECONDED AND UNANIMOUSLY CARRIED, THAT THE BUDGET FOR 2016 – 2017 BE ACCEPTED BY COUNCIL, BE AND IS HEREBY, ACCEPTED AND APPROVED.

IL) OTHER BUSINESS

Social media will be accessible by everyone on council. It is requested that everyone send an email or Facebook message prior to posting things on Facebook so everyone knows what is going on.

The Health Clinics with the nurse practitioner will be opening in the next couple weeks. PWC will open tomorrow, September 14, 2016 from 1- 4pm every Wednesday. Summerside Waterfront campus will open on Tuesday from 10-2 starting September 27, 2016.

Snapchat challenge is in the process of being promoted. Ms. Barns and Ms. Lanigan would like to promote it with fliers that have HCSU's snapchat barcode on it. It was suggested the share the event on Facebook and to give students an incentive for following HCSU on snapchat.

AJOURNMENT

NEXT COMMITTEE MEETING DATE

It was agreed that the next scheduled meeting of the Executive Council, would be on SEPTEMBER 27, 2016 AT 4PM IN THE FLORENCE PERFORMANCE HALL.

PRESIDENT

VICE PRESIDENT

The President adjourned the meeting at 5:19 p.m.

CERTIFICATION

We, the undersigned, being the President and the Recording Secretary, do hereby certify that the foregoing minutes present a valid representation of the business conducted at the meeting of the Executive Council of Holland College Student Union, held on March 8, 2016.

Certified this __ day of _____, 2016.

Chair Recording Secretary

Witness