



# Bolingbrook High School Music Boosters

365 Raider Way, Bolingbrook, IL 60440

www.bhsmusicboosters.com

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## BHS MUSIC BOOSTERS MEETING

Tuesday, September 9 – 7:00 p.m.

BHS Choir Room

### 1. Call to Order at 7:01 p.m.

In Attendance: Nicki Fagust, Mary Nunez, Kim Tomei, Guadalupe Espinoza, Mike Sterling, Joe Drajin, Debby Kupec, Kristine Wahlgren, Monica Bell, Randy Adams, Roxi Adams, Joelle Pigors, Nicki Fagust, Patty Kennedy, Aimee Rupsis, Kathy Kayhart, Mary Anne Batara

### 2. Review/Approval of Agenda: Middle School Invitational added to Agenda. Motion to approve – Deb Kupec 2<sup>nd</sup> Joe Drajin

### 3. Secretary's Report – Approval of minutes from 8/10/14 Meeting: Special thanks to Marge Kaminsky for taking minutes. Motion to Approve – Monica Bell; 2<sup>nd</sup> Mike Sterling

### 4. Directors' Report:

Band – Aimee Rupsis

- Middle School Invitational coming up; Kathy to assist with flowers; Aimee to include reminder to seniors with next weekly email updates
- Wind Symphony is currently playing two war related pieces; class will be taking a field trip to Cantigny; field trip from 9:30 a.m. to 1:30 p.m.
- Larry judging at IMEA; staff is needed to chaperone and ride the bus; Bob and Aimee to take two shift times assigned to directors; Aimee is currently working on getting staff to volunteer; bus will leave BHS by 2:30 and arrive at Addison by 3:00
- Auditions meeting scheduled for 10/20; Aimee requested for boosters to attend meeting to meet new parents

Band – Bob Hanerhoff – no update to report at this time

Choir – Larry Fisher – no update to report at this time

### 5. Vice President of Operation – Kristine Wahlgren

#### a. Advertising / Publicity / Public Relations – (report provided by Nicki Fagust on behalf of Mary Spengler)

- Mary inquired if the boosters would be interested in doing a poinsettia fundraiser; order deadline is 11/15; must have a minimum of \$400; price dependent on number of petals; profit margin \$3-\$15 and would depend on the type of poinsettia sold; after discussion with members, all agreed to table for now and discuss at next budget meeting in June. Fundraiser would also conflict with the upcoming butterbraid fundraiser for choir in November.

#### b. Awards

- Aimee to provide Kathy with list of seniors for Middle School Invitational

#### c. Band Chaperones

- Volunteers are sending multiple emails to Debby requesting information for band events; information should be provided by director at least a week before to allow volunteers to plan accordingly
- Bill Spengler is working on getting more volunteers for Freshman band
- Freshman band has driver for water vehicle; Mike to drive RMB water vehicle
- Equipment volunteers will need to ride buses to meet volunteer/student ratio
- Volunteer needed for Wind Symphony Cantigny trip; Patty volunteered

- Volunteers needed for IMEA from 2:30 to 8:00
- Debby to provide Aimee with link to google doc for volunteer sign-ups; Aimee to include at next weekly email update
- d. Band Camp lunches – no updates to report at this time
- e. RMB Equipment / Property Support
  - Broken podium repaired and all set for Saturday's competition
  - Insurance information has been provided to ad center
- f. Choir Support
  - Butler Chorale scheduled for 10/16
  - Homestay parents needed; Kim sent email to Larry with letter; Kim working with Patty on dinner plans
- g. Madrigal Dinner – no updates to report at this time
- h. Photo Historian
  - Book updated with Hinsdale game and Fall Preview; photos are uploaded to Shutterfly
  - Roxi asked for help with taking their picture at Middle School Invitational when Adam goes up for recognition; Mike volunteered to take picture
- i. Sr. Slide Show – no update to report at this time
- j. Uniforms (WS / SR; RMB; WG)
  - Girls have their uniforms
  - Fitting for Sunrise and WS should be finished next week
  - Need to setup one night to organize RMB raincoats
  - Volunteers need to check RMB kids are wearing long black socks at all performances

#### 6. Vice President of Ways & Means (Karina Worlton)

- a. Membership
  - Collected \$120 for membership
  - Aimee to include with weekly email update reminder to sign up for booster membership
- b. Spirit Wear
  - First order should be done soon; Second order coming up in November
- c. Concert Raffles
  - Boosters need to solicit for gift cards this year
- d. Plant Sale Update
  - Roxi needs to discuss with Mike if there is an online store with booster webpage; if not available, we will need to do checks only this year; paid \$200 in fees last year for Paypal; Mike will check on functionality and what fees are involved; Roxi spoke with greenhouse and they will keep up with providing herbs and lantanas even though these are not typical fundraising items
- e. Upcoming Restaurant Nights
  - 15% of sales for Mickeys go to boosters; wait until November; orders for camp with Mickey's was not successful
  - Discuss Panda Express at next meeting
- f. Tag Day
  - 9:00 – 11:00 slots for Weber intersection full
  - Joelle to contact volunteers
  - Joelle to compose note for volunteers; Debby to send to volunteers

#### 7. Treasurer's Report

- Randy has stepped down due to other commitments; treasurer position open
- Nicki to take incoming checks until replacement is found
- Articles of Incorporation complete

- IRS tax exemption done; application for 501c3 application needs to be completed
- Directors accounts needs to be entered into Quickbooks
- EIN for boosters has been active since February 2013 which meant clock started with the IRS since then; tax filings needed; electronic accounting needed and boosters can no longer use tax exemption letter from the district; boosters must get tax exempt letter from IRS and then can be provided to state; recommend boosters look into professional services to get tax exempt status completed; Nicki to research and determine if there is a parent that specializes in tax law; Aimee to also ask students if parents are accountants or tax attorneys
- Motion to approve – Monica Bell; 2<sup>nd</sup> Kim Tomei

8. President's Report

a. Important Dates

- 9/13 – Stagg Competition RMB; 9/14 – Pathways Parade; 9/21 – Founders Day Parade; 9/27 – Wheaton North Competition; 10/10 – Football Game; 10/11 – Metamora Competition

9. Old Business – no updates to report at this time

10. New Business

- a. Next Meeting – 10/14/14 at 7:00 p.m
- b. Reminder to all, when sending emails to mass group, please use bcc:

11. Meeting adjourned at 8:05 p.m. – Motion to adjourn – Joe Drajin; 2<sup>nd</sup> Deb Kupec

Respectfully Submitted,  
 Mary Anne Batara  
 BHS Music Boosters Secretary