Rental Sheet

The Sanctuary @ Sandy Plaza is located at 1785 NE Sandy Blvd

INCLUDED in rental package:

- Box office (rolling cart with computer/printer) within lobby (outside entrance from both NE 17th and NE 18th). Sales of tickets to be discussed during negotiations.
- Concession area (rolling cart and small refrigerator, coffee pot, hot pot) within lobby (outside entrance from both NE 17th and NE 18th). Sales of concessions to be discussed during negotiations.
- Actors dressing room that holds up to 10 actor/musicians with 2 clothes racks, bathroom, small refrigerator and microwave oven. NOTE: Actors Dressing entrance is shared by audience that uses the hallway to use public restrooms.
- Extra dressing room IS available at an additional cost – across from Actors Dressing and does not have bathroom or any amenities. Must use hallway audience uses as well.
- Green Room (off of main stage – can be used for dressing area and storage)
- Lighting Equipment (list is detailed separately) NOTE: This is an old building and there is limited electrical pull and the owner will not allow any attachments to ceiling or walls thus the use of truss only. [Light booth is located in the back of the theatre where audience enters.]
- 30 on-site parking space (entrance off of Sandy Blvd, north onto NE 17th – turn right into lot. Signs indicate “resident parking only” triangle productions! is a resident of the building, and has full use of the lot).
- Limited display area – nothing can be attached to walls or placed in lobby unless approved by triangle productions! (due to strict requirements of owner)
- Outside signage – free standing, lit sign can be used a fee to make sign but not to install.
- The seating is “pew” seating – long benches with a slight rake from stage back and the spaces capacity per Fire Marshall is 213, however, 150 seat comfortably and recommend not to exceed 150.
- Wheel chair/ADA accessible.
- 5 entrances to the stage: 2 through lobby (entrance of audience); one on each side of stage and one through Green Room.
- Free Wi-Fi – no house phone available.
- Sound Equipment – 16 channel sound board, 2 amplifiers, 75’ sound snake, 6 house speaker and 2 on stage monitors ARE included. All microphones (hand held, lapel or ear is an additional charge). One choir microphone has been installed above stage.
- 2 Baby Monitors for “off stage” are placed on both sides of the exterior walls of the theatre.
- 24’ track and grey curtains are included.
- 32” television monitor is available at no additional cost with cabling installed for off stage monitor. This television cannot be moved from location next to light booth. [RENTER must bring own camera equipment]
- LESSOR does not supply any flats or set pieces – all must be supplied by RENTER.
COSTS:

Rehearsals/Tech Rates:

$15.00/hr. with a 2/hr. minimum (tech dates/load in/load outs fall under this – charged outside hours stated considered “performance”. No rental starts before 8 am and no rental can extend past 11 pm.

Performance:

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday – Wednesday</td>
<td>6 pm – 10 pm</td>
<td>$225.00</td>
</tr>
<tr>
<td>Thursday</td>
<td>6 pm – 10 pm</td>
<td>$275.00</td>
</tr>
<tr>
<td>Friday, Saturday</td>
<td>6 pm – 10 pm</td>
<td>$350.00</td>
</tr>
<tr>
<td>Sunday matinee</td>
<td>12 noon – 4 pm</td>
<td>$225.00</td>
</tr>
<tr>
<td>Sunday evening</td>
<td>5 pm – 9 pm</td>
<td>$275.00</td>
</tr>
</tbody>
</table>

NOTE: There is no slots for late-night performances

NOTE: Combining Rehearsal/Tech Rates before or after Performances is allowable by RENTER and will be charged by LESSOR.

NOTE: Any need for advisory personnel such as House Lighting or Sound Designer RENTER will negotiate with those individuals and will be paid directly.

NOTE: If RENTER desires to hire any staff, rates are as follows:
- House Manager $40/night per Performance times
- Box Office Personnel $12/hr.
- Stage Manager, Light or Sound Operator – rate to be determined with needs of show (normally between $75-$100/show)

RESTRICTIONS:
- One staff member from triangle productions! must be present during all rental times – per signed lease with owner. There is no charge for this.
- No keys will be assigned to RENTER as one staff person will on-site at all times.
- All renters must rent under the “umbrella of triangle productions!” either as a co-production or in association per signed lease with owner.
- RENTER must have their own liability insurance.
- RENTER will be required to pay 20% of rental costs up front; balance of ½ at first performance and balance at last performance (or rental if RENTER is only using theatre to rehearse)
- RENTER CANNOT change the configuration of the stage area and is not allowed to anchor anything into the walls, ceiling or floor.
- RENTER must take space back to pre-rental condition